

Site Management Plan

H01-01

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Approval / acceptance records must be stored in 1.1 *Employer Correspondence*.

Samples, Mock-up, Test Panels, Benchmarking

Where these are to be used, the project must develop a strategy to manage their use. This should include the development and maintenance of a schedule of items. QMF-103 *Samples Tracker* may be used to record items, dates, and approval status.

Where appropriate, storage location, duration and protection measures will be agreed with the Clients Representative / Project Manager.

4.8 CUSTOMER-SUPPLIED PRODUCTS AND CUSTOMER ASSETS (INFRASTRUCTURE)

Where products are supplied by the Client for incorporation into the works, they will be inspected upon receipt to verify compliance with specification, delivery and testing / certification documentation.

Inspection will be demonstrated by the signature of the delivery documentation, where provided, by a designated signatory. Defective materials will initiate an NCR and Client notification.

Products that are lost, damaged, or otherwise unsuitable for use, are quantified, recorded and reported to the Client.

Compliant material will be stored to prevent deterioration or issued for installation.

Customer Supplied Product for Incorporation into this Project Comprises:

Product	Any Specific Requirements (Storage / Handling)

Existing Client Assets which are Potentially Vulnerable during the Construction Works are listed below:

Asset Type / Name / Reference	Protection Arrangements
Existing Access Roads	Dilapidation survey and monitor
Existing Runway / Taxiway Pavements	Dilapidation survey and monitor
Airfield Equipment	Visual survey and exclusion zones
Airfield Grass Area	Dilapidation survey and monitor

Existing Client Assets will be Protected and Managed by:

Name:

4.9 PRODUCT IDENTIFICATION AND TRACEABILITY

Contract requirements for product identification and traceability need to be ascertained via the contract review / progress meeting arrangement to ensure appropriate inspection and test arrangements are developed. This requirement if applicable will be detailed within the ITP(s). Where not specified each site shall determine the need for traceability.

Whether or not it is a contract requirement, VW UK applies product identification and traceability to structural / reinforced concrete suppliers for pours in excess of 6m³. This is to include records of site slump / flow or compacting factor tests plus 7 and 28 day cube compressive strength records (core compressive strength and beam tensile strength records where applicable).

Traceability shall be achieved by maintaining appropriate "As Built Records", drawings or other documentation as detailed in the ITP.

4.10 PROCESS CONTROL

Construction Methods / Instruction

All works will be carried out in accordance with the specified standards and contract documents. The key specification requirements are set out in the contract drawing and:

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Document Title: **Project Execution Plan**

All quality critical materials shall be inspected by an authorised signatory as detailed in H01-04 *Allocation of Responsibilities*.

Detailed method statements shall be prepared where required and are maintained within the site office.

Wherever required, controlling samples / areas of both material and workmanship shall be established, and site management personnel shall regularly inspect the works during construction, to ensure specified and / or controlling sample criteria are maintained.

Subcontractor Pre-start Meetings

Pre-start Meetings shall be held with all subcontractors using HSE-03 *Subcontractor Pre-Start Health & Safety Meeting Agenda*. The 'Quality Control & Procedures' section of HSE-03 facilitates the discussion regarding our requirements for quality management of the works. Completed HSE-03 records must be stored in folder 2.8 *Minutes of Meetings*.

4.11 INSPECTION AND TESTING

Inspection and Test Plan (ITP) Schedule

Where there are multiple ITPs required across disciplines, individual packages or phases of work, the project will generate and maintain an overarching ITP schedule. This schedule will summarise the requirements for the timely preparation and development of ITP(s) and will be maintained in Appendix 6 of this SMP in place of the individual ITPs.

The ITP schedule and subsequent ITPs will be compiled on an ongoing basis to ensure timely subcontractor input as packages are let. The key requirement of each ITP is that it is developed ahead of activities commencing on site.

Inspection and Test Plan (ITP)

Where there is no requirement for an ITP Schedule (see above) a QMF-17 *Inspection and Test Plan* / Q24-02 *Inspection and Test Plan* shall be produced and maintained in Appendix 6 of this SMP. A key requirement of the ITP is that it is developed ahead of activities commencing on site.

The ITP will show the packages of work, and detail those stages of these packages subject to inspection and testing. The ITP will also record where packages of work will be subject to subcontractor inspection and testing.

The ITP will address both materials and installation activities supplied / executed by both the Site Management Team and subcontractors.

QMF-17 *Inspection and Test Plan* / Q24-02 *Inspection and Test Plan* must be used as the template for ITPs including when a subcontractor's supplied ITP does not meet these requirements of QMF-17 *Inspection and Test Plan* / Q24-02 *Inspection and Test Plan*.

ITPs must be stored in folder 9.15.1 *ITP's* along with the "live" ITP schedule (if applicable).

Inspection and Test Records

Inspection of the works shall be recorded as necessary using the proforma identified in the ITP. This includes those activities requiring inspection by the Client, using either Clients systems or a company proforma, such as Examination of Works forms or Work Inspection Sheets (WIS). Joint inspection and tests will address specified stages within the process as appropriate.

Record documents such as drawings, checklists, examination of works forms or correspondence shall be maintained to indicate the inspection and test status of the works and filed with the inspection sheets in folder 9.15.2 *Work Inspection Sheets (WIS)*.

Materials / Product Compliance and Certification

The bought-in supplies, components and materials are inspected upon delivery and signed for by an authorised signatory. The delivery ticket is checked against the order to confirm that the product supplied complies with what was ordered. Any product found damaged or not as required shall be returned, stored in a designated area, or marked accordingly. Product(s) supplied by manufacturers belonging to a third party accredited quality scheme or

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certified by third party schemes (e.g. BBA and QSRMC) are not necessarily inspected on receipt for quality, but for quantity and compliance with the purchase order.

Folder 9.15.4 *Material and Product Test Certificates* must be used to store relevant certification.

A failure of material or part of the works to conform to specification during inspection and testing will initiate Q04 *Non Conformance and Corrective Action* with non-conformances filed in folder 9.15.3 *Inspection related nonconformances*.

A final acceptance inspection / test to verify the conformance of the finished product to specified requirements shall be performed in accordance with the ITP.

4.12 CONTROL OF INSPECTION, MEASURING AND TEST EQUIPMENT

The site maintains details of measure and testing equipment. The information recorded includes identification, calibration, and date on / off site, together with a full record of calibrations during the course of the contract.

Survey stations and datum used for control will be safeguarded during the course of the works. Laboratory equipment will only be operated by an authorised technician.

All equipment used for measuring and testing will be checked for tolerance in accordance with procedure Q08 *Measure and Test Equipment* and the relevant H09-06 *Plant & Equipment Register (PUWER)*. The relevant H09-06 must be stored in folder 11.7.6 *Plant and Equipment Schedule*.

For this project the responsibility for overseeing all inspection, measuring and test equipment (including subcontractors) rests with:

Name:

4.13 TEMPORARY WORKS

Management Principles

It is the policy that all subcontractor designed temporary works schemes under our management, shall be issued to the Project Manager (or our approved external consulting engineer) for design review or checking.

All projects shall refer to the relevant Q25 *Temporary Works* procedure for guidance on policy, process and protocols with regard to the management of temporary works.

Every project shall formally appoint a competent Temporary Works Coordinator using the relevant Assessment & Appointment of Temporary Works Coordinator (TWC) form to record the process.

On large construction sites where temporary works operations are carried out by various trade / subcontractors, each of the subcontractors should appoint an individual as their Temporary Works Supervisor (TWS).

All projects are to establish and maintain a Temporary Works Register using the relevant template, these should be included in Appendix 7.

Design

As a general requirement, all temporary works designs shall be designed, reviewed, and with subsequent site works inspected and accepted as fit for purpose, by competent persons prior to any loading or unloading of the system.

The service requirement against who undertakes temporary works design, who reviews it and who carries out site checking must be formally confirmed by the Project Manager.

A formal Temporary Works Design Brief using relevant template shall be documented and approved for ALL temporary works.

Only competent and authorised personnel shall carry out temporary design works.

Site Management

When temporary works are included within subcontract works, the Site Manager shall ensure that the relevant Q25 *Temporary Works* procedure is included in the subcontract enquiry and then bound into the subcontract order.

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Reporting to the Temporary Works Coordinator the Temporary Works Supervisor shall monitor the site works for any proposed changes to agreed schemes or changed site conditions (including weather) that may affect the performance of the temporary works.

Controls

All temporary works shall be managed in compliance with the relevant Q25 *Temporary Works* procedure and records stored in folder 4.17 *Temporary Works Drawings + Calculations*.

Principal Designer

Temporary works provision must be made known to the PD under the principle of coordination and cooperation. (This will be outside any routes of design approval). In addition to this, the Client has a responsibility to ensure the arrangements are suitable for controlling significant risks.

4.14 CONTROL OF NON-CONFORMING PRODUCT

Non-conforming materials and workmanship will be recorded and corrected in accordance with Q04 *Non-Conformance and Corrective Action*.

Non-Conformance reports shall be raised under the criteria set out within clause 4.4 of Procedure Q04 *Non-Conformance and Corrective Action*, using forms Q04-01 *Non-Conformance Report* and Q04-02 *Schedule of Non-Conformances*, and stored in folder 9.15.3 *Inspection related nonconformances*.

4.15 CORRECTIVE AND PREVENTIVE ACTION

Q04 *Non-Conformance and Corrective Action* details how non-conformances are reviewed in order to determine the required action.

4.16 HANDLING, STORAGE, PACKING, PRESERVATION AND DELIVERY

Products supplied by material suppliers and subcontractors will be handled, stored, packed and delivered to ensure that there will be no damage or deterioration. Following delivery, the methods used to handle and store the products will be as recommended by the supplier, and the condition of the product in stock shall be assessed at appropriate intervals.

The key incoming materials on this project, procured directly by VW UK, which are critical to quality, are listed in the table below and will be checked and signed for by a designated signatory, as per H01-04 *Allocation of Responsibilities*.

Key Incoming Materials (add additional rows as required)

Material / Product	Intended Use
Bedding sand	Ducting
Reinforcement	Expansion Joint Treatment/Crack Repairs
Gatic covers	Manhole covers
Diesel	Machine fuel
AGL's	Runway & Taxiway(s)
AGL cables	Airport Lighting
Concrete	DL Concrete/ PQ Concrete/ Ancillary Concrete
Asphalt Surfacing	Runway Surface
Granular Sub-Base	Earthworks Sub-Base
Geotextile	Subgrade Improvement

The company will take all measures to protect the finished parts of the works from damage and deterioration during the period of the contract as required by the specification.

Project / product specific requirements for handling, storage, packing and preservation will be detailed within the method statements held at site.

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The Storage of Materials on this Project (add additional rows as required)

Material / Product	Storage Arrangements
Bedding sand	Covered in Site Compound
Reinforcement	Stacked in Site Compound
Gatic covers	Stacked in Site Compound
Diesel	Bunded Bowser
AGL's	Container / Stacked in Site Compound
AGL cables	Container
Bulk Aggregates	Stockpile
Granular Sub-Base	Stockpile
Geotextile	Stacked in Site Compound

4.17 CONTROL OF QUALITY RECORDS AND WORKSPACE

The control of quality records is described in Q01-02 *Control of Records and Workspace on Projects*.

In general terms, records are fully maintained on site and in Workspace to demonstrate conformity to the specification and effective operation of the VW UK Management System. In addition to this, records such as drawings, checklists, examination of works forms, test certification etc. and / or related correspondence shall be maintained to indicate the Inspection and Test status of the works.

Hard Copy File Storage

Hard copy files maintained on site must match the file structure of the 'Project' folder structure on Workspace. Q01-02-03 *Workspace Project Folders - C##### lever arch file spine labels* can be used for hard copy file storage.

Security Model and Access Restrictions

A record management system must enable access to certain records to be restricted for regulatory, privacy, financial, commercial, security or other operationally sensitive reasons. Each folder of the 'Project' structure in Workspace has a security restriction according to the security level of role groups, as shown on the Q01-02 *Workspace Project Folders - Security Permissions*. For further guidance on security levels please contact ICT.

Quality Planning Meeting

It is important that we establish systems that are both effective and efficient, projects will utilise Workspace in line with the resources available on site or regionally, and the communications infrastructure available.

The QMF-01 *Quality Planning Meeting Agenda* / relevant HSE-60 *Health, Safety, Environmental and Quality Planning Meeting Agenda* / Q02-VF *Quality Planning Meeting*, chaired by a Quality Manager, will confirm the protocols are in place on the project for the use of Workspace. The Quality Manager will also be able to provide additional guidance to the Project Team on Workspace use, its interactions with the QMS, and the transit of records to regional resource (if applicable).

Monitoring of Records

Tracking the movement and use of records is required to monitor usage for systems maintenance and security, in addition to maintaining an auditable trail of record transactions. Monitoring also helps enable any outstanding actions, retrieval of a records, and to prevent loss of records. Internal inspections / audits will assess compliance of record management.

4.18 INTERNAL AUDITS

All internal audits will be carried out in accordance with Q03 *Audit*. Audit reports and associated non-conformances must be stored in the subfolders of folder 13.0 *Audits and Inspections*. Refer to section 1.1 for details of inspection and monitoring arrangements.

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4.19 SERVICING

Servicing requirements for the project or parts of the project shall be identified from the contract documents and, where required, operating manuals etc. shall be supplied.

4.20 STATISTICAL TECHNIQUES

Records and test results shall be obtained for analysis, to ensure that the specified criteria are met as required within the contract documents, or as deemed necessary by the Project / Site Manager, for products such as ready-mix concrete and fill materials.

4.21 CUSTOMER SATISFACTION AND COMPLAINTS

Interested parties are individuals and other entities that add value to the organisation, or are otherwise interested in, or affected by, the activities of the organisation. These can include our customers / Clients, our employees, subcontractors, suppliers, and the communities in which we work. Meeting the needs and expectations of interested parties contributes to the achievement of sustained success by the organisation.

