

## **Refuelling and Spill Containment Procedure**

### **SITE**

Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, SO50 6LQ

### **PRECAUTIONS / SPECIAL MEASURES**

Excavator operators and the site supervisor all have spill kits issued, they will be contained within the excavators and welfare unit on site and cited close to working areas at all times.

The designated refueling area will be within the site compound to the north of the structure, drip trays and spill kits will be contained within this area.

Refuelling areas will be positioned well away from any water courses or drainage. Our excavators have an in built refueling pump and the person refueling is to be in attendance at all times during refueling.

A diesel bowser will not be left on site.

### **Ground conditions**

The site compound will be on the grassed area to the north of the structure. The immediate site consists of concrete hardstands and slabs.

### **Risks**

Diesel spillages during refueling.

Excavator and Plant operations – Containment in the event of a hydraulic leak, avoiding hydraulic oil leaks during attachment changes.

## **Prevention Methodology – Incident Response**

### **Excavator and Plant operations**

All excavators and items of plant will contain a spill kit in the event of a leak.

The excavator operator will check the ground beneath the excavator before and after each working shift to ensure there is no leaking, either from engine oil, hydraulic oil or diesel fuel etc.

If a leak is discovered the machine should be switched off immediately and action taken to identify the source of the leak.

Once discovered it will be repaired to ensure the leak doesn't reoccur.

Any contamination will be soaked up with the spill kit and all used spillage containment materials disposed off as contaminated waste.

### **Refueling**

Spill kits are to be positioned within easy reach of the refueling area, the operator will check this prior to filling the excavator.

The operator will uncoil the refueling hose from the excavator and place the end into the diesel bowser.

The hose will be turned on to refuel the excavator, the operator will be in attendance at all times during the refueling operation and turn the hose off when the machine is full.

Once the hose has been turned off it will be carefully remove from the bowser and any drops of diesel allowed to run back into the bowser before placing the hose back into the storage compartment. A rag should be used if there is a continuous run off of diesel, to soak it up to avoid any run off contaminating the ground below.

In the event of diesel spilling on to the ground a spill kit will be used to soak the contamination up. All used spill containment materials will be disposed off as contaminated waste.

## Incident response reporting

In the event of a pollution incident it should be reported to the relevant contacts.

| Internal Contacts                    | Office Hours | Out of Hours |
|--------------------------------------|--------------|--------------|
| Director<br>Richard Grant            | 01489 788083 | 07779 574037 |
| Site Manager<br>TBC                  |              |              |
| Environmental Manager<br>TBC         |              |              |
| Health & Safety Advice<br>HCS Safety |              |              |

| External Contacts                             | Office Hours | Out of Hours |
|-----------------------------------------------|--------------|--------------|
| Emergency Services<br>(Fire/Police/Ambulance) | 999          | 999          |
| Environment Agency<br>Incident Hotline        | 0800 807060  | 0800 807060  |