

METHOD STATEMENT & RISK ASSESSMENTS

FOR THE ASBESTOS REMOVAL, SOFT STRIP & DEMOLITION WORKS AT



Bishopstoke Memorial Hall
17 Riverside
Bishopstoke
Hampshire
SO50 6LQ

For

Eastleigh Borough Council
Civic Offices
Leigh Road
Eastleigh
Hampshire
SO50 9YN

Project No: 11246

Rev	Date	Prepared By	Reviewed By
	05.12.2023	Rowan Taylor	Richard Grant

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1. Description of Work

This methodology has been produced as a result of visits to site and information compiled at tender stage and subsequent site meetings.

Prior to any demolition works commencing an asbestos pre-demolition & refurbishment survey has been completed **Envirochem Ref; J273458, Date; 19th September 2023**. Non-licensed asbestos containing materials identified from the Pre-demolition asbestos survey report will be removed from the site in strict accordance with HSE guidelines.

***Note:** This method statement is a live working document and is subject for review as demolition operations progress by the Wessex Contracts Management Team. Any reviews to the method statement shall be briefed to all Wessex site personnel by the site manager via method statement briefings or toolbox talks. The contracts manager and site manager shall coordinate the works which may be subject to change. This shall be briefed to Wessex site personnel.*

Note: Prior to the works commencing Wessex Demolition shall employ a competent hoarding contractor to install 2.4m close boarded fencing / hoarding should be provided to ensure the safety and security of the compound and storage areas. The hoarding contractor should ensure that there are no gaps under the hoarding and that there are lockable gates provided and securely closed at all times.

Note: Prior to the works commencing and due to the need for a partial footpath closure Wessex Demolition shall install temporary ground protection mats to form a temporary footpath which will be diverted away from the site boundary and in order to maintain an active footpath for members of the public.

This project involves the asbestos removal, soft strip and demolition of structures at Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.

Demolition of Structures

Soft strip of the structures (where required).

Removal of asbestos containing materials to buildings as per asbestos survey **Envirochem Ref; J273458**.

Demolition of all structures down to ground floor slab.

Break up & remove slabs to a maximum depth of 300mm as per client's specification.

Break Up & remove foundations to a maximum depth of 1m as per client's specification.

Clear and dispose of arising materials into lorries before clearing all equipment from site leaving in a clean and tidy condition for the next phase of our clients' project.

Anticipated start date: TBC

Predicted duration of the project: 4 weeks.

Working Hours:

Mondays to Fridays – 08.00 -18.00 *(No plant or equipment to be started until 08.00)*

Saturdays – 09.00 -13.00 *(and via prior agreement with Eastleigh Borough Council)*

Sunday and Bank Holidays – Site Closed

Principal Contractor (*Demolition phase only*)

Name: Wessex Demolition & Salvage Ltd

Tel: 01489 788083

Contact: Richard Grant, Rowan Taylor, Mark Bellamy.

Client Contact

Name: Miss Pearl Tee

Mob: 07747 473454

Email: pearl.tee@eastleigh.gov.uk

Sub-Contractors

Note: Sub-contractors on site shall be under the direct control of Wessex Demolition throughout their duration of works and shall report to Wessex Site Manager / Site Supervisor on a daily basis.

Company Name: Warren Fencing Contractors (*hoarding contractor*)

Tel: 01329 231257

Mob: 07876 237801

Contact: Mr Paul McLaren

Email: warrenfencing@msn.com

Access & Egress

The site will be separated into two areas, the main demolition area and the welfare area. Site staff and visitors will report to the office within the welfare area before being permitted to enter the main demolition area.

Access to and from the site will be via Spring Lane turning into Portal Road where the site entrance will be located which will be clearly marked.

There will be limited parking on site. Site staff will utilise existing parking spaces within the site boundary or alternatively, within available spaces on Portal Road. Use of Portal Road for parking will be strictly a secondary measure, vehicle sharing will be organised to minimise / eliminate the requirement to park off site.

All personnel will sign in Wessex site registers on arrival and sign out upon departure. All site visitors and operatives will be required to attend Wessex site induction prior to entering the working areas of the site unaccompanied.

HGV drivers are to contact the site supervisor at least 10 minutes in advance of arrival in order to give sufficient notice for a banksman to be in attendance and for the gates to be opened by the guards in order for them to manage the traffic. Vehicles will exit via the same entrance turning around within the turning area

(outlined on the Site Plan) and exiting in a forward gear, with traffic marshal re-securing the gates behind the vehicle.

The location of the compound runs across an existing pedestrian footpath. A temporary path will be installed to connect the footpaths from the north and south of the site. To facilitate this a section of the metal post will be removed and reinstated on completion of the demolition work.

2. Sequence of Works

- **Attend** Wessex site induction.
- **Establish** the site and segregate the site where required.
- **Installation** of temporary footpath.
- **Installation** of hoarding.
- **Soft strip** of the structures (*where required*).
- **Removal** of asbestos containing materials to buildings as per asbestos survey **Envirochem Ref; J273458**.
- **Demolition** of all structures down to ground floor slab.
- **Break up & remove** slabs to a maximum depth of 300mm as per client's specification.
- **Break Up & remove** foundations to a maximum depth of 1m as per client's specification.
- **Clear and dispose** of arising materials into lorries before clearing all equipment from site leaving in a clean and tidy condition for the next phase of our clients' project.

3. Training and Personnel Details

Contracts Manager: Richard Grant, Rowan Taylor, Mark Bellamy

Tel: 01489 788083

Site Supervisor: TBC

Tel: TBC

We envisage 2 to 5 operatives to be required to carry out the works.