VW UK strives to continually improve the service we provide to our Clients. By acting upon the feedback, we receive, this will help us to ensure we meet and exceed our Client's expectations. All sites are required to undertake Client Satisfaction questionnaires (on a monthly basis where appropriate), using QMF-76 *Client Satisfaction Report*. This company form requires Clients to grade their satisfaction level for Product and Service, as well as provide further feedback on elements such as: Quality, Defects, Health and Safety, Environment, Programme and Organisation. Completed QMF-76 *Client Satisfaction Reports* must be stored in folder 11.13 *Customer satisfaction*.

Complaints may be notified by a variety of means (meetings, correspondence, telephone etc.) and all complaints must be investigated. On confirmation of a complaint it must be recorded on form Q04-01 *Non-Conformance Report* and managed to conclusion.

Complaints shall be logged in Airsweb. It shall be maintained to monitor and demonstrate resolution of third-party complaints. Complaints will be reviewed and recorded during HSEQS internal audits. This will identify if any trends are apparent, to review corrective and preventive action, and recommend any further action within the project or companywide.

VW UK, as corporate members of the Considerate Constructors Scheme, will manage third party complaints in accordance with the scheme.

Should a VW UK project use a Client system / process for dealing with complaints that differs from the above, the Client system / process will supersede these points. The system / process put in place must however be robust enough to meet the requirements of this process.

4.22 CONTINUAL IMPROVEMENT AND FEEDBACK

Continual improvement of the VW UK system relies on feedback from projects to the HSEQS Team to facilitate appropriate changes. One of the key mechanisms is the QMF-02 *Post Project Review and Closeout Meeting* / relevant Q05 Lessons Learnt process with significant issues (positive and negative) being issued to the HSEQS Team for wider dissemination (prevention) and system development. This is targeted to occur within eight weeks of project handover / Client acceptance / occupation.

For this project, the Post Project Review and Closeout Meeting is targeted for: November 2023

The completed QMF-02 must be stored in folder 11.12 *KPIs and Post Contract Review*.

Recommendations for improvements to this SMP template can be emailed to CR@volkerwessels.co.uk

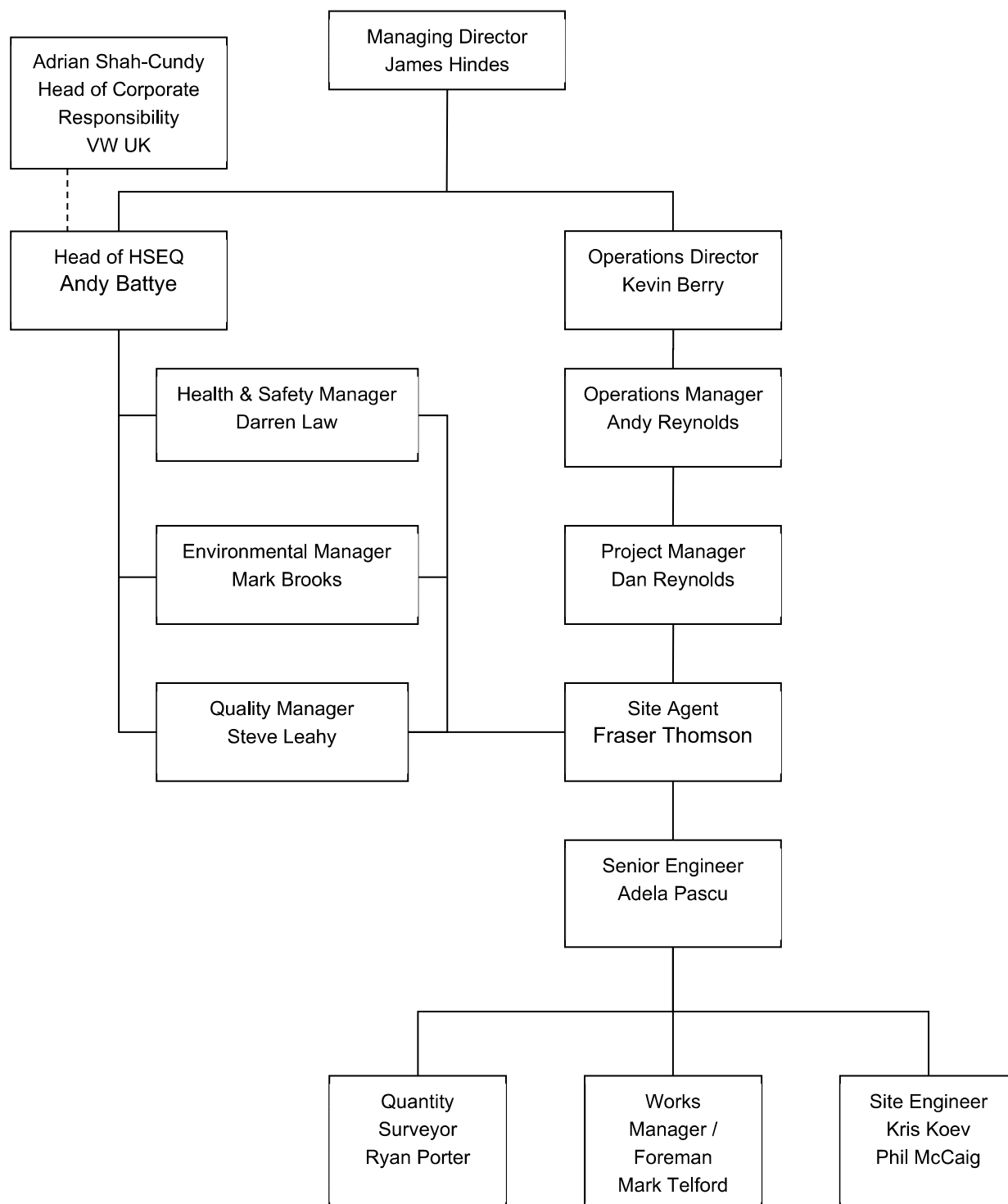
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Appendix 1 Organisation Chart

The following chart should be used to summarise the basic structure for the management of the project. The full Project Team must be shown on the internal contacts list of the project record in Workspace.

H01-04 *Allocation of Responsibilities* details the full range of responsibilities assigned to team members.



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Appendix 3 Site Rules

Rules are issued / discussed with all personnel at induction and evidence of this is recorded on HSE-18 *Safety Induction Register*.

The rules outlined below are the absolute minimum; they should be supplemented by any site-specific additions. These may be Client requirements (e.g. PTS on Railways), to address details in the Pre-construction Information or in response to own past experience.

SITE RULES - HEALTH AND SAFETY

1. All persons having any business on site must attend an induction and receive and understand a copy of the site rules.
2. All persons must report to the site office and sign in before entering the site and sign out on leaving the site.
3. All persons on site must wear a safety helmet, protective footwear and high visibility clothing at all times (the site offices and welfare facilities are excluded from this rule).
4. Trainers will not be permitted at any time. Visitors shall be made aware regarding protective footwear but may be exempt if agreed and accompanied by site management.
5. The correct task specific personal protective equipment must be worn at all times, e.g. gloves, goggles, masks, ear defenders etc.
6. Unauthorised personnel must not alter scaffolding.
7. No one is to operate vehicles, plant or machinery, including fitting abrasive wheels and erecting or dismantling scaffolding, unless they are appropriately trained or suitably qualified, e.g. CITB or similar and authorised in writing by site management, (H09-09 *Permit to Operate Plant*). This is a zero-tolerance issue, unauthorised persons operating plant will be removed from site.
8. Excavator operatives who are found to have incorrectly fitted a bucket onto the quick hitch system and not ensured that all associated safety devices are correctly fitted will be removed from site. This is a zero-tolerance issue.
9. Failure to wear a suitable harness and lanyard connected to a safe attachment point is a zero-tolerance issue.
10. The use of handheld mobile phones while operating plant / vehicles whilst on site is prohibited, except if parked up and the engine switched off.
11. Defective vehicles (including light commercial and HGV), plant or machinery must not be used at any time and the defect(s) should be brought to the attention of the site management immediately.
12. No person under the influence of drugs or alcohol will be permitted to remain on site.
13. Welfare facilities are to be kept clean and tidy at all times.
14. Warning signs must be obeyed at all times.
15. All accidents and dangerous occurrences must be reported to the site office, and all injuries entered in the accident book.
16. All persons must obey the site rules with regard to non-smoking and the provision / use of any smoking areas / facilities.
17. Operatives using any equipment producing a naked flame or sparks must have within arm's reach a suitable fire extinguisher. The operative must also be in the possession of HSE-27 *Hot Works Permit*.
18. A Permit to Work is required for any person entering a confined space.
19. A Permit to Dig is required every time before breaking the ground surface.
20. Only certificated and authorised personnel will be allowed to sling loads or direct cranes.
21. Drivers of all excavators and reversing vehicles must have good all-round visibility or be supervised by a banksman.
22. It is incumbent upon all operatives to work in a safe manner and not to endanger themselves or other persons by their actions.
23. Portable electric tools and equipment shall only operate at 110-volt power or lower, and wherever possible use RCD protection.
24. No radios on site.
25. All materials used on site which have a hazard symbol on the container / bag, must have a COSHH Assessment sheet, which should form part of the method statement. We encourage the use of, where possible, materials that are non-hazardous and friendly to the environment.
26. All pedestrian and vehicle control signs must be complied with.
27. No persons are permitted to be underneath any unprotected overhead activities.
28. No work is to be carried out on the following activities unless a written permit / authorisation has been issued:

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- Confined Spaces (HSE-21)
- Lifting Operations (H55)
- Plant Operation (H09-09)
- Excavation / Breaking Ground (H14-01 / H14-02 / H14-03)
- Electrical Intake Rooms (HSE-25)
- Electrical Works (HSE-26)
- Hot Works (HSE-27)
- Ceiling Voids (HSE-28)
- Temporary Works (Relevant Q25 process)
- Demolition (HSE-40)
- Rope Access (HSE-41)
- Permit to Erect, Climb or Dismantle a Tower Crane (HSE-49)
- Metal Ribbed Decking Permit to Install and Completion Certificate (HSE-50)
- Tower Crane Operations Guidance (HSE-51)
- Tower Crane Erection, Climbing and Dismantling Checklist (HSE-52)
- Steps and Ladders Permit (HSE-53)

29. All construction personnel to comply with the rules and procedures established by SIAL for all contractors working within the airport.
30. Failure to observe SIAL's procedures or to adopt safe working practises will result in the removal of contractors (Site operative and possible supervisor) security pass negating the ability to continue works on this site or on any other project located within Southampton Airport.
31. All construction personnel shall wear and display SIAL's CRU Pass and Airside Security ID pass when within the airport complex.
32. All works to be undertaken in a manner which complies with H&S Legislation and H&S Guidance.
33. Strictly no smoking allowed airside. Smoking will be allowed within appropriately designated landside areas.

SITE RULES - ENVIRONMENTAL

1. Diesel, fuel, oil and chemicals to be stored only in proper designated storage areas. All containers must be returned to designated areas.
2. All diesel deliveries and refuelling are to be carried out with great care to ensure spillages do not occur. Always use drip trays.
3. No water whether surface water or other is to be discharged into any drains or manholes unless authorised by the local Water Authority or Sewerage Undertaker.
4. Any works which are likely to emit excessive noise are to be advised to the Site Manager for instruction prior to proceeding.
5. Waste must not be allowed to accumulate and must be disposed of in the skips provided.
6. No waste is to be placed outside of site boundary.
7. All hazardous waste, e.g. glue pots, paint tins etc. are to be disposed of in suitable waste bins or removed from site by the subcontractor on site.
8. Where dedicated skips are provided for materials such as metal only, masonry only, timber only etc., these are only to be used for disposal of the respective material, NO mixing of material.
9. For all waste leaving site, copies of waste carrier licences, disposal facility licences and waste transfer notes must be made available to site management.
10. Bonfires are not permitted.
11. All plant, i.e. disc cutters, chasers, skill saws etc. must have dust bags fitted wherever possible or dust extraction equipment to prevent dust pollution of the atmosphere.
12. In the event of any spillage, i.e. diesel, petrol, paint, glue etc. please advise the Site Manager immediately for instruction on the respective cleaning up / emergency procedure.
13. Toolbox talks on environmental issues and how they affect their present work are to be held on a monthly basis.
14. If you have any queries or are in doubt, please contact site management.

Note: we encourage the use of, where possible, materials that are non-hazardous and friendly to the environment.

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Appendix 4 Standard Risk Assessment Charts (H02-02 / H02-03 and E01-02)

This section contains a copy of the completed risk assessments from the Health & Safety, Environmental and Quality planning meetings. Copies of the completed records must be inserted behind this cover sheet.

Method Statement Risk Assessments Schedule

HSE-08

VF Building	VF Civils	VF Rail	VolkerHighways	VolkerRail	VolkerStevin	VolkerLaser	VolkerInfra	VolkerWessels UK
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Business Unit:	Civils - Airports	Contract no. & name:	T28045 - Southampton Airport Runway Extension
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Ref. No.	Method Statement Title	Risk Assessment Title	Date Required	Date Authorised	Comments
001	Site Compound Set Up	Site Compound Set Up			
001 A	Site Cabin Installation	Site Cabin Installation			
002	Site Engineering & Surveying	Site Engineering & Surveying			
003	AGL installation and civils	AGL installation and civils			
004	Drainage Installation	Drainage Installation			
005	Traffic Management	Traffic Management			
006	Pit & Duct + E-pit	Pit & Duct + E-pit			
007	Complete Surfacing Works	Complete Surfacing Works			
008	Line Marking	Line Marking			
009	Raising of Pits in Taxiway	Raising of Pits in Taxiway			
010	Grooving	Grooving			
011	Temporary Works	Temporary Works			
012	Bay Replacement	Bay Replacement			
013	Crushing of blocks	Crushing of blocks			
014	Electrical Installation	Electrical Installation			
015	Material testing - asphalt	Material testing - asphalt			
016	Earthworks - General	Earthworks - General			

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Appendix 5 Storage and Handling of Fuels, Oils and Chemicals

The storage of fuels and oils is to be strictly in compliance with the Control of Pollution (Oil Storage) (England) Regulations 2001. This applies to project-controlled storage, and that of our subcontractors.

