

Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

Privacy Notice

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to the Local Planning Authority in accordance with the legislation detailed on this form.

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Local Planning Authority details:

Development Management

Eastleigh House, Upper Market Street, Eastleigh, SO50 9YN

Tel: 023 8068 8264 www.eastleigh.gov.uk

Office hours: Mon-Thurs 8.30am - 5pm, Friday 8.30am - 4.30pm



Publication of applications on planning authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

If printed, please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes and help text as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	MRS			First name:	MELINDA		
Last name:	FRANKS						
Company (optional):							
Unit:		House number:	14	House suffix:			
House name:	COASTGUARD COTTAGES						
Address 1:	STATION ROAD						
Address 2:	NETLEY ABBEY						
Address 3:							
Town:	SOUTHAMPTON						
County:	HANTS						
Country:	ENGLAND						
Postcode:	SO31 5DT						

2. Agent Name and Address

Title:		First name:			
Last name:					
Company (optional):					
Unit:		House number:		House suffix:	
House name:					
Address 1:					
Address 2:					
Address 3:					
Town:					
County:					
Country:					
Postcode:					

3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (if known):

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

The cottage stands behind the Prince Consort Pub on Victoria road South, located on the corner with Station Road, Netley Abbey.

4. Trees Ownership

Is the applicant the owner of the tree(s): ☒ Yes ☒ No

If 'No' please provide the address of the owner (if known and if different from the trees location)

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? ☒ Yes ☐ No

Are you wishing to carry out works to tree(s) in a conservation area? ☒ Yes ☐ No

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below. *LIME Tree with TPO*

This stands on the ground of Victoria Mews, New Road. Directly behind the cottage (no. 4)

7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

PLEASE SEE ATTACHED SHEETS
1. DESCRIPTION OF WORKS
2. DIAGRAM

14 Coastguard Cottages, Station Road, Netley Abbey, Southampton SO31 5DT
Back Garden

1.Lime Tree from Victoria Mews, request permission to cut back/snip low branches/shoots that come out of the back of the tree and impede my back historic path or hang over my Victorian Brick Built shed. Indeed the roots of this tree grow into the line of the shed walls.

2.3.4.5. Holly, Leylandii, Lime, Mimosa from no 16. I wish to cut these back if the overhang into no.14

6.Bay Tree to prune this into a smaller shape to allow light into the back garden and to prevent it overhanging the back access path and my neighbours garden.

7.8.9.Hazel, Crab Apple, Hawthorn from no.12 to prune these as necessary if they become too large. The Hawthorn is about 15 ft high and grows right on the fence line in close proximity to my conservatory. I wish to cut them back to the fence line.

10.Small Conifer right next to the conservatory, I wish to keep it smaller and the right shape for its position.

11.12.Viburnum Both are overgrown shrubs and straggly on the fence lines. I wish to cut these down if necessary.

Front Garden

13.Bird Cherry. This tree is deformed in its growth because of previous lack of light. Wish to cut back lower branches and shape as new growth appears to keep its height down and clears the telephone wires.

14.Hazle. Grown to hide the house from the pub as more of a hedge. Wish to keep this small and in shape.

15.16.Holly and Laurel from no.16 that overhang the access path of no.14. Wish to prune both as necessary to allow light into the garden and to keep the height and shape in check.

17.21.22.28 Hollies.Wish to prune to keep height and shape in check

29. Holly from no.12. Wish to prune as above and to keep historic access path to car park clear.

18.20. Green Prunus. Some of these [20] are offshoots. Wish to keep these pruned. [18] overhangs the pub car park and path to the cottages and may split if the weight is not kept back to the centre. The others may suffocate the red prunus by blocking light and taking water.

19.Red Prunus. Wish to prune out dead wood from this old tree and keep down the shape to keep the balance of the tree resilient. It can overhang the pub car park. Its main stem split in a storm a year or so ago.

23.May. Keep this in check as growing underneath other trees in confined space

26.Quince.on fence line Wish to prune if overhanging historic access footpath.

24.Field Maple. [Sycamore] full size, overhangs pub car park and near telephone lines. Wish to prune as needed.

