Site:	Hedge End Police Station	TMS Code:	E02878
Project Name:	Alterations to existing car park		
Project Officer:	Paul Marples		

Consultation (Planning): Access Officer:	NOT YET COMPLETED	Date	
Consultation (Building Control): Access Officer:	NOT YET COMPLETED	Date	
Consultation (Detailed Design): Access Officer:	NOT YET COMPLETED	Date	
Revision dates:			

1) Project summary

Summarise the project regarding the access for disabled people and inclusive design principles.

The project comprises the minor alterations to the existing car parking layout and the introduction of a new, secure, cycle storage facility, to house 16no bicycles.

2) Sources of advice and consultation

Planning Officers, Conservation Officers, Access Officers, historic buildings advisors, highways department.

Evidence of consultation with existing/planned building users.

The extent of input from local Access Groups or local organisations reflecting the views of disabled people.

Please confirm that an equality impact assessment has been carried out in relation to this project and any equality issues identified have been included in the project design.

N/A

3) Design standards and guidance -

	Approved Document M
	BS8300 (2009)
	BB102 designing for disabled children and children with special educational needs (DFES website)
	BT Countryside for all
	English Heritage easy access to historic buildings/landscapes http://www.english-heritage.org.uk/publications/easy-access-to-historic-buildings/
	Other, please detail below: N/A

4) Existing use of site

The current site comprises a Police Station with marked parking bays for 15no Police vehicles. There is currently secure storage available for circa 20no bicycles

5) Description of site
The existing site comprises a bitumen macadam car parking surface, with a small area of overgrown shrubs to the South East corner of the site.
6) Proposed facilities
The existing car parking facilities are to be reconfigured, so as to provide 16no parking spaces for 'standard' Police vehicles, with further areas set aside for both the long wheel base and medium wheel base units. In addition, it is proposed to provide a 'purpose-built' bicycle storage facility, situated to the South East corner of the site, on what is currently an unused part of the site. This storage facility shall comprise a purpose-built secure unit, which will cater for both staff and Police bicycles.
7) Pedestrian approach to the site
Have catchment areas, different approach routes, gradients, barriers, dropped kerbs, signage etc been considered?
N/A
8) External steps and ramps
Steps: Detail the use of tactile paving (corduroy), step nosing, handrails and rise and going. Ramps: Detail the use of colour contrast between ramp surface and level landings, gradients, handrails. Note: when providing ramped access, complimentary steps are beneficial.
There is currently level access to the building, to both the front and rear entrances.
9) Landscaping features
External steps to play areas: detail the use of step nosings, handrails, tactile paving, seating, Type of surface, planting, fencing & play areas.
The existing masonry boundary wall is to remain. The overgrown shrubs are to be cleared, with a new concrete base provided to cater for the new cycle storage facility.
10) Egress
Means of escape from upper floors; refuge areas, evac lifts; evacuation chairs, audio visual alarm systems, communication systems. Management procedures/staff training. Exits from ground floor. Emergency exits – explain & detail emergency door release furniture i.e. push bar, thumb turn etc do these visually contrast with door background? (Min 15 points LRV contrast)
The existing means of escape are to be maintained and will not be affected.

It is important that this document is completed in conjunction with the Access Team.

A final copy should be sent to the Access Team on submission to Building Control.
accessteam@hants.gov.uk