The following text is mandatory minimum guidance but should be supplemented with any relevant site-specific information / controls.

The key criteria for storage are:

Petrol

15. The maximum size of the container should be 10 litres
16. The containers should be suitably constructed and adequately labelled
17. Containers should be stored in the fuel store within the site compound
18. Ideally the storage place should be more than 6m from the nearest building, highway or footpath
19. Any storage area should be bunded or the fuel store must be leak-proof
20. When used remotely on site, to fuel pumps or generators, containers should be placed on a drip tray and a spill kit must be on hand in case of spillage
21. Drip trays must be emptied and cleaned on a regular basis

Diesel

22. Diesel stored in a tanker / bowser shall be clearly labelled and locked when not in use
23. All tanks and bowsers must be fully bunded, the bund must have 110% capacity of the fuel stored in the tank
24. When a diesel bowser is used on site there should be a spill kit on hand in case a spillage occurs
25. When diesel is stored on site in small containers they should be adequately constructed, correctly labelled, and placed on a drip tray to contain any spillage that may occur and protected from impact damage
26. Diesel must never be decanted into a container that is not specifically designed to store it

Refuelling Procedure

This procedure outlines the steps to be taken when refuelling on site

27. No plant or machinery is to be refuelled within 10m of any watercourse / drain without a specific risk assessment and method statement being in place
28. Small plant / equipment must be refuelled using a funnel to prevent spillage
29. Where possible, all plant must be taken to the main fuel tank for refuelling. For large or stationary plant and equipment a bunded fuel bowser shall be filled from the main tank in order to distribute the fuel
30. A spill kit or absorbent granules must be kept adjacent to the main tank, carried with any mobile bowser and kept in the machines to be refuelled. The operative carrying out the refuelling operations shall check this prior to transferring any fuel
31. A drip tray / spill mat must be in place before any refuelling takes place
32. Bowsers must be equipped with an automatic cut-out mechanism
33. All ancillary equipment (hoses / pistols / valves etc.) must be stored within secondary containment
34. When not in use, fuel tanks / bowsers must be securely padlocked to prevent accidental / deliberate discharge
35. In the event of a spillage, refer to E03-G01 *Emergency Spill Procedure Guidance*

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Appendix 6 Inspection and Test Plan Schedule or ITP (QMF-17 / Q24-02)

This section contains a copy of the completed Inspection and Test Plan schedule (if relevant) or QMF-17 *Inspection and Test Plan* / Q24-02 *Inspection and Test Plan* (refer to section 4.11 above).

VolkerWessels UK											QMF-17	
Inspection and Test Plan												
VF-B ✓	VF-C ✓	VF-R ✓	VH ✓	VR n/a	VS n/a	VB n/a	VGE n/a	VL ✓	VI ✓	Shared Services n/a		
Business unit: VFL Civils East				Contract No. & Name: T28045 – Southampton Airport Runway Extension								
Inspection and Test Plan (ITP) Revision Number: Draft 1.0 – Tender				Date: 4 th December 2019								
ITP Prepared by:		ITP Reviewed by:		ITP Approved by:		ITP Issued by:						
						For tender						
Date: 4 th December 2019		Date:		Date:		Date: 4 th December 2019						
Inspection Level Codes:												
H = Hold Point, Cease work until inspected and approved A = Approval W = Witness, Inspection requested, work continues D = Daily Inspection R10 = 10% Inspection R20 = 20% Inspection R100 = 100% Inspection												
Item No.	Activity	Inspection / Review Type	Frequency of Inspection	Inspection to be Completed by	Control document / acceptance criteria / specification reference	Ref no. of checklist or other verifying / record document(s) to be completed	Inspection level - R% indicates the level of inspection to be carried out (As % of total works).					
							Subcontractor	Principal Contractor	Design Team	Client Representative	Independent inspection / validation	Third Party
Pre-Construction Activities												

Item No.	Activity	Inspection / Review Type	Frequency of Inspection	Inspection to be Completed by	Control document / acceptance criteria / specification reference	Ref no. of checklist or other verifying / record document(s) to be completed	Inspection level - R% indicates the level of inspection to be carried out (As % of total works).					
							Subcontractor	Principal Contractor	Design Team	Client Representative	Independent inspection / validation	Third Party
Site Works Activities												
Post Construction Works Activities												

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VF-B	VF-C	VF-R	VH	VR	VS	VB	VGE	VL	VI	Shared Services
✓	✓	R01-03	✓	n/a	✓	✓	✓	✓	✓	n/a

Appendix 8 Emergency Contact List

The emergency contact list will be displayed within the site offices and key points around the site.

Organisation	Details	Contact No.
Police (inc. British Transport Police)	Emergency number	999
Fire	Emergency number	999
Southampton Airport Fire Service	Emergency number	222
Ambulance	Emergency number	999
Health & Safety Executive	Incident contact centre (fatalities / specified injuries)	0845 300 9923
Environment Agency	Incident hotline	0800 807060
Emergency spill response	Adler and Allan	0800 592 827
Emergency spill response	CSG Lloyds	0800 5873 133
National Grid Gas (formerly Transco)	24 hour gas emergency number	0800 111 999
UK Power Networks	24 hour emergency / supply loss	0800 783 8866
British Telecom	UK based corporate sector customers	0800 028 5314
Southern Gas Network	24 hour gas emergency number	0800 912 1700
Southern Water	24 hour emergency	0330 303 0368
Southampton Airport Project Manager	Mike Weeks	07730148409

In the event of a major injury, fire or other dangerous occurrence, the incident shall immediately be reported to the site office, where the project / site manager or deputy shall assess further actions required including contacting the Emergency Services (222 or 0141 848 4222/222).

Nearest 24hr A&E Department:

Southampton General Hospital

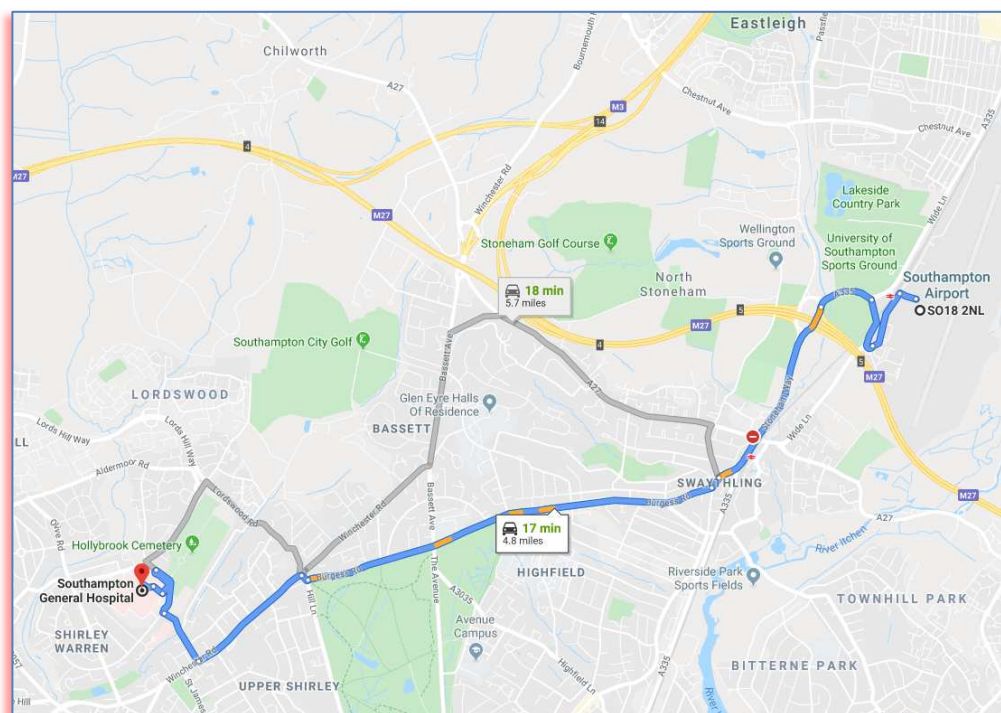
Tremona Road,

Southampton,

Hampshire,

SO16 6YD

Tel: 023 8077 7222



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Appendix 9 Miscellaneous

Miscellaneous documents which are relevant to the SMP, but do not have a specified location, should have their details entered in the table below and then be inserted in to the SMP behind this page.

Miscellaneous Documents added to the SMP

Document	Reference	Comments
F10 Notification of Construction Project (if applicable)		
Health and Safety, Environmental and Quality Planning meeting minutes: • HSE-01 • EMS-01 • QMF-01 • Q02-VF • Relevant HSE-60		
H01-04 <i>Allocation of Responsibilities</i>		
Emergency Spill Procedure Guidance	 E03-G01 Emergency Spill Procedure Guic	
Project Neighbour Addresses	 67489-addresses-ar ea-1.csv	
Site Plans – contained within section 1.1 and cross referenced under section 1.1 sub-section “Site Plan”	 SMP Images.pptx	
Runway Extension Construction Communications Plan – Jan 23	 Runway Extension Construction Commur	
Dust Monitoring Information	 CEMP Appendix XX_Dust Monitoring_2	
Section 61 Application – Rev 2	 C15160 - Southampton Airport	

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1. PURPOSE

This guidance supports procedure E03 *Pollution Prevention* and provides further information in what to do in the event of a leak or spillage on site.

2. GUIDANCE

IN THE EVENT OF A LEAK OR SPILLAGE ON SITE

STOP WORK immediately and RAISE THE ALARM

- Fast, immediate response is vital
- Raise the alarm if necessary
- At the very least make sure everyone in the vicinity is aware of the incident
- Do not rush into unknown situations



BE AWARE - IDENTIFY THE SPILL

- Identify the source and substance spilling, don't try to identify the substance by touch or smell
- If you are not sure what the substance is, don't take any risks
- If the spillage is flammable, extinguish all sources of ignition
- If the spillage is blood or other bodily fluids, cover with absorbent granules and treat as if potentially infectious.
- VWUK staff should leave the cleaning of any blood or body fluid to trained specialist cleaning companies (e.g. Adler and Allen).
- Safety for you and others is the number one priority, do you need to evacuate the area?



PROTECT YOURSELF

- PPE - safety boots, gloves, non-absorbent overalls, must be suitable for the liquids spilled and goggles if there is risk of splashing. Also consider risk of infection from any bodily fluids.
- Appropriate traffic management may be required e.g. barriers, cones, signs to protect you



HELP THE INJURED

- If anyone is injured help them first, but only if it is safe to do so. Rushing in could make you a victim too. Do you need the emergency services?



STOP THE SOURCE

- For example: patch holes in drums with leak sealing putty; turn off valves, pumps or engines; or upright drums or containers
- If the spillage is flammable, extinguish all sources of ignition



SCALE OF THE SPILL - DO YOU NEED AN EMERGENCY SPILL CONTRACTOR?

- Is it a small spill or heavy flow?
- Can you and your colleagues tackle it or do you need an emergency spill contractor?
- Contact the emergency spill contractor if for example:
 - it is a large chemical / hydrocarbon spillage (e.g. oil, biodegradable oil, paraffin, diesel, petrol) even if have been able to prevent the spillage from spreading / entering a watercourse or if it has already entered a watercourse / seeped into the ground
 - it is a large chemical / hydrocarbon spillage near an identified "sensitive" area e.g. SSSI
- If you do not have a pre-determined emergency spill contractor for your project, contact:
Adler and Allan 0800 592 827

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2. GUIDANCE (CONTINUED) IN THE EVENT OF A LEAK OR SPILLAGE ON SITE (CONTINUED)

CONTAIN THE SPILL

- Stop the spill from spreading and from reaching drains, open ground or sensitive areas
- Use spill granules, sand, bunds or socks and booms to contain the spill
- Cover or protect drains (even if some of the spill has entered the drain)



NOTIFY

- Notify someone from the site team
- Notify your project's Environmental Manager (refer to project internal contact directory)
- If you still unable to contact an Environmental Manager, contact your Health & Safety Manager
- If the spill has reached a surface water drain, stream or ditch or soaked away in open ground, the EA should be contacted immediately on the 24hr helpline 0800 80 70 60 (see next page for further guidance)
- The Environmental Manager will liaise with the Environment Agency
- If it has reached a foul drain, the sewer provider should also be notified as soon as possible
- At times there might be incidents that do not fall into any precise category, and if there is any doubt, the Environment Agency should always be contacted



CLEAN-UP

- Cordon off the area to make sure no-one walks or drives through the spill
- Use absorbents (granules, pads and / or pillows) to soak up the spill,
- Work from the outside of the spill inwards and place waste in disposal bags
- Clean yourself if spill has come into contact with skin, you may need to wash hands or shower



WASTE DISPOSAL

- Used spill kit materials, rags and anything else that's become contaminated including PPE will need to be disposed of correctly
- Take the disposal bags to the waste to avoid trailing spent or leaking absorbents around the site
- Tag each bag with a clear description of its contents
- If the waste resulted from an oil or chemical spill it will be classified as hazardous and must be disposed of as hazardous waste
- If you are unsure of how to dispose of the waste ask a member of the site management team, your Environmental Manager or the Environment Agency



RESTOCK

- Make sure the site manager is aware of the situation and that the spill kit is restocked
- An empty spill kit is as bad as no spill kit, Don't use spill kits for any other purposes



REPORT

- The incident should be reported according to the requirements of AIRSWEB and HSE-31 *Accident and Incident Report Form* or for VolkerFitzpatrick Rail Division please use R30-02 *Accident & Incident Report*

3. WHO ELSE CAN I ASK?

If you require any further information please contact your Business Unit Environmental Manager.

