J/15/75921 – Rear extension
Q/15/75920 - Loft conversion.

EASTLEIGH BOROUGH COUNCIL

Householder Enquiry Form

Please tick one of the following:

☑ ☐	Permitted development enquiry – To establish whether planning permission is required (Fee of £70) Loft Conversion - dormer + rooflights Pre-application enquiry – For advice on proposals to extend or alter a dwelling before submitting a planning application (Fee of £70).
☑	Prior notification application – To apply for a single storey rear extension or rear conservatory of between 4m-8m deep for a detached dwelling and 3m-6m deep for other dwellings. (Please note that depths are measured from the rear wall of the original dwelling and not from existing extensions) (No fee). Single storey rear extension

Please complete all relevant sections as fully as possible ensuring you have signed the declaration in section 8, and return your form along with the correct fee and any supporting information to: Development Management, Eastleigh House, Upper Market Street, Eastleigh, SO50 9YN. Please Note: other than for those extensions covered by the new prior notification process, this is a fee paying service which carries a charge of £70.00 per enquiry; enquiries received without the correct fee will not be processed.

We aim to answer enquiries in writing, usually within 28 days of receipt. Should you have any queries on completing this form please contact Development Management on 023 8068 8258 (Northern Team) or 023 8068 8350 (Southern Team).

Please note that the completion of this form does not constitute a formal planning application (except in the case of a prior notification application). Planning application forms are available on the council's website at http://www.eastleigh.gov.uk/planning--building-control/planning/apply-for-planning-permission/application-forms.aspx.

2. Contact Details:

Your Name: N. W. GRADIDGE (ARCHITECT)

Your Address: 8 FOREST ROAD, CHANDLERS FORD

Post Code: SO53 1LZ

Contact Number: [redacted] Email: [redacted]

Owner ☐ Agent ☑ Prospective purchaser ☐ Developer ☐

3. Property Details:

Address of Proposed Work (if different from above): 4 MERRIELEAS CLOSE

CHANDLERS FORD. SO53 2FP

Customer Service Centre
26 JAN 2015

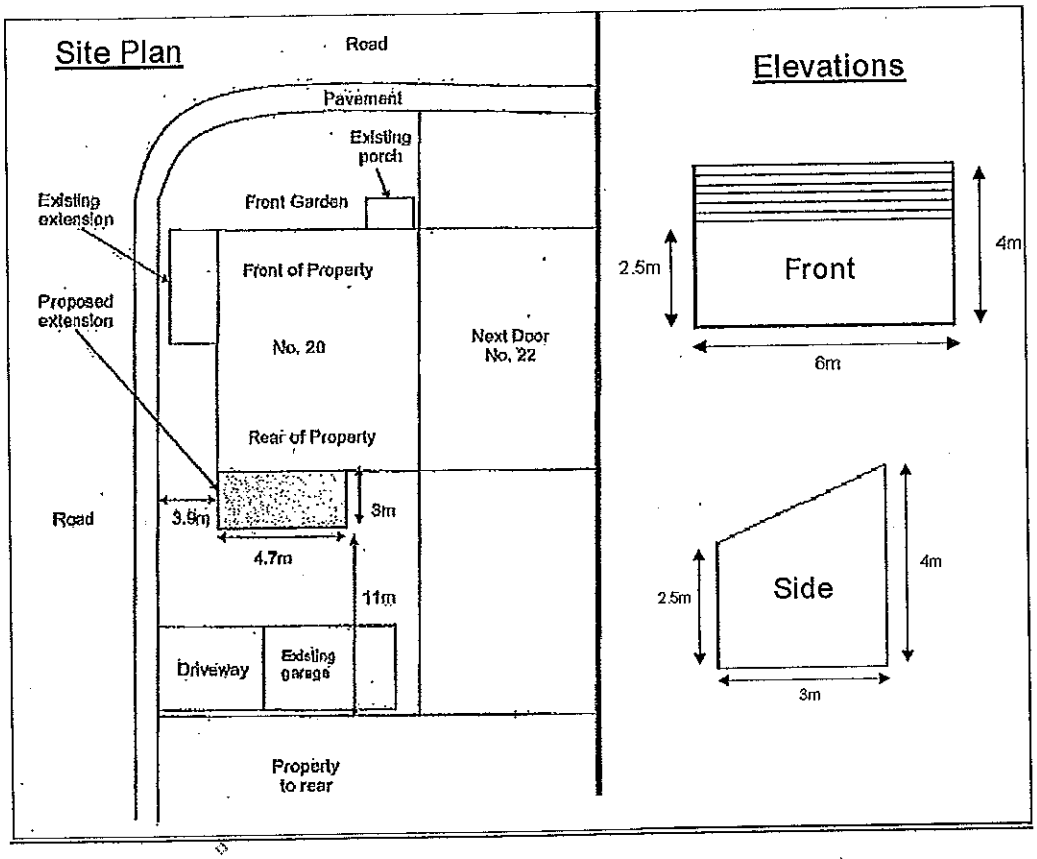
4. Please give a brief description of the proposed work:

.....SINGLE...STOREY..REAR.EXTENSION..INCLUDING...CONSERVATORY
....&..UTILITY...ROOM,...PLUS..LOFT..CONVERSION..WITH.REAR..FACING
....FLAT..ROOFED..DORMER..&...3.VELUX.ROOFLIGHTS..TO.FRONT...ELEV.....

5. Sketch Plan — SEE ATTACHED SHEETS.

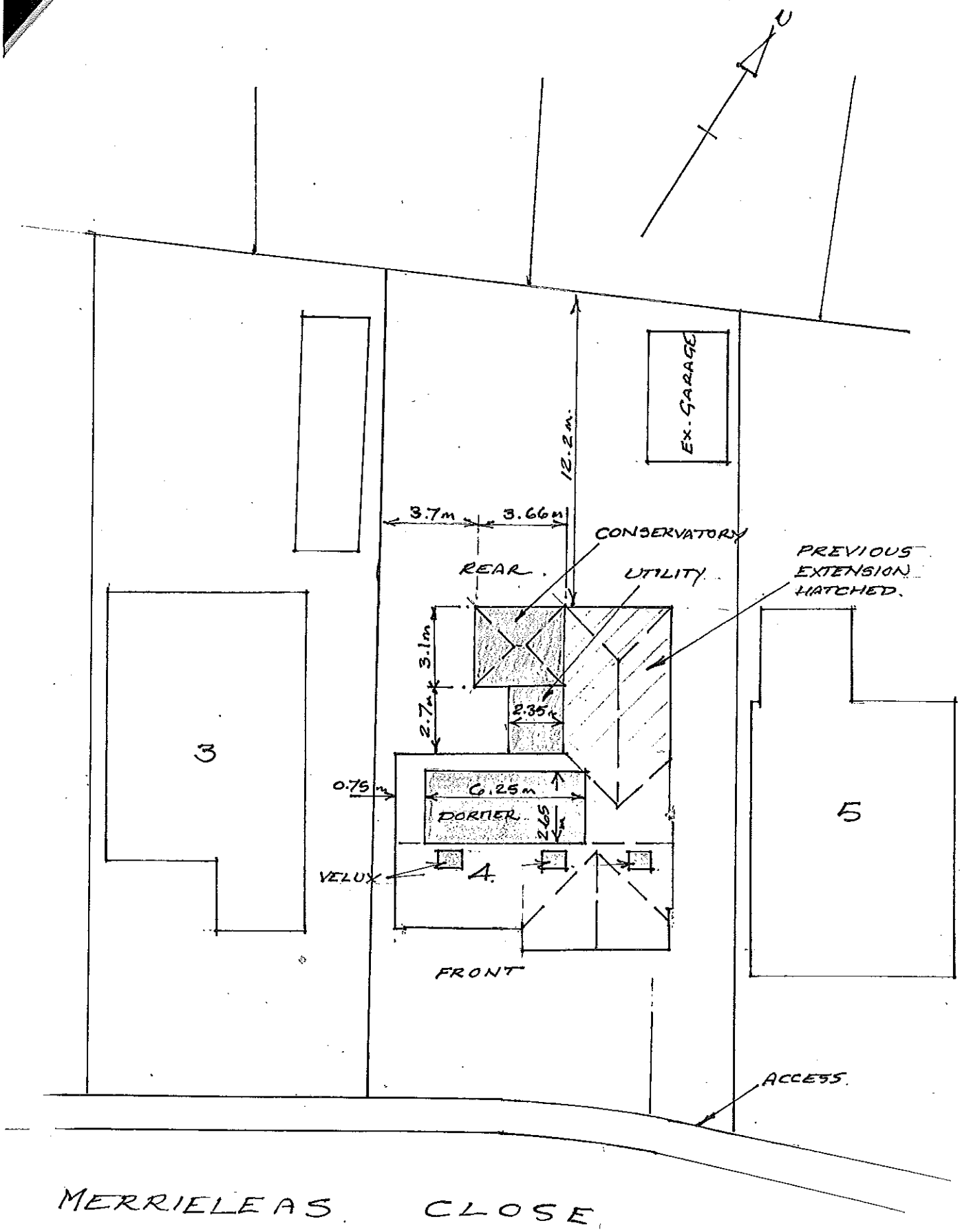
Please include a sketch plan of your proposal and of your property giving all external measurements in metres.