25. Dark Maple overhang form no.12.Wish to prune when overhanging or near telephone lines.

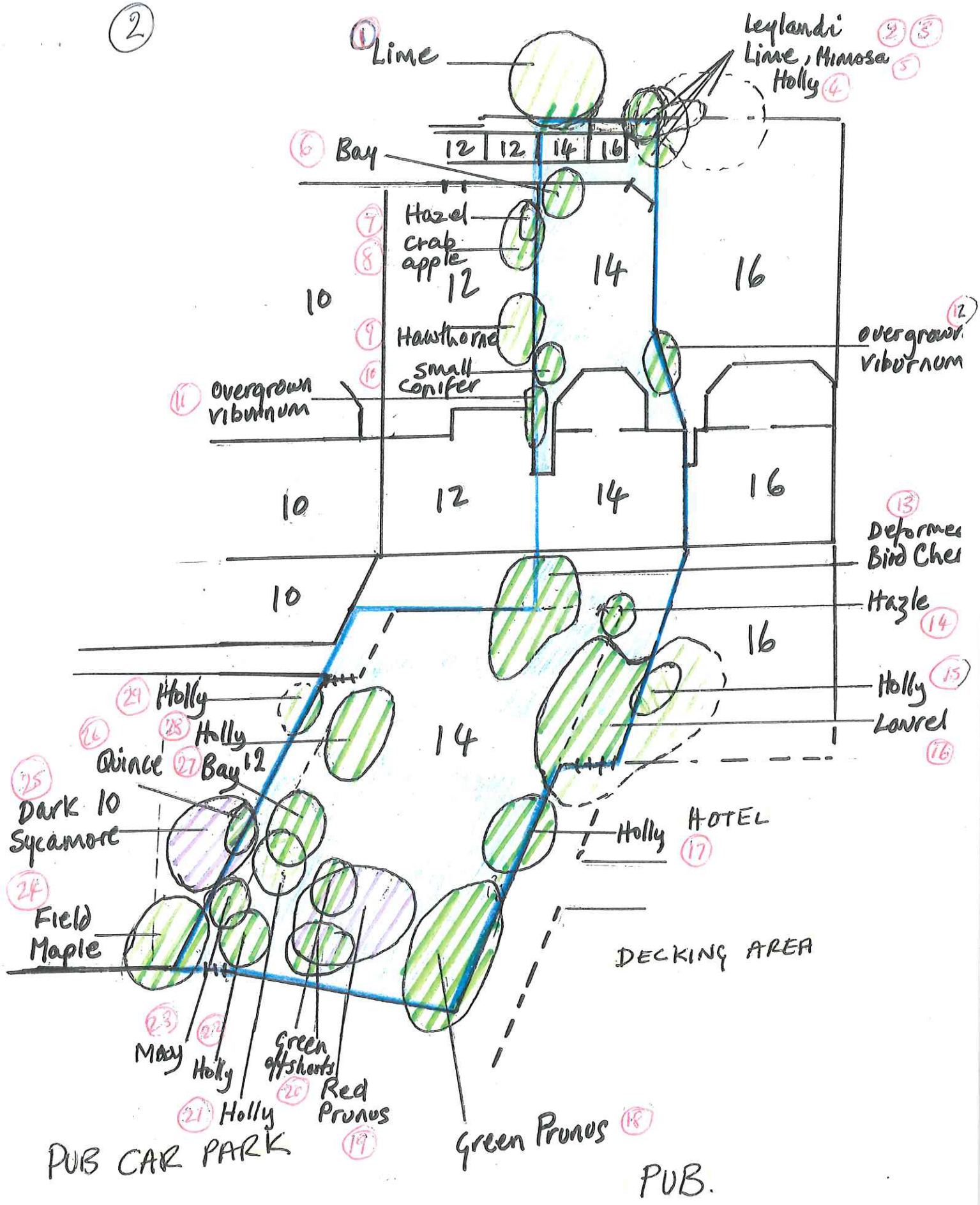
27.Bay tree. Large near telephone lines and historic access path, wish to prune as necessary

I would like to maintain the garden in character with the house and setting, but if all the trees were allowed free reign there would be little light. Thank you

Melinda S. Franks MA, MAED

1. The lime tree has a TPO. It belongs to the Victoria Mews complex. In the past I have been allowed to cut back the base shoots. I have a duty to keep the permissive path accessible for other cottage owners and to keep the roof of my historic shed in good order. I do not know the TPO number.

2



NO. 14 COASTGUARD COTTAGES, STATION RD, NETLEY ABBEY, SO'TON
SO31 5DT

7. Identification Of Tree(s) And Description Of Works continued ...

8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall:

If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

☐ Yes ☐ No

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives.

If YES, you are required to provide for:

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

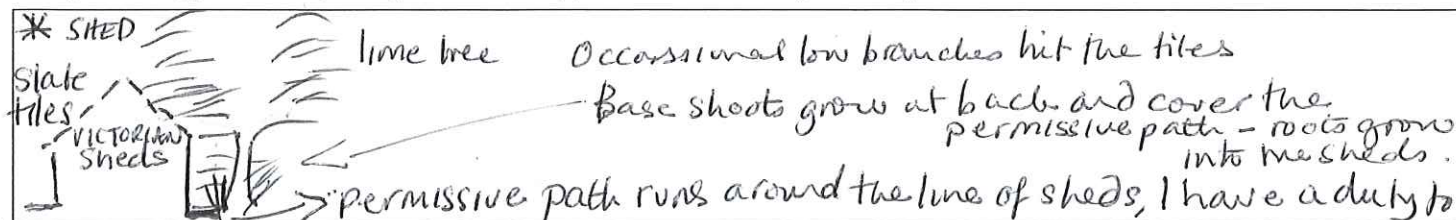
shed. ☒ Yes ☐ No ** (other.)*

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)?

☐ Yes ☒ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.



9. Authority Employee / Member

It is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "relating to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority.

Do any of the following statements apply to you and/or agent? ☐ Yes ☒ No

With respect to the authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

If Yes, please provide details of their name, role and how you are related to them.

N/A

10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

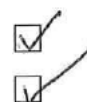
- A sketch plan showing the location of all trees (see Question 8)



For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out

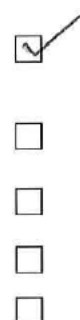


For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
 - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?



11. Declaration - Trees

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

[Redacted Signature]

[Redacted Signature]

Date (DD/MM/YYYY):

11.10.2023

(This date must not be before the date of sending or hand-delivery of the form)

12. Applicant Contact Details

Telephone numbers

Country code:

National number:

Extension number:

[Redacted]

[Redacted]

[Redacted]

Country code:

Mobile number (optional):

[Redacted]

[Redacted]

Country code:

Fax number (optional):

[Redacted]

[Redacted]

Email address (optional):

[Redacted]

13. Agent Contact Details

Telephone numbers

Country code:

National number:

Extension number:

[Redacted]

[Redacted]

[Redacted]

Country code:

Mobile number (optional):

[Redacted]

[Redacted]

Country code:

Fax number (optional):

[Redacted]

[Redacted]

Email address (optional):

[Redacted]