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Project Neighbour Addresses

Rev; 01

30/01/2023

ID	Address 1	Address 2	Address 3	Address 4	Address 5	Town	Postcode
1	3 Chatfield House	428 Southampton Road				EASTLEIGH	SO50
2	16 Chatfield House	428 Southampton Road				EASTLEIGH	SO50
3	19 Chatfield House	428 Southampton Road				EASTLEIGH	SO50
4	22 Chatfield House	428 Southampton Road				EASTLEIGH	SO50
5	24 Chatfield House	428 Southampton Road				EASTLEIGH	SO50
6	25 Chatfield House	428 Southampton Road				EASTLEIGH	SO50
7	28 Chatfield House	428 Southampton Road				EASTLEIGH	SO50
8	108a Doncaster Road					EASTLEIGH	SO50
9	424b Southampton Road					EASTLEIGH	SO50
10	Flat 2	290 Southampton Road				EASTLEIGH	SO50
11	328b Southampton Road					EASTLEIGH	SO50
12	21 South Street					EASTLEIGH	SO50
13	23 South Street					EASTLEIGH	SO50
14	27 South Street					EASTLEIGH	SO50
15	31 South Street					EASTLEIGH	SO50
16	3 Rapide Close					EASTLEIGH	SO50
17	14 Rapide Close					EASTLEIGH	SO50
18	306 High Street					EASTLEIGH	SO50
19	324 High Street					EASTLEIGH	SO50
20	274 Southampton Road					EASTLEIGH	SO50
21	280 Southampton Road					EASTLEIGH	SO50
22	304 Southampton Road					EASTLEIGH	SO50
23	First Floor Flat	324a Southampton Road				EASTLEIGH	SO50
24	328a Southampton Road					EASTLEIGH	SO50
25	332 Southampton Road					EASTLEIGH	SO50
26	334 Southampton Road					EASTLEIGH	SO50
27	370 Southampton Road					EASTLEIGH	SO50
28	394 Southampton Road					EASTLEIGH	SO50
29	404 Southampton Road					EASTLEIGH	SO50
30	418 Southampton Road					EASTLEIGH	SO50
31	424a Southampton Road					EASTLEIGH	SO50
32	103 Doncaster Road					EASTLEIGH	SO50
33	115 Doncaster Road					EASTLEIGH	SO50
34	121 Doncaster Road					EASTLEIGH	SO50
35	127 Doncaster Road					EASTLEIGH	SO50
36	89 Doncaster Road					EASTLEIGH	SO50
37	110 Doncaster Road					EASTLEIGH	SO50
38	70 Doncaster Road					EASTLEIGH	SO50
39	72 Doncaster Road					EASTLEIGH	SO50
40	78 Doncaster Road					EASTLEIGH	SO50
41	88 Doncaster Road					EASTLEIGH	SO50
42	Flat 1	1 Doncaster Road				EASTLEIGH	SO50
43	31 Doncaster Road					EASTLEIGH	SO50
44	39 Doncaster Road					EASTLEIGH	SO50
45	45 Doncaster Road					EASTLEIGH	SO50
46	5 Doncaster Road					EASTLEIGH	SO50
47	65 Doncaster Road					EASTLEIGH	SO50
48	79 Doncaster Road					EASTLEIGH	SO50
49	38 Doncaster Road					EASTLEIGH	SO50
50	40 Doncaster Road					EASTLEIGH	SO50
51	62 Doncaster Road					EASTLEIGH	SO50
52	23 Campbell Road					EASTLEIGH	SO50
53	31 Campbell Road					EASTLEIGH	SO50
54	41 Campbell Road					EASTLEIGH	SO50
55	5 Campbell Road					EASTLEIGH	SO50
56	53 Campbell Road					EASTLEIGH	SO50
57	63 Campbell Road					EASTLEIGH	SO50
58	103 Campbell Road					EASTLEIGH	SO50
59	105 Campbell Road					EASTLEIGH	SO50
60	155 Campbell Road					EASTLEIGH	SO50
61	169 Campbell Road					EASTLEIGH	SO50

62	81 Campbell Road			EASTLEIGH	SO50
63	12 Campbell Road			EASTLEIGH	SO50
64	28 Campbell Road			EASTLEIGH	SO50
65	32 Campbell Road			EASTLEIGH	SO50
66	102 Campbell Road			EASTLEIGH	SO50
67	112 Campbell Road			EASTLEIGH	SO50
68	116 Campbell Road			EASTLEIGH	SO50
69	44 Campbell Road			EASTLEIGH	SO50
70	46 Campbell Road			EASTLEIGH	SO50
71	56 Campbell Road			EASTLEIGH	SO50
72	58 Campbell Road			EASTLEIGH	SO50
73	60 Campbell Road			EASTLEIGH	SO50
74	68 Campbell Road			EASTLEIGH	SO50
75	72 Campbell Road			EASTLEIGH	SO50
76	74 Campbell Road			EASTLEIGH	SO50
77	78 Campbell Road			EASTLEIGH	SO50
78	80 Campbell Road			EASTLEIGH	SO50
79	98 Campbell Road			EASTLEIGH	SO50
80	12a Chestnut Avenue			EASTLEIGH	SO50
81	3 South Street			EASTLEIGH	SO50
82	5 South Street			EASTLEIGH	SO50
83	15 South Street			EASTLEIGH	SO50
84	29 South Street			EASTLEIGH	SO50
85	35 South Street			EASTLEIGH	SO50
86	45 South Street			EASTLEIGH	SO50
87	6 Rapide Close			EASTLEIGH	SO50
88	8 Rapide Close			EASTLEIGH	SO50
89	15 Rapide Close			EASTLEIGH	SO50
90	Arlington Fleet Services Ltd	Campbell Road		EASTLEIGH	SO50
91	P S P Ltd	Campbell Road		EASTLEIGH	SO50
92	6 Chatfield House	428 Southampton Road		EASTLEIGH	SO50
93	8 Chatfield House	428 Southampton Road		EASTLEIGH	SO50
94	14 Chatfield House	428 Southampton Road		EASTLEIGH	SO50
95	Tradecore International Ltd	Eastleigh Works	Campbell Road	EASTLEIGH	SO50
96	298 High Street			EASTLEIGH	SO50
97	308 High Street			EASTLEIGH	SO50
98	314 High Street			EASTLEIGH	SO50
99	316 High Street			EASTLEIGH	SO50
100	318 High Street			EASTLEIGH	SO50
101	320 High Street			EASTLEIGH	SO50
102	278 Southampton Road			EASTLEIGH	SO50
103	294 Southampton Road			EASTLEIGH	SO50
104	296 Southampton Road			EASTLEIGH	SO50
105	308 Southampton Road			EASTLEIGH	SO50
106	Ground Floor Flat	324a Southampton Road		EASTLEIGH	SO50
107	318 Southampton Road			EASTLEIGH	SO50
108	348 Southampton Road			EASTLEIGH	SO50
109	354 Southampton Road			EASTLEIGH	SO50
110	356 Southampton Road			EASTLEIGH	SO50
111	364 Southampton Road			EASTLEIGH	SO50
112	376 Southampton Road			EASTLEIGH	SO50
113	378 Southampton Road			EASTLEIGH	SO50
114	384a Southampton Road			EASTLEIGH	SO50
115	400 Southampton Road			EASTLEIGH	SO50
116	410 Southampton Road			EASTLEIGH	SO50
117	105 Doncaster Road			EASTLEIGH	SO50
118	113 Doncaster Road			EASTLEIGH	SO50
119	123 Doncaster Road			EASTLEIGH	SO50
120	81 Doncaster Road			EASTLEIGH	SO50
121	104 Doncaster Road			EASTLEIGH	SO50
122	106 Doncaster Road			EASTLEIGH	SO50
123	112 Doncaster Road			EASTLEIGH	SO50
124	76 Doncaster Road			EASTLEIGH	SO50
125	94 Doncaster Road			EASTLEIGH	SO50
126	98 Doncaster Road			EASTLEIGH	SO50

127	11 Doncaster Road		EASTLEIGH	SO50
128	15 Doncaster Road		EASTLEIGH	SO50
129	15a Doncaster Road		EASTLEIGH	SO50
130	19 Doncaster Road		EASTLEIGH	SO50
131	25 Doncaster Road		EASTLEIGH	SO50
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133	71 Doncaster Road		EASTLEIGH	SO50
134	75 Doncaster Road		EASTLEIGH	SO50
135	14 Doncaster Road		EASTLEIGH	SO50
136	18 Doncaster Road		EASTLEIGH	SO50
137	2a Doncaster Road		EASTLEIGH	SO50
138	20 Doncaster Road		EASTLEIGH	SO50
139	22 Doncaster Road		EASTLEIGH	SO50
140	24 Doncaster Road		EASTLEIGH	SO50
141	60 Doncaster Road		EASTLEIGH	SO50
142	13 Campbell Road		EASTLEIGH	SO50
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155	157 Campbell Road		EASTLEIGH	SO50
156	163 Campbell Road		EASTLEIGH	SO50
157	93 Campbell Road		EASTLEIGH	SO50
158	10 Campbell Road		EASTLEIGH	SO50
159	16 Campbell Road		EASTLEIGH	SO50
160	24 Campbell Road		EASTLEIGH	SO50
161	X B R Electronics Ltd	Campbell Road	EASTLEIGH	SO50
162	108 Campbell Road		EASTLEIGH	SO50
163	110 Campbell Road		EASTLEIGH	SO50
164	126 Campbell Road		EASTLEIGH	SO50
165	132 Campbell Road		EASTLEIGH	SO50
166	40 Campbell Road		EASTLEIGH	SO50
167	50 Campbell Road		EASTLEIGH	SO50
168	54 Campbell Road		EASTLEIGH	SO50
169	76 Campbell Road		EASTLEIGH	SO50
170	92 Campbell Road		EASTLEIGH	SO50
171	96 Campbell Road		EASTLEIGH	SO50
172	10a Chestnut Avenue		EASTLEIGH	SO50
173	6 Chestnut Avenue		EASTLEIGH	SO50
174	1 Chestnut Avenue		EASTLEIGH	SO50
175	3 Chestnut Avenue		EASTLEIGH	SO50
176	2b Doncaster Road		EASTLEIGH	SO50
177	Mogg Networks Ltd	Campbell Road	EASTLEIGH	SO50
178	Flat 2	282 Southampton Road	EASTLEIGH	SO50
179	Flat 3	282 Southampton Road	EASTLEIGH	SO50
180	294 High Street		EASTLEIGH	SO50
181	300 High Street		EASTLEIGH	SO50
182	304 High Street		EASTLEIGH	SO50
183	328 High Street		EASTLEIGH	SO50
184	286 Southampton Road		EASTLEIGH	SO50
185	306 Southampton Road		EASTLEIGH	SO50
186	310 Southampton Road		EASTLEIGH	SO50
187	First Floor Flat	330 Southampton Road	EASTLEIGH	SO50
188	320 Southampton Road		EASTLEIGH	SO50
189	322a Southampton Road		EASTLEIGH	SO50
190	322b Southampton Road		EASTLEIGH	SO50
191	324 Southampton Road		EASTLEIGH	SO50