Example sketch for a single storey rear extension

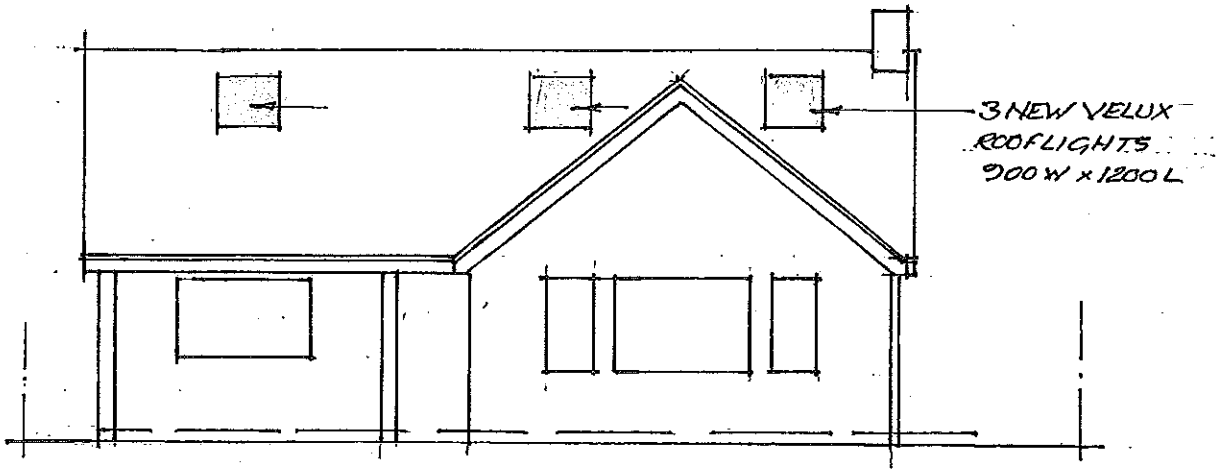


The plans must include:

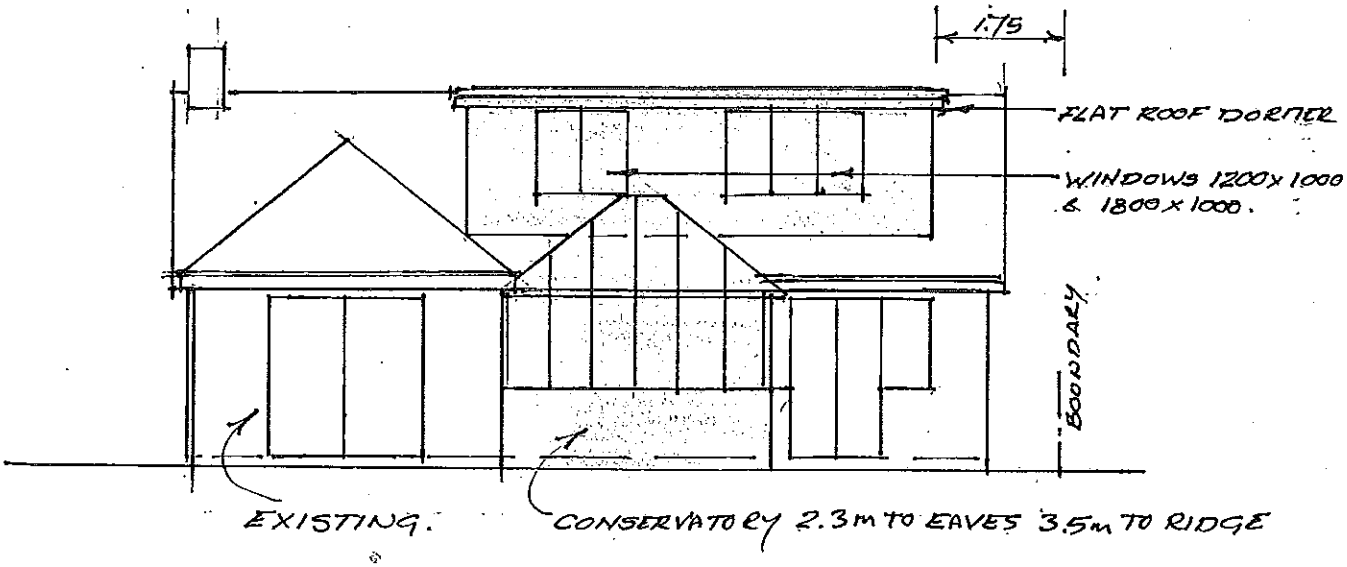
- The width, depth and height of the proposal including any new doors or windows. ✓
- A sketch of the property indicating its front & rear and showing any existing extensions, conservatories, outbuildings or hard standings. If any parts of the property are to be demolished these should be marked in a dotted line. ✓
- The position of the proposal in relation to the dwelling and its distance from the nearest boundary or highway. If your enquiry relates to a dormer window, ~~antenna or satellite dish~~, please clearly show where it is to be installed. ~~If the proposal is for an outbuilding please also state the distance to the nearest part of the existing dwelling~~.
- ~~If you require pre-application advice please include existing and proposed floor plans~~.
- Please attach any additional information you consider maybe useful to the Local Planning Authority in providing a response (e.g. photographs, brochure extracts, formal plans etc)



