Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8) ☑

For all trees
(see Question 7)

- Clear identification of the trees concerned ☑
- A full and clear specification of the works to be carried out ☑

For works to trees protected by a TPO
(see Question 8)

Have you:

- stated reasons for the proposed works? ☐
- provided evidence in support of the stated reasons? in particular:
  - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert ☐
  - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist. ☐
  - in respect of other structural damage - written technical evidence ☐
- included all other information listed in Question 8? ☐

10. Declaration - Trees

I/we hereby apply for consent/give notice for tree work as described in this form and the accompanying plans and additional information.

Signed - Applicant: V Hall

Or signed - Agent:

Date (DD/MM/YYYY): 06-10-13 (This date must not be before the date of sending or hand-delivery of the form)

11. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:
02380	402791	

Country code:	Mobile number (optional):
	07791 558191

Country code:	Fax number (optional):

Email address (optional): vhall@doctors.org.uk

12. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address (optional):

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner.

(Please see guidance notes)

EASTLEIGH BOROUGH COUNCIL

Development Control
My ref N/13/73403
Your ref
Please ask for Siobhan Strand
Direct dial 023 8068 8428
Working hours Mon-Thurs 9-5 Fri 9-4.30
e-mail siobhan.strand@eastleigh.gov.uk

Agent e-mail

Mrs Victoria Hall
White House
Kew Lane
Old Bursledon
SO31 8DG

15 October 2013

Dear Sir/Madam

Town and Country Planning Act 1990
Town and Country Planning (Tree Preservation Order) Regulations 1969 and 1981

Notification of intent: Pollarding of 4no. Lime trees
White House, Kew Lane, Bursledon, Southampton, SO31 8DG

I refer to your application received on 08 October 2013 for the above development.

Before this proposal can be processed as a valid application I require the following information to be submitted to me within the next four weeks:

- The final page of the application form (sections 9, 10 & 11) have not been submitted, please complete and resubmit

If you are submitting the additional information requested by email, please send to planning@eastleigh.gov.uk quoting the reference number at the top of this letter.

If you are unclear about what you need to do, or have any difficulties in supplying the above information, please contact Siobhan Strand quoting the reference number.

Yours faithfully

Caroline Thomas
Head of Development Control

PL_Request Info.doc