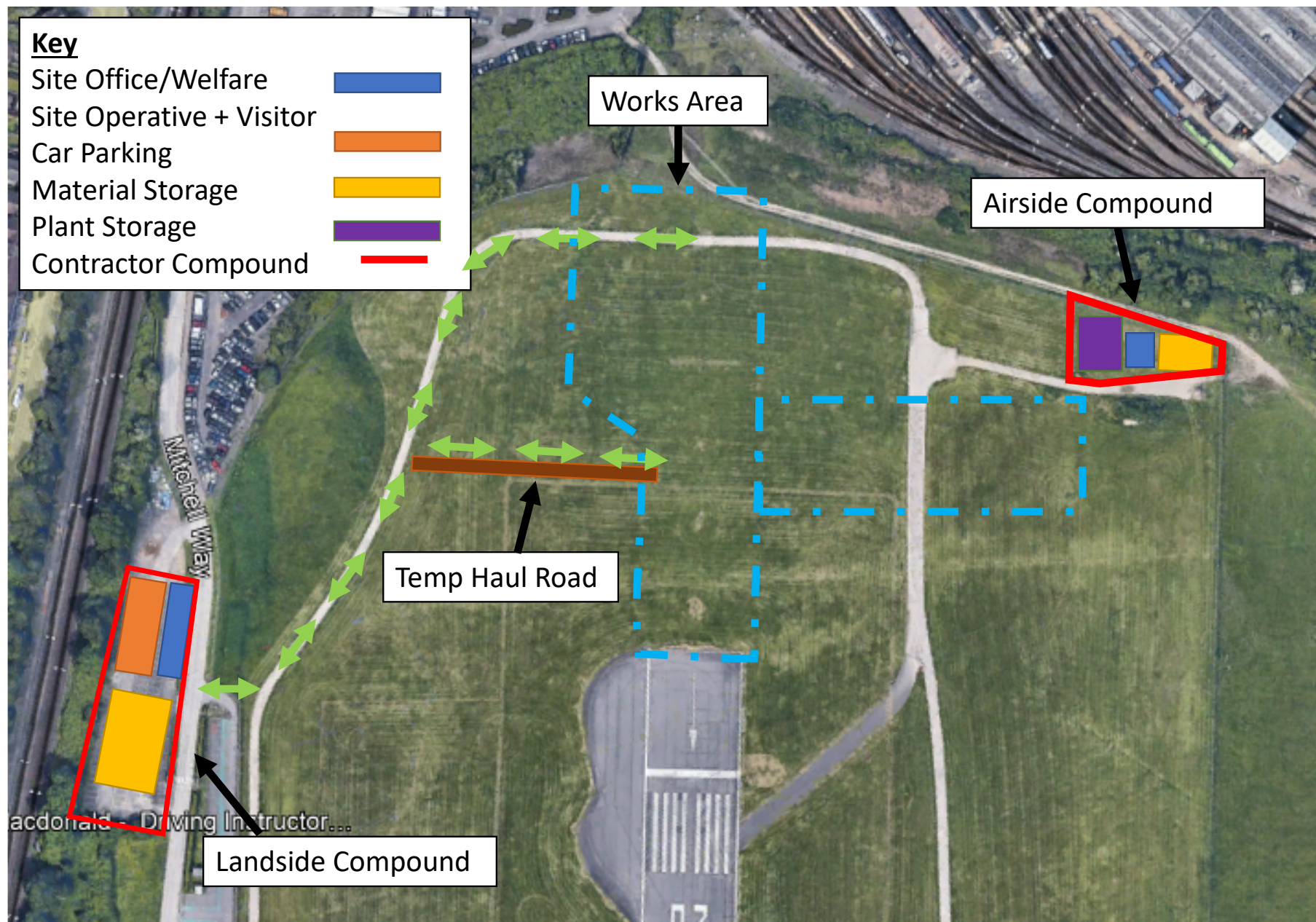
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194	382 Southampton Road	EASTLEIGH	SO50
195	386 Southampton Road	EASTLEIGH	SO50
196	390 Southampton Road	EASTLEIGH	SO50
197	402 Southampton Road	EASTLEIGH	SO50
198	422 Southampton Road	EASTLEIGH	SO50
199	426a Southampton Road	EASTLEIGH	SO50
200	109 Doncaster Road	EASTLEIGH	SO50
201	111 Doncaster Road	EASTLEIGH	SO50
202	119 Doncaster Road	EASTLEIGH	SO50
203	125 Doncaster Road	EASTLEIGH	SO50
204	83 Doncaster Road	EASTLEIGH	SO50
205	85 Doncaster Road	EASTLEIGH	SO50
206	97 Doncaster Road	EASTLEIGH	SO50
207	114 Doncaster Road	EASTLEIGH	SO50
208	118 Doncaster Road	EASTLEIGH	SO50
209	74 Doncaster Road	EASTLEIGH	SO50
210	80 Doncaster Road	EASTLEIGH	SO50
211	84 Doncaster Road	EASTLEIGH	SO50
212	90b Doncaster Road	EASTLEIGH	SO50
213	96 Doncaster Road	EASTLEIGH	SO50
214	23 Doncaster Road	EASTLEIGH	SO50
215	29 Doncaster Road	EASTLEIGH	SO50
216	47 Doncaster Road	EASTLEIGH	SO50
217	49 Doncaster Road	EASTLEIGH	SO50
218	51 Doncaster Road	EASTLEIGH	SO50
219	53 Doncaster Road	EASTLEIGH	SO50
220	73 Doncaster Road	EASTLEIGH	SO50
221	2 Doncaster Road	EASTLEIGH	SO50
222	26 Doncaster Road	EASTLEIGH	SO50
223	52 Doncaster Road	EASTLEIGH	SO50
224	56 Doncaster Road	EASTLEIGH	SO50
225	64 Doncaster Road	EASTLEIGH	SO50
226	1 Campbell Road	EASTLEIGH	SO50
227	11 Campbell Road	EASTLEIGH	SO50
228	17 Campbell Road	EASTLEIGH	SO50
229	19 Campbell Road	EASTLEIGH	SO50
230	39 Campbell Road	EASTLEIGH	SO50
231	43 Campbell Road	EASTLEIGH	SO50
232	55 Campbell Road	EASTLEIGH	SO50
233	65 Campbell Road	EASTLEIGH	SO50
234	69 Campbell Road	EASTLEIGH	SO50
235	7 Campbell Road	EASTLEIGH	SO50
236	73 Campbell Road	EASTLEIGH	SO50
237	9 Campbell Road	EASTLEIGH	SO50
238	101 Campbell Road	EASTLEIGH	SO50
239	107 Campbell Road	EASTLEIGH	SO50
240	117 Campbell Road	EASTLEIGH	SO50
241	125 Campbell Road	EASTLEIGH	SO50
242	135 Campbell Road	EASTLEIGH	SO50
243	141 Campbell Road	EASTLEIGH	SO50
244	147 Campbell Road	EASTLEIGH	SO50
245	151 Campbell Road	EASTLEIGH	SO50
246	159 Campbell Road	EASTLEIGH	SO50
247	161 Campbell Road	EASTLEIGH	SO50
248	165 Campbell Road	EASTLEIGH	SO50
249	173 Campbell Road	EASTLEIGH	SO50
250	175 Campbell Road	EASTLEIGH	SO50
251	77 Campbell Road	EASTLEIGH	SO50
252	85 Campbell Road	EASTLEIGH	SO50
253	87 Campbell Road	EASTLEIGH	SO50
254	18 Campbell Road	EASTLEIGH	SO50
255	4 Campbell Road	EASTLEIGH	SO50
256	114 Campbell Road	EASTLEIGH	SO50

257	120 Campbell Road			EASTLEIGH	SO50
258	134 Campbell Road			EASTLEIGH	SO50
259	48 Campbell Road			EASTLEIGH	SO50
260	52 Campbell Road			EASTLEIGH	SO50
261	64 Campbell Road			EASTLEIGH	SO50
262	66 Campbell Road			EASTLEIGH	SO50
263	88 Campbell Road			EASTLEIGH	SO50
264	94 Campbell Road			EASTLEIGH	SO50
265	12b Chestnut Avenue			EASTLEIGH	SO50
266	1 Chatfield House	428 Southampton Road		EASTLEIGH	SO50
267	9 Chatfield House	428 Southampton Road		EASTLEIGH	SO50
268	18 Chatfield House	428 Southampton Road		EASTLEIGH	SO50
269	20 Chatfield House	428 Southampton Road		EASTLEIGH	SO50
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271	26 Chatfield House	428 Southampton Road		EASTLEIGH	SO50
272	328c Southampton Road			EASTLEIGH	SO50
273	1 South Street			EASTLEIGH	SO50
274	9 South Street			EASTLEIGH	SO50
275	11 South Street			EASTLEIGH	SO50
276	41 South Street			EASTLEIGH	SO50
277	59 South Street			EASTLEIGH	SO50
278	2 Rapide Close			EASTLEIGH	SO50
279	5 Rapide Close			EASTLEIGH	SO50
280	9 Rapide Close			EASTLEIGH	SO50
281	18 Rapide Close			EASTLEIGH	SO50
282	Flat 4	290 Southampton Road		EASTLEIGH	SO50
283	Savills	Eastleigh Works	Campbell Road	EASTLEIGH	SO50
284	17a Doncaster Road			EASTLEIGH	SO50
285	74a Doncaster Road			EASTLEIGH	SO50
286	First Floor Flat	17 Doncaster Road		EASTLEIGH	SO50
287	2 Chatfield House	428 Southampton Road		EASTLEIGH	SO50
288	4 Chatfield House	428 Southampton Road		EASTLEIGH	SO50
289	5 Chatfield House	428 Southampton Road		EASTLEIGH	SO50
290	7 Chatfield House	428 Southampton Road		EASTLEIGH	SO50
291	10 Chatfield House	428 Southampton Road		EASTLEIGH	SO50
292	11 Chatfield House	428 Southampton Road		EASTLEIGH	SO50
293	17 Chatfield House	428 Southampton Road		EASTLEIGH	SO50
294	23 Chatfield House	428 Southampton Road		EASTLEIGH	SO50
295	27 Chatfield House	428 Southampton Road		EASTLEIGH	SO50
296	7 South Street			EASTLEIGH	SO50
297	17 South Street			EASTLEIGH	SO50
298	19 South Street			EASTLEIGH	SO50
299	37 South Street			EASTLEIGH	SO50
300	47 South Street			EASTLEIGH	SO50
301	49 South Street			EASTLEIGH	SO50
302	57 South Street			EASTLEIGH	SO50
303	1 Rapide Close			EASTLEIGH	SO50
304	4 Rapide Close			EASTLEIGH	SO50
305	7 Rapide Close			EASTLEIGH	SO50
306	17 Rapide Close			EASTLEIGH	SO50
307	Flat 1	290 Southampton Road		EASTLEIGH	SO50
308	Flat 2	1 Doncaster Road		EASTLEIGH	SO50
309	Flat 3	1 Doncaster Road		EASTLEIGH	SO50
310	Flat 2-4	282 Southampton Road		EASTLEIGH	SO50
311	Sentry Self Storage Ltd	Eastleigh Works	Campbell Road	EASTLEIGH	SO50
312	P & M Packing Ltd	Eastleigh Works	Campbell Road	EASTLEIGH	SO50
313	296 High Street			EASTLEIGH	SO50
314	310 High Street			EASTLEIGH	SO50
315	322 High Street			EASTLEIGH	SO50
316	326 High Street			EASTLEIGH	SO50
317	Chestnut Lodge Guest House	316 Southampton Road		EASTLEIGH	SO50
318	276 Southampton Road			EASTLEIGH	SO50
319	292 Southampton Road			EASTLEIGH	SO50
320	298 Southampton Road			EASTLEIGH	SO50
321	312 Southampton Road			EASTLEIGH	SO50

322	320a Southampton Road	EASTLEIGH	SO50
323	322 Southampton Road	EASTLEIGH	SO50
324	326 Southampton Road	EASTLEIGH	SO50
325	336 Southampton Road	EASTLEIGH	SO50
326	338 Southampton Road	EASTLEIGH	SO50
327	346 Southampton Road	EASTLEIGH	SO50
328	358 Southampton Road	EASTLEIGH	SO50
329	362 Southampton Road	EASTLEIGH	SO50
330	368 Southampton Road	EASTLEIGH	SO50
331	372 Southampton Road	EASTLEIGH	SO50
332	374 Southampton Road	EASTLEIGH	SO50
333	384b Southampton Road	EASTLEIGH	SO50
334	392 Southampton Road	EASTLEIGH	SO50
335	398 Southampton Road	EASTLEIGH	SO50
336	408 Southampton Road	EASTLEIGH	SO50
337	414 Southampton Road	EASTLEIGH	SO50
338	416 Southampton Road	EASTLEIGH	SO50
339	420 Southampton Road	EASTLEIGH	SO50
340	101 Doncaster Road	EASTLEIGH	SO50
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346	102 Doncaster Road	EASTLEIGH	SO50
347	108b Doncaster Road	EASTLEIGH	SO50
348	116 Doncaster Road	EASTLEIGH	SO50
349	120 Doncaster Road	EASTLEIGH	SO50
350	68 Doncaster Road	EASTLEIGH	SO50
351	82 Doncaster Road	EASTLEIGH	SO50
352	13 Doncaster Road	EASTLEIGH	SO50
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358	59 Doncaster Road	EASTLEIGH	SO50
359	63 Doncaster Road	EASTLEIGH	SO50
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362	32 Doncaster Road	EASTLEIGH	SO50
363	10 Doncaster Road	EASTLEIGH	SO50
364	12 Doncaster Road	EASTLEIGH	SO50
365	16 Doncaster Road	EASTLEIGH	SO50
366	30 Doncaster Road	EASTLEIGH	SO50
367	34 Doncaster Road	EASTLEIGH	SO50
368	4 Doncaster Road	EASTLEIGH	SO50
369	46 Doncaster Road	EASTLEIGH	SO50
370	54 Doncaster Road	EASTLEIGH	SO50
371	8 Doncaster Road	EASTLEIGH	SO50
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373	25 Campbell Road	EASTLEIGH	SO50
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382	123 Campbell Road	EASTLEIGH	SO50
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384	131 Campbell Road	EASTLEIGH	SO50
385	133 Campbell Road	EASTLEIGH	SO50
386	145 Campbell Road	EASTLEIGH	SO50

387	153 Campbell Road			EASTLEIGH	SO50
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389	97 Campbell Road			EASTLEIGH	SO50
390	99 Campbell Road			EASTLEIGH	SO50
391	Matisa UK Ltd	Campbell Road		EASTLEIGH	SO50
392	Network Rail Ltd	Electrical Control	Campbell Road	EASTLEIGH	SO50
393	14 Campbell Road			EASTLEIGH	SO50
394	30 Campbell Road			EASTLEIGH	SO50
395	36 Campbell Road			EASTLEIGH	SO50
396	8 Campbell Road			EASTLEIGH	SO50
397	Arriva Train Care	Campbell Road		EASTLEIGH	SO50
398	104 Campbell Road			EASTLEIGH	SO50
399	106 Campbell Road			EASTLEIGH	SO50
400	118 Campbell Road			EASTLEIGH	SO50
401	122 Campbell Road			EASTLEIGH	SO50
402	124 Campbell Road			EASTLEIGH	SO50
403	130 Campbell Road			EASTLEIGH	SO50
404	42 Campbell Road			EASTLEIGH	SO50
405	82 Campbell Road			EASTLEIGH	SO50
406	84 Campbell Road			EASTLEIGH	SO50
407	90 Campbell Road			EASTLEIGH	SO50
408	2 Chestnut Avenue			EASTLEIGH	SO50
409	8 Chestnut Avenue			EASTLEIGH	SO50
410	S Y K Solutions Ltd	Eastleigh Works	Campbell Road	EASTLEIGH	SO50
411	Flat 3	288 Southampton Road		EASTLEIGH	SO50
412	Flat 4	288 Southampton Road		EASTLEIGH	SO50
413	274a Southampton Road			EASTLEIGH	SO50
414	10c Chestnut Avenue			EASTLEIGH	SO50
415	12 Chatfield House	428 Southampton Road		EASTLEIGH	SO50
416	15 Chatfield House	428 Southampton Road		EASTLEIGH	SO50
417	276a Southampton Road			EASTLEIGH	SO50
418	Flat 3	290 Southampton Road		EASTLEIGH	SO50
419	25 South Street			EASTLEIGH	SO50
420	33 South Street			EASTLEIGH	SO50
421	39 South Street			EASTLEIGH	SO50
422	43 South Street			EASTLEIGH	SO50
423	51 South Street			EASTLEIGH	SO50
424	53 South Street			EASTLEIGH	SO50
425	55 South Street			EASTLEIGH	SO50
426	10 Rapide Close			EASTLEIGH	SO50
427	11 Rapide Close			EASTLEIGH	SO50
428	12 Rapide Close			EASTLEIGH	SO50
429	16 Rapide Close			EASTLEIGH	SO50
430	Flat 4	282 Southampton Road		EASTLEIGH	SO50
431	Ground Floor Flat	17 Doncaster Road		EASTLEIGH	SO50
432	302 High Street			EASTLEIGH	SO50
433	312 High Street			EASTLEIGH	SO50
434	Flat 1	282 Southampton Road		EASTLEIGH	SO50
435	284 Southampton Road			EASTLEIGH	SO50
436	300 Southampton Road			EASTLEIGH	SO50
437	302 Southampton Road			EASTLEIGH	SO50
438	314 Southampton Road			EASTLEIGH	SO50
439	326a Southampton Road			EASTLEIGH	SO50
440	330 Southampton Road			EASTLEIGH	SO50
441	340 Southampton Road			EASTLEIGH	SO50
442	342 Southampton Road			EASTLEIGH	SO50
443	344 Southampton Road			EASTLEIGH	SO50
444	350 Southampton Road			EASTLEIGH	SO50
445	360 Southampton Road			EASTLEIGH	SO50
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448	396 Southampton Road			EASTLEIGH	SO50
449	406 Southampton Road			EASTLEIGH	SO50
450	412 Southampton Road			EASTLEIGH	SO50
451	426b Southampton Road			EASTLEIGH	SO50