HOUSEHOLDER ENQUIRY - 4 MERRIELEAS CLOSE.
REAR EXTENSION & LOFT CONVERSION. JAN. 2015.



FRONT ELEVATION.



REAR ELEVATION.

HOUSEHOLDER ENQUIRY - 4 MERRIELEAS CLOSE

REAR EXTENSION & LOFT CONVERSION. JAN 2015

6. About the Property:

Is the property:

Detached ☑ Semi-Detached ☐ Link Detached ☐ Terraced ☐

Is the property:

A listed building? Yes ☐ No ☑ In a conservation area? Yes ☐ No ☑

Is there any adjoining land or buildings in the same ownership? Yes ☐ No ☑

.....

Existing Extensions and Outbuildings

Please provide details of any additions, extensions or outbuildings to your property since it was first built, or since 1 July 1948 if it was built before that date. These include conservatories, dormer, bay or bow windows, garages, garden sheds etc)

Description e.g. rear extension	No. of Storeys	Width (m)	Depth (m)	Height (m)		
				to ridge	to eaves	flat roof
REAR EXTENSION	ONE	4.15m	5.75m	4.2 m	2.5m	---

Addresses of adjoining properties (prior notification applications only)

Address 1: .....

Address 2: .....

Address 3: .....

Address 4: .....

Address 5: .....

Address 6: .....

Address 7: .....

Address 8: .....

Please complete the relevant section(s)

7a) Extensions and Outbuildings – UTILITY & CONSERVATORY

(Including conservatories, bay/bow windows, porches, garages, garden sheds)

Where will the proposal be situated? Front ☐ Side ☑ Rear ☐

Will the proposal be: Single storey ☑ Two storey ☐ Three or more stories ☐

Please state the width of the proposal:.....3.66...m MAX.

Please state the depth of the proposal:.....5.75.....m

Please state the overall height of the proposal (from ground level):.....3.5.....m

Please state the type of roof the building will have: Pitched ☑ & Flat ☑

If the proposal has a pitched roof, please state its eaves height (from ground level): .....2.4.....m

Please state the distance from the proposal to the nearest boundary:.....3.7.....m

If ~~the enquiry relates to a porch, please state~~ the porch's ground floor area (measured externally).....m²

Will there be any new first floor windows on the side of the property?

Yes ☐ No ☑

If yes: Will these windows be either obscure glazed, non-opening or have any opening parts mounted at least 1.7m above the rooms floor level? Yes ☐ No ☐

Will the development incorporate a veranda, balcony or other raised platform/decking?

Yes ☐ No ☑ If yes, please also complete Part 7e of this form.

7b) Loft Conversions, Roof Alterations, Dormer

Where will the proposal be situated? Front ☐ Side ☑ Rear ☐

Will any part of the proposals exceed the highest part of the existing roof? Yes* ☑ No ☐

Please state the total volume of any enlargements (excluding the existing roof space): ..16.1..m³

Will there be any new first floor windows on the side of the property?

Yes ☐ No ☑

* MAX 100 mm ONLY.