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HAYDEN'S
Arboricultural Consultants

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Application for tree works: works to trees subject to a preservation order (TPO)

and/or notification of proposed works to trees in conservation area.

Town and Country Planning Act 1990

Publication of planning applications on planning authority websites

Please note that with the exception of applicant contact details, the information provided on this application form and in supporting documents may be published on the authority's website.
If you have provided any other information as part of you application which falls within the definition of personal data under the Data Protection Act which you do not wish to be published on the authority's website, please contact the authority's planning department.

Please complete using block Capitals and black ink.
You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). You may also use it to give notice of works to trees in a conservation area).
It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

1. Applicant Name and Address		2. Agent Name and Address	
Title:		Title:	Mr.
First name:	Cheryl	First name:	Stephen
Last name:	Callow	Last name:	Hayden
Company (optional)	McDonalds Restaurants Ltd	Company (optional)	Hayden's Arboricultural Consultants
Unit		Unit	5
House number:		House number:	-
House suffix:		House suffix:	-
House name:		House name:	-
Address 1:		Address 1:	5 Moseley's Farm Business Centre
Address 2:		Address 2:	Fornham All Saints
Address 3:		Address 3:	-
Town:		Town:	Bury St Edmunds
County:		County:	Suffolk
Country:		Country:	England
Postcode:		Postcode:	IP28 6JY

Date: 06.08.2013

3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit	
House number:	
House suffix:	
House name:	McDonalds
Address 1:	Hedge End Retail Park
Address 2:	Hedg End
Address 3:	
Town:	Southampton
County:	Hampshire
Postcode:	

If there is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

Various trees within the cartilage of the McDonalds Restaurant at Hedge Retail Park, Hedge End, Southampton

4. Trees Ownership

Is the applicant the owner of the tree(s): If 'No' please provide the address of the owner (if known and if different from the trees location) — Yes

Title:	
First name:	
Last name:	
Company (optional):	
Unit	
House number:	
House suffix:	
House Name:	
Address 1:	
Address 2:	
Address 3:	
Town:	
County:	
Country:	
Postcode:	

Telephone numbers

County code:	National number:	Extension number:

County code:	Mobile number (optional):

County code:	Fax number (optional):

Email address (optional):

5. What Are You Applying For?

Are you seeking consent for works to trees(s) subject to a TPO?	☑ Yes	☐ No
Are you wishing to carry out works to tree(s) in a conservation area?	☐ Yes	☑ No

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

7. Identification of Tree(s) And Description of Works

Please identify the tree(s) and provide a full clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below : tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you might also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) – fell because excessive shading and low amenity value. Replant with 1 standard ash in the same place.

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7. Identification of Tree(s) And Description of Works

T001	Alder	Remove basal suckers, Reduce limbs to 0.5m from light stand to allow unhindered light to car park
T002	Alder	Remove minor dead wood and stumps
T003	Oak	Remove dead wood and epicormic growth. Crown lift to 2m
T004	Oak	Remove dead wood and reduce limbs to 0.5m from cash machine
T005	Beech	Fell to ground level as infected with Kretzschmaria duesta. tree leaning over parking bays with fruiting bodies visible at base - see figure 1
T006	Oak	Remove dead wood and reduce limbs to 0.5m from the adjacent light stand
T007	Oak	Remove dead wood and reduce limbs to 0.5m from the adjacent light stand. crown lift to 4.5m over access/parking
T008	Field Maple	No work required
T009	Field Maple	Remove adventitious growth from main stem
T010	Oak	Remove dead wood and crown lift to 4.5m over acces/parking
T011	Oak	Remove dead wood and steps. Crown lift to 2.5m over the adjacent footpath
T012	Alder	Remove adventitious growth from main stem
T013	Oak	Remove dead wood. crown lift to 4m over Drive through and reduces limbs 0.5m from light stand
T014	Oak	Remove dead wood and crown lift to 4m over Drive through
T015 & T016	Oak x 2	Remove dead wood and crown lift to 2.5m over the adjacent footpath and standing area. Reduce limbs to 0.5m from light stand
G001	Silver Birch x4, Rown x 3, Alder x 1	Crown lift to 2.5 m over adjacent footpath
G002	Oak, Hornbeam, Mountain Ash	Prune limbs back to 0.5 from McDonalds sign, cut ivy at base on Oak
G003	Alder, Oak, Hawthorn, Silver Birch	Prune back to boundary line and crown lift to 4.5m over Drive through lane.

8. Trees – Additional information

Additional information may be attached to electronic communications or provided separately in paper format.

For all trees
A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO.
A sketch plan is also advised when notifying the LPA of works in a conservation are (see guidance notes).
It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO
Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall:
   If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expect

☑ Yes ☐ No

2. **Alleged damage to property** – e.g. subsidence or damage to drain or drives.
   If YES, you are required to provide for:

☐ Yes ☑ No

Subsidence
A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring, data, soil roots and repair proposals.
Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)
Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)
Are you providing separate information (e.g. an additional schedule of work for question 7)?

☑ Yes ☐ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application.
If they are being provided separately from this form, please detail how they are being submitted.

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Photograhic evidence of Kreutzschmaria deusta on Beech Tree T005

9. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please not that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section but it may help you to submit a valid application.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8) — ☑ Yes ☐ No

For all trees
(see Question 7)

- Clear identification of the trees concerned — ☑ Yes ☐ No
- A full clear specification of the works to be carried out

For works to trees protected by a TPO
(see Question 8)

Have you:

- Stated reasons for the proposed works? — ☑ Yes ☐ No
- Provided evidence in support of the stated reason? In particular:
  - If your reasons relate to the condition of the tree(s) – written evidence from an appropriate expert — ☑ Yes ☐ No
  - If you are alleging subsidence damage – a report by an appropriate engineer or surveyor and one from an arboriculturist — ☐ Yes ☑ No
  - In respect of other structural damage – written technical evidence — ☐ Yes ☑ No
- Include all other information listed in Question 8? — ☑ Yes ☐ No

10. Declaration - Trees

I/we hereby apply for consent/give notice for tree work as described in this form and the accompanying plans and additional information.

Signed – Applicant:

[redacted]

Date (DD/MM/YYYY):

06.08.2013

(this date must not be before the date Of sending or hand-delivery of the form)

11. Applicant Contact Details

Telephone numbers

Country Code: National number: Extension number:

[redacted]

Country Code: Mobile number (optional):

Country Code: Fax number (optional):

13. Agent Contact Details

Telephone numbers

Country Code: National number: Extension number:

[redacted]

Country Code: Fax number (optional):

Email address (optional):

Email address (optional):

[redacted]

Electronic communication – if you submit this form by fax or e-mail the LPA may communicate with you in the same manner.

(Please see guidance notes)

Date: 06.08.2013