452	107 Doncaster Road		EASTLEIGH	SO50
453	87 Doncaster Road		EASTLEIGH	SO50
454	93 Doncaster Road		EASTLEIGH	SO50
455	95 Doncaster Road		EASTLEIGH	SO50
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457	100 Doncaster Road		EASTLEIGH	SO50
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459	90a Doncaster Road		EASTLEIGH	SO50
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486	143 Campbell Road		EASTLEIGH	SO50
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488	171 Campbell Road		EASTLEIGH	SO50
489	79 Campbell Road		EASTLEIGH	SO50
490	83 Campbell Road		EASTLEIGH	SO50
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492	91 Campbell Road		EASTLEIGH	SO50
493	2 Campbell Road		EASTLEIGH	SO50
494	20 Campbell Road		EASTLEIGH	SO50
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498	6 Campbell Road		EASTLEIGH	SO50
499	100 Campbell Road		EASTLEIGH	SO50
500	128 Campbell Road		EASTLEIGH	SO50
501	136 Campbell Road		EASTLEIGH	SO50
502	38 Campbell Road		EASTLEIGH	SO50
503	62 Campbell Road		EASTLEIGH	SO50
504	70 Campbell Road		EASTLEIGH	SO50
505	86 Campbell Road		EASTLEIGH	SO50
506	10b Chestnut Avenue		EASTLEIGH	SO50
507	4 Chestnut Avenue		EASTLEIGH	SO50
508	Flat 1	288 Southampton Road	EASTLEIGH	SO50
509	Flat 2	288 Southampton Road	EASTLEIGH	SO50



VFL Landside Compound – Layout

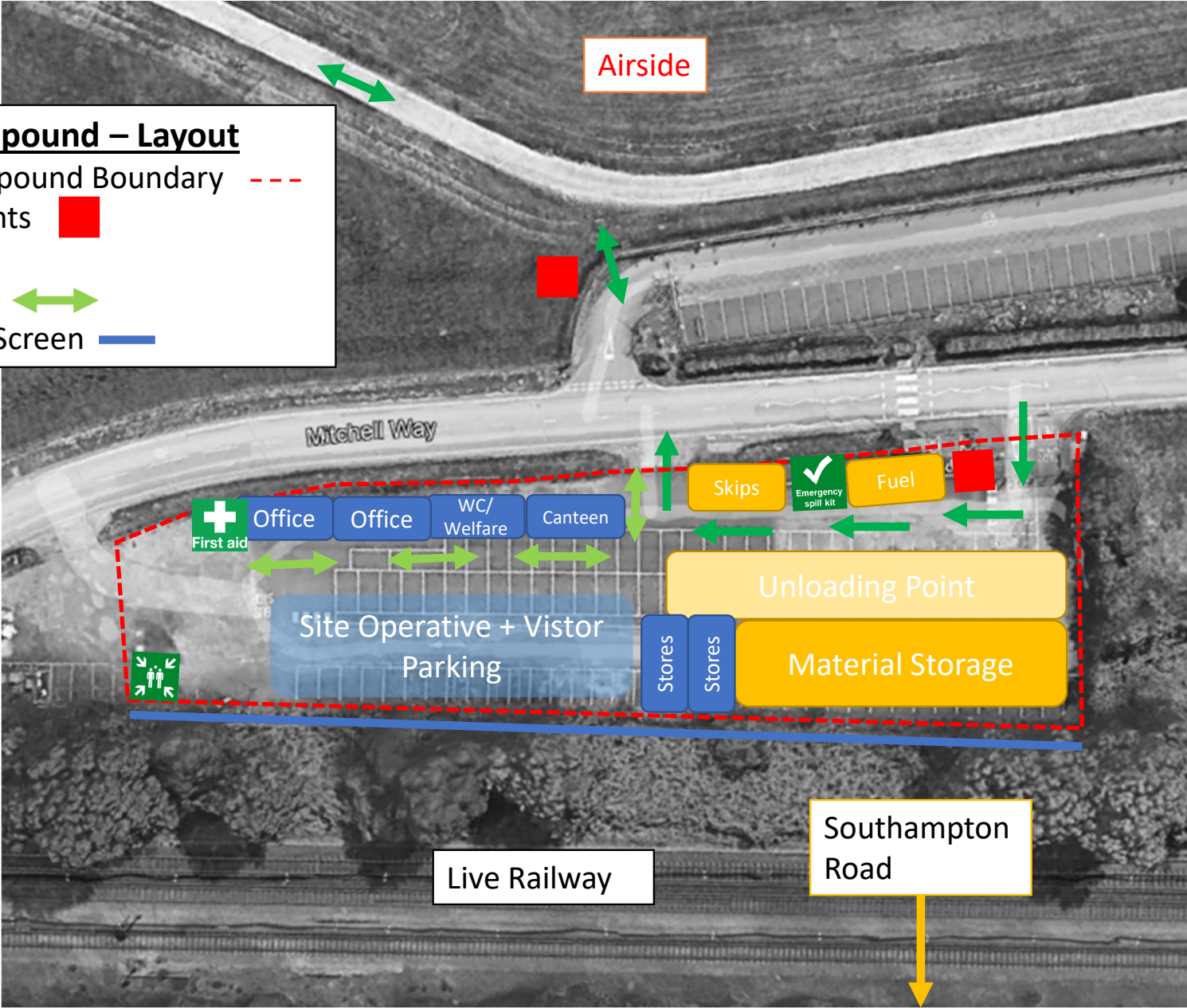
Security Fence/Compound Boundary

Security Control Points
■

Traffic Flow
↔

Pedestrian Walkway
↔

Additional Acoustic Screen
—

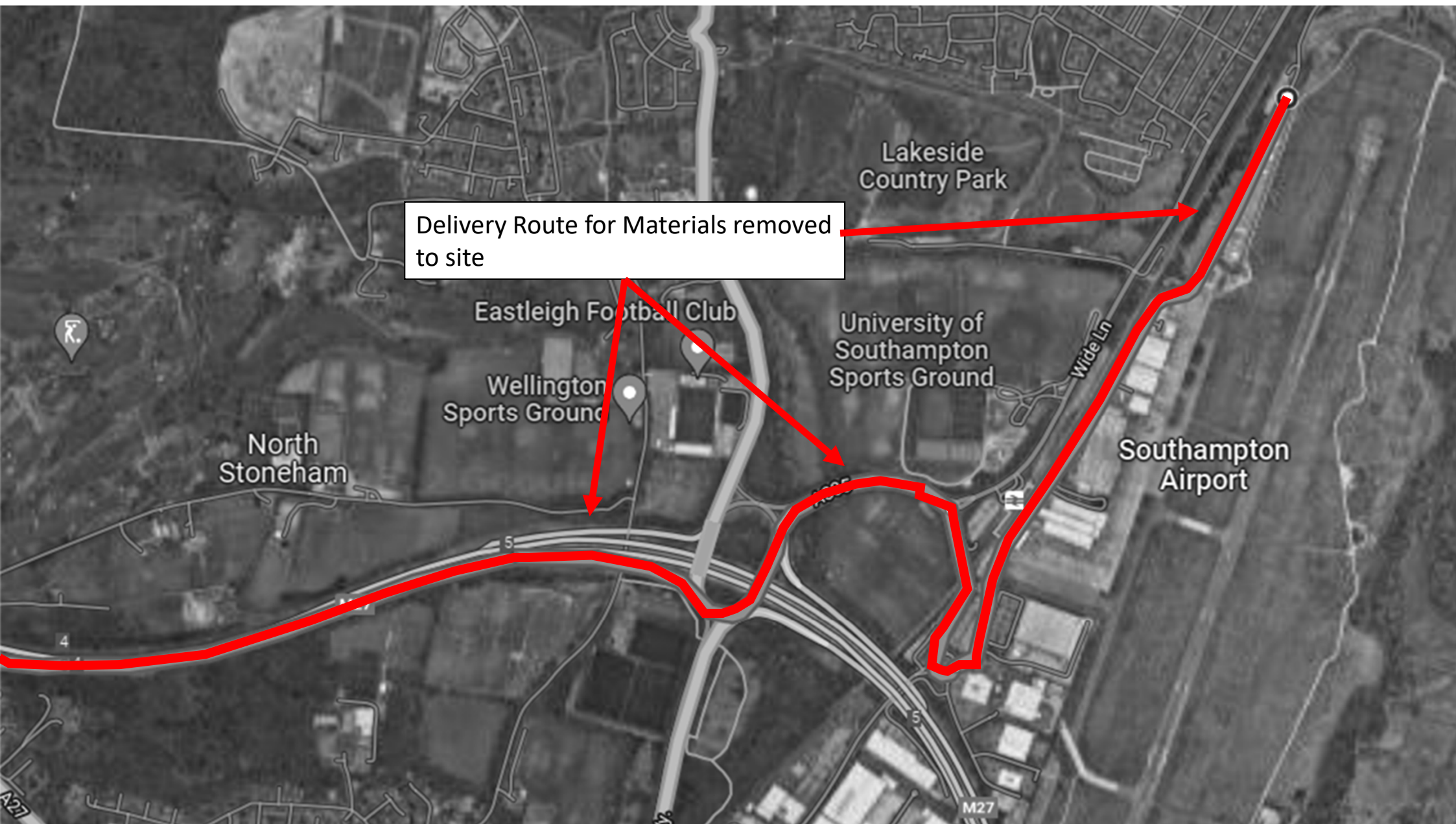


Key

Airport Boundary Fence	
Contractors Airside Compound boundary	
Site Welfare	
Material Storage	
Plant Storage	







Delivery Route for Materials removed to site

Lakeside Country Park

Eastleigh Football Club

University of Southampton Sports Ground

Wellington Sports Ground

North Stoneham

Southampton Airport

Wide Ln

M27

Runway Extension Construction Communications Plan

Southampton International Airport

November 2022

1.0 Background

Following the positive determination of Southampton Airport's runway extension application (F/19/86707) and subsequent dismissal of the Appeal, construction works are due to take place between April and August 2023.

In compliance with agreed planning conditions and in support of the associated Section 61 application to Eastleigh Borough Council, Southampton Airport has prepared the below Construction Communications Plan.

The Plan provides detail on the anticipated timescales for the runway construction, alongside the activities that we will undertake to inform and engage with local residents and stakeholders. It includes the methods we will deploy to receive and respond to questions from the community.

2.0 Construction timescales

Following agreed site preparation works, construction work for the runway will begin on **Monday 3rd April 2023** and continue for a 20-week programme, with an anticipated completion date of **Friday 17th August 2023**.

All potentially noisy construction works will be undertaken at night – between 10pm and 6am – leading to minimal impact on airport operations. No construction activities will take place at weekends.

3.0 Community Engagement

3.1 January 2023 – Local Engagement

In the New Year, and with plenty of advanced notice before activity starts on site, Southampton Airport will begin its regular construction activity updates to the local community.

Neighbour Engagement Event

Prior to commencement of construction activity on-site, a Neighbour Engagement Event on the runway construction will be held on **Wednesday 1st March 2023**, to which immediate neighbours and key stakeholders will be invited. This will allow both groups to drop-in to see airport staff within designated hours, where they will be able to ask questions and learn more about the construction plans.

This event will be advertised to via a letter drop, which will include:

- An overview of the latest activity related to the runway extension
- Key construction milestones
- How Southampton Airport plan to communicate all construction activity
- Overview of key information, such as how to find out more, how to apply for noise installation funding, working hours etc.
- Signposting people to the website, where a suite of regularly updated FAQs will be hosted

The letter will go to a pre-determined radius within the community, likely to include residents and businesses on Campbell Road and Southampton Road. In terms of stakeholders, the anticipated audience is as follows:

- EBC ward members for Eastleigh South ward
- EBC ward members for Eastleigh Central ward
- Leader of EBC
- EBC Cabinet Member for Transport
- EBC Cabinet Member for Planning

This early communication will set the tone for the airport's commitment to ensuring the surrounding community is well informed of activity and has a clear path as to how they can ask questions with the team.

3.2 January to August 2023 – Ongoing Engagement

Southampton Airport is committed to keeping stakeholders and the wider community informed about its construction activities between January and August 2023.

Monthly Newsletters, FAQs, and Website

Southampton Airport will therefore be publishing a monthly update newsletter for the period of the construction works, anticipated to be between January and August 2023.

This newsletter will seek to summarise the key news and site activities that have been undertaken, as well as offering insights into what residents can expect in the month ahead.

The newsletters would also signpost recipients to our dedicated runway webpage, which will contain:

- Background information on the runway extension, including purpose of the scheme
- A FAQs section, providing answers to questions raised by the community, which will continue to evolve as comments are received from local residents
- Contact details if residents have questions about the plans.

Recipients of this monthly newsletter would include:

- Addresses on Campbell Road and Southampton Road
- Addresses within a designated consultation area around the site
- Individuals who have registered to receive updates on the runway during the consultation
- The above local stakeholders

Media Relations

To complement resident and stakeholder engagement, Southampton Airport will also provide a press release for the local media on the construction timescales close to the start of the construction period in April. This release would provide guidance on what residents can expect and signpost them to contact details for the Airport and the dedicated runway construction website.

Southampton Airport will also respond and engage with the local media in case of requests for information.

Responding to Comments

Southampton Airport recognise that residents and neighbours may have comments or queries about the runway construction as it progresses or wish to contact the contractor. To enable this:

- Southampton Airport's contractor will use an app, which residents will be able to use to raise comments or complaints and receive a response – details of the app will be made available on the dedicated website and via the monthly newsletters;
- Residents and stakeholders will be able to make direct contact with Southampton Airport's runway project team via a dedicated e-mail address (Runway@southamptonairport.com). This e-mail address will be published via the website and monthly newsletters.

Additional Dust Monitoring Information Southampton Airport

06/01/2023

The information provides further information of the dust monitoring strategy to support the Runway Extension works at Southampton Airport, and supports the project's Construction Environmental Management Plan (CEMP).

Monitoring Locations

The monitoring locations have been reviewed in light of the latest construction detail. Taking account of the areas of construction likely to generate most dust and nearest sensitive receptors, five monitoring locations are proposed as set out in **Figure 1**.

The dust monitors at Locations 1-4 inclusive are all towards the northerly end of the runway, where the construction activities take place, and will provide full geographical coverage (taking into account the prevailing wind is south westerly). **Figure 2** provides more detail on monitoring locations 1-4 in relation to the different work areas. In consultation with Volkers, the areas of work with greatest potential for dust generation are identified as:

- 3 and 4 Pit and Ducts
- 7 Infiltration Trench
- 9 Soakaway
- 11 Interceptor
- 12 Earthworks
- 12a Stockpile

Taking account of these potential sources, the rationale for each monitoring location is as follows:

- Monitoring location 1 is positioned between the above sources and receptors west of Wide Lane .
- Monitoring location 2 is positioned between above sources and Campbell Road to the north west / north.
- Monitoring location 3 is positioned between the above sources and Campbell Road to the north / north east.
- Monitoring location 4 is positioned between the above sources and the Itchen Valley Nature Reserve to the east.
- Monitoring location 5 is positioned south of the works to provide a control dataset for the prevailing south westerly wind conditions approaching the works.

The locations shown on **Figure 2** are indicative and will be refined (but within those general areas) pending suitable locations being identified from the perspective of power supply, airport operations and planned construction activity.

The monitoring locations will be installed in early February, to provide a February baseline dataset ahead of works starting in April.

Monitoring Equipment

Each location will be fitted with Osiris particulate monitors and Frisbee dust deposition monitors. Locations without mains power will feature a solar panel and battery system.

Osiris Particulate Monitors

The OSIRIS indicative particulate monitor has an internal pump that draws in ambient air. It uses an internal nephelometer to shine light at the incoming air stream, and a detector that measures light scattered by airborne particles and can determine this as particulate matter in various fraction sizes.

The OSIRIS monitor provides a continuous output recorded every 1 minute, this is averaged on a 15-minute basis. The 15-minute average values are stored within the analyser's internal data logger. The OSIRIS monitor would be connected to a Ricardo Energy and Environment router and data would be downloaded and stored to the Ricardo database every hour. The data are converted to concentration units with appropriate gravimetric factors and averaged to hourly mean concentrations.

The instrument would be serviced and calibrated before use by the instrument manufacturer. An independent QA/QC audit would be undertaken by Ricardo Energy and Environment, this is used by Ricardo Energy and Environment to aid the data ratification process. The analyser will also be serviced prior to installation to ensure its continued operation.

All air pollution measurements are reviewed daily, at Ricardo Energy & Environment, by experienced staff. Data are compared with corresponding results from AURN national network stations and with expected air pollutant concentrations under the prevailing meteorological conditions. This review process rapidly highlights any unusual or unexpected measurements, which may require further investigation. When such data are identified, attempts are made to reconcile the data against known or possible local air pollution sources or local meteorology, and to confirm the correct operation of all monitors. Should any faults be identified or suspected, arrangements are made for Ricardo Energy & Environment personnel to visit site and remove the faulty instrument to go back to the UK supplier for repair, Ricardo would aim for 85% data capture from all OSIRIS units, where possible Ricardo would utilise hot spare instruments.

At the end of each month of the monitoring period, the data are reviewed to check for any spurious values. At this time, any data gaps are filled with data from the analyser data logger back-up memory. At the end of the monitoring period the data are fully validated and finalised for compilation in the monitoring report.

All ambient concentration measurements in the report are quoted in micrograms per cubic metre ($\mu\text{g.m}^{-3}$) at reference conditions of 20 °C, 1013 mbar. The OSIRIS is MCERTS certified with measurement uncertainty defined as 50% for indicative instruments.

Frisbee Dust Deposition Gauges

The dust deposition gauge consists of a tripod stand, anodised aluminium Frisbee dust collection bowl, rainwater bottles and foam particulate trap. The monitoring units are also where possible secured down by ground securing pegs.

The samples would be collected monthly by Ricardo field team during baseline and non-dust generating phases of works, and fortnightly during phases of work such as excavation that are more likely to generate dust. Samples are then sent to a UKAS laboratory for analysis. An assessment of mass of undissolved solids which would be determined gravimetrically and calculation of deposition rate in $\text{mg.m}^{-2}\text{day}^{-1}$ would be provided. UKAS Test Reports would be provided to Ricardo, results would be reviewed and sent in the monthly and final monitoring reports.

Monitoring Frequency and Reporting

The Osiris particulate monitors provide continuous data, which is then averaged over a 15 minute period.

The Frisbee dust deposition monitors will have samples retrieved monthly during baseline (February) and non intensive construction phases (June – August), increased to fortnightly during the more intensive construction phases of March to May inclusive, which includes the earth works.

Any incidents of trigger values being exceeded and alerts being issued will be reported to the Council within 24hrs. Each month the particulate and dust deposition data will be issued to the Council in an excel report.

Trigger Levels

The trigger/alert level limit for high particulate concentration will be set at $190 \mu\text{g}/\text{m}^3$ 1hr average as per IAQM recommendations¹. The trigger levels will be reviewed once baseline monitoring data is available.

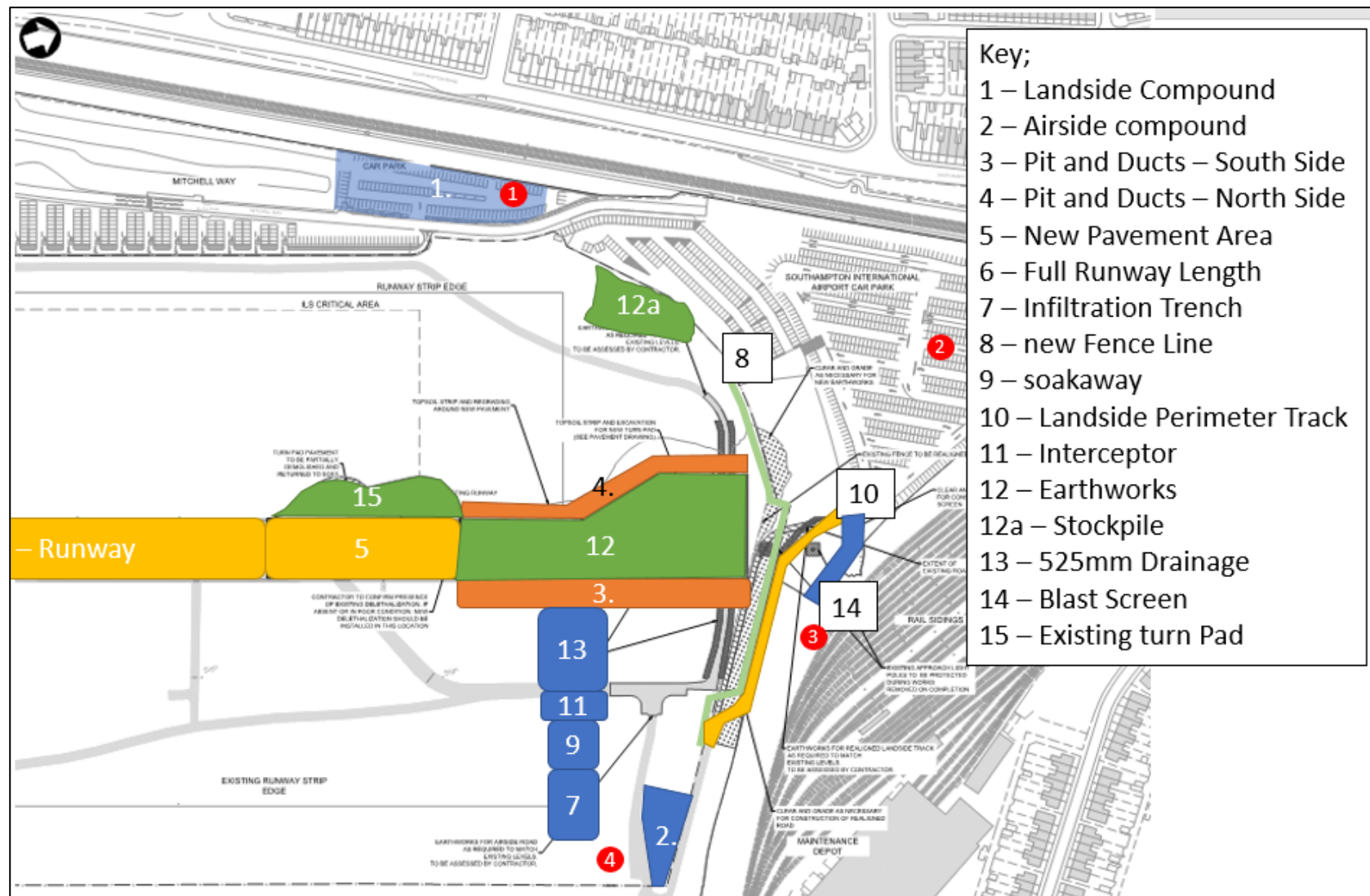
If trigger levels are exceed an alert will be emailed to the Ricardo team and key site contact Mike Weeks (daytime) and Daniel Reynolds (night time). This will provide near instantaneous notification of construction related dust issues, allowing the construction team to identify issues as they occur and implement mitigation straight away.

Figure 1 Overview of Revised Dust Monitoring Locations

¹ IAQM (2018) Guidance on Monitoring in Vicinity of Demolition and Construction Sites. Version 1.1.



Figure 2 Northerly Dust Monitoring Locations (red dots - indicative) relative to Areas of Work



COPA Section 61 Application

Section Headings	Description		
1. Site Address	<u>Main site address:</u> Southampton Airport Southampton SO18 2NL		
2. Name and address of main contractor and contact names	<u>Main Contractor:</u> VolkerFitzpatrick Ltd (Hertford Road, Hoddesdon, Herts, EN11 9BX)		
	<u>Site compound:</u> Located to the West of the runway – in a landside car park. The landside compound location has been selected to make use of an existing airport car park which is currently unused. This minimised the need to create a new compound/hard standing area which would have disrupted the surrounding ecology. The location is opposite the access point to the site, which will minimise traffic noise along Mitchell Way. The tree line and railway will also act as buffer to the residents on Southampton Road.		
	<u>VFL Contact:</u>		
	Kevin Berry	Operations Director	07899065064 Kevin.berry@volkerfitzpatrick.co.uk
	Daniel Reynolds	Project Manager	07876876314 Daniel.reynolds@volkerfitzpatrick.co.uk
3. Liaison	Communication engagement with the local community will be by a community app which was officially launched in January 2023 by VolkerFitzpatrick. The app offers the general public an overview of the project, work details, project details and community involvement initiatives and events. The app also allows people to send in queries and complaints which are reviewed in real time. Developed with external provider, SitePodium, the app has taken six months to build and is a huge step forward in local community engagement. The app will allow the project team to build a stronger network with the local community by providing residents (Wide Lane, Campbell Road and Southampton Road) with a much easier method of communication – one that better suits people’s current lifestyles, being mobile and updated instantly. However, to ensure all local residents are informed, a group email address has been set up to distribute information by the airport. Additionally, an initial drop-in session has been organised for March 2023 and an initial letter drop to inform residents of the various communication methods. A number will also be provided to report issues to the site team directly. All of the above will be complementary and in line with the plans documented within the “Runway Extension Construction Communications Plan”. The app will allow for complaints to be made directly and also to report good practice. The number provided will also allow for those events to be reported. The construction team will be in constant communication with the airport should any events be reported incorrectly to the airport to ensure that the construction team can rectify the action in a timely manner.		

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4. Outline description of works	Southampton International Airport Ltd (SIAL) has recently announced the 20-year Masterplan for the airport - “Masterplan 2037 - A Vision for Sustainable Growth”, which outlines the development required to improve the region’s air connectivity and growth prospects. A critical component in delivering the Masterplan is a planned 164m extension of the runway. The current Code 4C runway at 1,723m is among the shortest at UK commercial airports. Low cost operators typically use the 180/189-seater B737/A320 family of jets which cannot operate out of SIAL without incurring significant weight restrictions due to the short runway. The result of these restrictions is a reduction in the number of seats available on the aircraft and a reduction in fuel load and possible destinations. This project is to deliver a 164m runway extension as part of SIALs 20-year masterplan “Masterplan 2037 – A Vision for Sustainable Growth’. The scope of the project will include, inter-alia, the following: ➤ Extend the runway to the north by 164m to enable operators with A320 and B737 aircraft to access summer sun destinations as far as 1,000nm with reduced payload restrictions. ➤ Aircraft turning pad ➤ All ancillary works, including: (a) Blast screen (b) Drainage (c) Lighting (d) Perimeter fence realignment (e) Airside perimeter road and landside access track works. SIAL’s intention is that the design will minimise the environmental impact of the works. The project will also future proof for later stages of the masterplan *Note – the project scope is to include reinstatement of all landscaped areas affected by the works to their original condition. Including site compound area, runway edges, perimeter tracks and airside and landside roads. **The works are to be completed with no impact to live airport operations during the works												
4. Programme Details	<u>Programme Overview:</u> <table border="1"> <tr> <td>Planned construction phase start date:</td><td>March 2023</td></tr> <tr> <td>Planned duration of construction phase:</td><td>23 weeks</td></tr> <tr> <td>Proposed completion date:</td><td>17th August 2023</td></tr> <tr> <td>Estimated max. number of people on site</td><td>50</td></tr> <tr> <td>Planned number of contractors on site</td><td>10</td></tr> </table>	Planned construction phase start date:	March 2023	Planned duration of construction phase:	23 weeks	Proposed completion date:	17 th August 2023	Estimated max. number of people on site	50	Planned number of contractors on site	10		
Planned construction phase start date:	March 2023												
Planned duration of construction phase:	23 weeks												
Proposed completion date:	17 th August 2023												
Estimated max. number of people on site	50												
Planned number of contractors on site	10												
5. Working Hours	<u>Monday to Saturday:</u> 20:00pm – 06:00am (including 00:00-06:00 on Saturday Morning) <u>Saturday and Sunday:</u> no works to be undertaken												
6. Construction methods to be used in each stage of the works programmes	<u>Phasing Programme:</u> <table border="1"> <tr> <th>Phase</th><th>Description</th></tr> <tr> <td>30th January 2023</td><td>Site Compound Establishment</td></tr> <tr> <td>30th Jan – 26th April</td><td>Enabling Works</td></tr> <tr> <td>13th March – 17th June</td><td>Drainage Upgrade Works</td></tr> <tr> <td>31st March – 20th May</td><td>Earthworks for Runway Extension</td></tr> <tr> <td>27th May – 15th July</td><td>Runway Extension Pavement Works</td></tr> </table>	Phase	Description	30th January 2023	Site Compound Establishment	30th Jan – 26th April	Enabling Works	13th March – 17th June	Drainage Upgrade Works	31st March – 20th May	Earthworks for Runway Extension	27th May – 15th July	Runway Extension Pavement Works
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30th January 2023	Site Compound Establishment												
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31st March – 20th May	Earthworks for Runway Extension												
27th May – 15th July	Runway Extension Pavement Works												

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	26 th April – 8 th June	Blast Screen
	3rd March - 26th July	Runway Lighting Upgrade
	12th July – 29th July	Runway Line Marking + Landscaping
	17th August	Planned Construction Completion
7. Number, type and size of equipment and machinery stating Sound Power Levels and typical duration of operation	All information on the type of plant and machinery and the likely noise emissions is shown in detail in Appendix 4.	
8. Predicted Noise and vibration Levels	Predicted construction noise levels and an assessment of potential impact is shown in Appendix 5.	
9. Proposed steps to minimise noise and vibration	Best Practicable Means will be used to minimise the generation of noise and vibration. The measures are described in Appendix 6.	
10. Noise and vibration monitoring procedures during construction	The construction noise monitoring procedure is described in Appendix 7.	
11. List of Plans and Appendixes attached	Appendix 1: Site Compound Layout Plans Appendix 2: Programme of Works Appendix 3: Construction Plans Appendix 4: Plant and Equipment Schedule Appendix 5: Predicted Noise Levels Appendix 6: Proposed Steps to Minimise Noise and Vibration Appendix 7: Monitoring Regime Appendix 8: Complaints Record Appendix 9: BPM Inspection Proforma Appendix 10: Community Letter and Letter drop area	

Appendix 1: Site Compound Layout Plans



Site Layout Plans.pdf

Appendix 2: Programme of Works



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Project Sun - Rev 19 -

Appendix 3: Construction Plans

C15160 -



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Appendix 4: Plant and Equipment Schedule and Noise Emission Levels

The schedule gives detail of the type of plant likely to be used for each activity of the construction programme. The works location refers to the positions shown on the Construction in Plan in Appendix 6. The noise emission levels have been taken from BS5228-1:2009, based on the weight and engine power of the of each item as supplied by the contractor. The number of items and percentage on-times have also been supplied by the contractor. The combined noise level for each activity was then used to determine the predicted noise levels at each receptor location.

Southampton Airport Runway Extension										
Plant and Equipment Schedule and Noise Emission Levels										
Date 2023		Location	Activity	Plant	Emission at 10m	BS5228 Ref.	No.	% on time	Actual Level	Combined Level
From	To				dB(A)				dB(A)	dB(A)
30-Jan	02-Feb	12	Enabling Works - Trial Holes and Surveys	8T Excavator	71	C4.17	1	80%	70.0	
				120 Roller	73	C2.40	1	30%	67.8	
				Trench Compactor	80	C2.41	1	30%	74.8	
				Lighting	62	Man.	4	100%	68.0	
				9t Dumper	76	C4.4	1	80%	75.0	79.3
13-Feb	17-Feb	3	Pits and Ducts: Install ducts South Side	14T Excavator	70	C2.7	1	80%	69.0	
				9t Dumper	76	C4.4	1	80%	75.0	
				1575 Roller	74	C2.39	1	30%	68.8	
				120 Roller	73	C2.40	1	30%	67.8	
				Lighting	62	Man.	4	100%	68.0	
				Tractor	80	C4.74	1	80%	79.0	81.5
22-Feb	23-Feb	4	Pits and Ducts: Cores into existing pit AP1: Install ducts North Side	14T Excavator	70	C2.7	1	80%	69.0	
				9t Dumper	76	C4.4	1	80%	75.0	
				1575 Roller	74	C2.39	1	30%	68.8	
				120 Roller	73	C2.40	1	30%	67.8	
				Tractor	80	C4.74	1	80%	79.0	
				Lighting	62	Man.	4	100%	68.0	
				Coring Rig	76	C3.17	1	5%	63.0	81.5
24-Feb	06-Mar	3 4	Pits and Ducts: Install new pits	14T Excavator	70	C2.7	1	80%	69.0	
				9t Dumper	76	C4.4	1	80%	75.0	
				1575 Roller	74	C2.39	1	30%	68.8	
				120 Roller	73	C2.40	1	30%	67.8	
				Lighting	62	Man.	4	100%	68.0	
				Tractor	80	C4.74	1	80%	79.0	81.5

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07-Mar	10-Mar	3 4	Pits and Ducts: Install new pits, AGL and Electrical: Runway LED Upgrade	14T Excavator	70	C2.7	1	80%	69.0	
				9t Dumper	76	C4.4	1	80%	75.0	
				1575 Roller	74	C2.39	1	30%	68.8	
				120 Roller	73	C2.40	1	30%	67.8	
				Tractor	80	C4.74	1	80%	79.0	
				Lighting	62	Man.	4	100%	68.0	
				Diamond drilling rig	85	C4.69	1	1%	65.0	83.5
13-Mar	22-Mar	3 4 7	Enabling Works: Divert Cables :Fence Installation :Locate and Protect Gas Main, AGL and Electrical: Runway LED Upgrade Drainage: Install New Infiltration trenches	14T Excavator	70	C2.7	1	80%	69.0	
				9t Dumper	76	C4.4	2	80%	78.0	
				1575 Roller	74	C2.39	1	30%	68.8	
				120 Roller	73	C2.40	1	30%	67.8	
				Tractor	80	C4.74	1	80%	79.0	
				Diamond drilling rig	85	C4.69	1	1%	65.0	
				24T Excavator	77	C2.19	1	80%	76.0	
				Lighting	62	Man.	4	100%	68.0	
				140 Roller	74	C2.39	1	30%	68.8	83.5
23-Mar	30-Mar	8 9	Enabling Works: Realign Fencing and Deleth AGL and Electrical: TRA, Upgrade/amend existing CCRs, Drainage: Install Soakaway	14T Excavator	70	C2.7	1	80%	69.0	
				9t Dumper	76	C4.4	2	80%	78.0	
				1575 Roller	74	C2.39	1	30%	68.8	
				120 Roller	73	C2.40	1	30%	67.8	
				Tractor	80	C4.74	1	80%	79.0	
				Diamond drilling rig	85	C4.69	1	1%	65.0	
				24T Excavator	77	C2.19	1	80%	76.0	
				140 Roller	74	C2.39	1	20%	67.0	
				Lighting	62	Man.	2	100%	65.0	
				Concrete Trucks	79	C4.27	2	40%	78.0	84.5
31-Mar	19-Apr	10 11 12	Enabling Works: Realign Landside Perimeter Track, AGL and Electrical: Upgrade/amend existing CCRs Earthworks, Drainage: Install Interceptor	14T Excavator	70	C2.7	1	80%	69.0	
				9t Dumper	76	C4.4	2	80%	78.0	
				1575 Roller	74	C2.39	1	30%	68.8	
				120 Roller	73	C2.40	1	30%	67.8	
				Tractor	80	C4.74	1	80%	79.0	
				24T Excavator	77	C2.19	1	40%	73.0	
				140 Roller	74	C2.39	1	30%	68.8	
				30T Excavator	76	C2.15	2	80%	78.0	
				21T Excavator	75	C2.18	1	80%	74.0	
				Lighting	62	Man.	4	100%	68.0	
				20T Dump truck	81	C4.17	2	80%	83.0	
				14T Roller	80	C5.21	1	30%	74.8	87.2

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20-Apr	26-Apr	10 11 13 12	Enabling Works: Realign Landside Perimeter Track, Earthworks, Drainage: Install new 525mm : Install and Deleth new MHs	14T Excavator	70	C2.7	2	80%	72.0	
				9t Dumper	76	C4.4	3	80%	79.8	
				1575 Roller	74	C2.39	1	30%	68.8	
				120 Roller	73	C2.40	1	30%	67.8	
				Tractor	80	C4.74	1	80%	79.0	
				24T Excavator	77	C2.19	1	80%	76.0	
				140 Roller	74	C2.39	1	30%	68.8	
				30T Excavator	76	C2.15	2	80%	78.0	81
				21T Excavator	75	C2.18	1	80%	74.0	
				20T Dump truck	81	C4.17	2	80%	83.0	
				14T Roller	80	C5.21	2	30%	77.8	
				Lighting	62	Man.	4	100%	68.0	
				Concrete Trucks	79	C4.27	2	30%	76.8	88.2
27-Apr	09-May	12 14 3 4	Earthworks Drainage: Install and Deleth new MHs, Blast Screen: Construct Base Slab, Pavement: Lay lean concrete with temp deleth	14T Excavator	70	C2.7	1	80%	69.0	
				9t Dumper	76	C4.4	2	80%	78.0	
				1575 Roller	74	C2.39	1	30%	68.8	
				120 Roller	73	C2.40	1	30%	67.8	
				Tractor	80	C4.74	1	80%	79.0	
				24T Excavator	77	C2.19	2	80%	79.0	
				140 Roller	74	C2.39	1	30%	68.8	
				30T Excavator	76	C2.15	2	80%	78.0	
				21T Excavator	75	C2.18	1	80%	74.0	
				20T Dump truck	81	C4.17	2	80%	83.0	
				14T Roller	80	C5.21	2	30%	77.8	
				Lighting	62	Man.	4	100%	68.0	
				Concrete Trucks	79	C4.27	2	30%	76.8	88.2
10-May	19-May	12	Earthworks: TRA Drainage: Install new 450mm, Blast Screen: Curing, Deleth Base Slab, Pavement: Lay lean concrete with temp deleth	14T Excavator	70	C2.7	1	80%	69.0	
				9t Dumper	76	C4.4	2	80%	78.0	
				1575 Roller	74	C2.39	1	30%	68.8	
				120 Roller	73	C2.40	1	30%	67.8	
				Tractor	80	C4.74	1	80%	79.0	
				24T Excavator	77	C2.19	2	80%	79.0	
				140 Roller	74	C2.39	1	30%	68.8	
				14T Roller	80	C5.21	2	30%	77.8	
				Lighting	62	Man.	4	100%	68.0	
				Concrete Trucks	79	C4.27	2	30%	76.8	85.6
22-May	26-May	3 12	Drainage: Install new 375mm, Blast Screen:	14T Excavator	70	C2.7	1	80%	69.0	
				9t Dumper	76	C4.4	2	80%	78.0	

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			Install Blast Screen, Pavement: TRA	1575 Roller	74	C2.39	1	30%	68.8	
				120 Roller	73	C2.40	1	30%	67.8	
				Tractor	80	C4.74	1	80%	79.0	
				Lighting	62	Man.	4	100%	68.0	
				24T Excavator	77	C2.19	2	80%	79.0	84.0

29-May	02-Jun	12	Install Blast Screen, Pavement: TRA, Pits and Ducts: Chase secondary ducts							
				Tractor	80	C4.74	1	80%	79.0	
				24T Excavator	77	C2.19	1	80%	76.0	
				Lighting	62	Man.	4	100%	68.0	
				Concrete Saw	87	C5.36	1	20%	80.0	83.6

05-Jun	09-Jun	12	Install Blast Screen, Pavement: Lay 155mm base course, AGL and Electrical: Install Pit Furniture	Tractor	80	C4.74	1	80%	79.0	
				24T Excavator	77	C2.19	1	80%	76.0	
				Paver	77	C5.31	1	80%	76.0	
				140 Roller	74	C2.39	2	30%	71.8	
				14T Roller	80	C5.21	1	30%	74.8	
				JCB Tracked Air	68	C2.8	1	30%	62.8	
				Cable Trailer						
				Lighting	62	Man.	4	100%	68.0	
				Asphalt Trucks	83	C11.4	1	60%	80.8	85.2

12-Jun	16-Jun	3 12	Pavement: Divert Airside Perimeter Track, AGL and Electrical: Primary Cable Pulling, Drainage: Install Gullies	Tractor	80	C4.74	1	80%	79.0	
				24T Excavator	77	C2.19	1	80%	76.0	
				Paver	77	C5.31	1	80%	76.0	
				140 Roller	74	C2.39	2	30%	71.8	
				14T Roller	80	C5.21	1	30%	74.8	
				JCB Tracked Air	68	C2.8	1	30%	62.8	
				Cable Trailer						
				Asphalt Trucks	83	C11.4	1	60%	80.8	
				14t Excavator	70	C2.7	1	80%	69.0	
				9T Dumper	76	C4.4	1	80%	75.0	
				Lighting	62	Man.	4	100%	68.0	
				Trench compactor	80	C2.41	1	30%	74.8	86.1

19-Jun	23-Jun	4	AGL and Electrical: Primary Cable Pulling, Landscaping: Netting and Battening	Cable Trailer						
				14t Excavator	70	C2.7	1	80%	69.0	
				9T Dumper	76	C4.4	1	80%	75.0	
				Lighting	62	Man.	4	100%	68.0	
				140 Roller	74	C2.39	1	30%	68.8	77.3

29-Jun	06-Jul	4 12		14t Excavator	70	C2.7	1	80%	69.0	
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