- All operatives will read this Method Statement and sign as having understood it.
- All demolition site operatives attend regular training courses keeping them up to date with current legislation and best working practices
- All demolition site operatives have been trained in Asbestos Awareness and Non Licensed Asbestos Removal methods as well as Demolition Safety Awareness.
- All plant operators hold CITB CPCS Health & Safety Cards.
- Demolition plant operators hold CITB D90 Category CPCS Cards for demolition.
- All demolition site operatives hold CITB CCDO, CSCS Health & Safety Cards.
- Operatives erecting scaffold towers will hold PASMA certificates.
- Copies of all certification can be found within the Supervisors Certificate Folders or emailed upon request.

The following PPE is provided as a minimum requirement on this site:

- Hard hats - *BSEN 397:2012*
- Hi-Visibility Vest or Coat - *BSEN471*

- Safety Boots - *BS EN ISO 20345:2011*
- Safety Glasses/goggles suitable for the task being carried out - *BSEN352-1:2002, BSEN352-2:2002 & BSEN458:2004*
- Gloves suitable for the task being carried out - *BSEN420:2003 + A1:2009, BSEN388:2003 & BSEN12477:2001*

The following extra PPE will be required during certain elements of the works (identified in Risk Assessments)

- Half face respirator with P3 filter (correctly face fitted)
- Disposable coveralls
- Non lace up boots or laces that are duct taped

4. Plant and Equipment

The following items of plant and equipment will be used to complete the works.

- A selection of 360-degree hydraulic demolition excavators with attachments to perform demolition works and load away materials from the works. *Estimated noise levels are based on 20-ton demolition excavators carrying out demolition work at source at between 81 – 85dB on average.*
- Mobile scaffold towers to assist soft strip and demolition works.
- Mobile elevated working platforms to access high level works (*if required*).
- Certificated harness and lanyards (*if and where required*).
- A selection of in date PAT Tested 110v tools such as angle grinders, reciprocating saws and breakers etc to carry out strip out works.
- Dust boss dust suppression unit or motofog dust suppression unit (*if required*). *Estimated noise levels are based on Motofog 40 & 60 dust suppression units at source at between 79 – 81.5dB on average.*
- 6 / 8 wheeled tipper lorries
- 17yd or 40yd roll on off bins

All applicable plant certificates will be kept within the Wessex Demolition site office and can be made available to our client on request.

5. Welfare Provisions

Prior to works commencing Wessex shall implement a welfare facility on site. The welfare facilities shall include first aid box, eye wash station. These shall also include details of hospital route, site plan, traffic management plan & fire plan. The HSE notification documentation, Forms F10 (if appropriate), and other statutory notices will be displayed within these facilities in appropriate locations.

These are of a standard in accordance with the requirements of the Construction (Design and Management) Regulations 2015.

6. Health and Safety

The Site Safety Rules and Fire Safety Plan and other emergency arrangements set out by our client will be followed on site.

First Aiders: TBC

(Wessex Demolition, Site Supervisor)

Our site supervisor will carry out a daily Safe Start briefing as well as weekly Tool Box Talks to all demolition operatives on site. This aids and assists in the continual training of our workforce.

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EMERGENCY PROCEDURES

SITE: Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.

IN CASE OF EMERGENCY:

- Raise alarm to all personnel
- Leave building by safest means
- Muster at agreed location
- Call emergency services on 999

IN CASE OF FIRE

- Raise alarm to all personnel
- Do not attempt to fight fire unless small
- Call emergency services on 999
- Muster at location identified on site plan

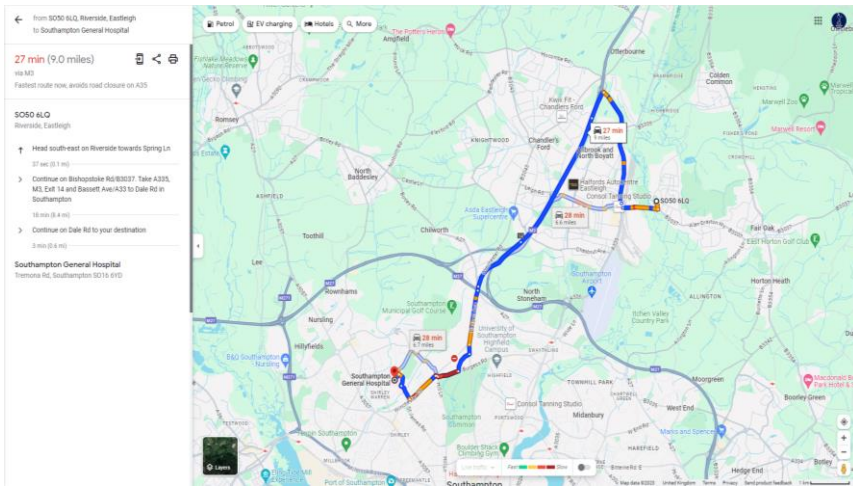
IN CASE OF INJURY

- Only move injured person if safe to do so
- Call emergency services
- Apply First Aid if appropriate
- Stay with injured person if possible

Emergency Services 999

NEAREST ACCIDENT & EMERGENCY

Southampton General Hospital,
Termona Road,
Southampton,
SO16 3QN Tel: 0238 0777222



Asbestos

Prior to any demolition works commencing an asbestos pre-demolition & refurbishment survey has been completed **Envirochem Ref; J273458, Date; 19th September 2023**. Non-licensed asbestos containing materials identified from the Pre-demolition asbestos survey report will be removed from the site in strict accordance with HSE guidelines.

Services

Services will be disconnected prior to works commencing, confirmation of the disconnections/isolations will be obtained prior to commencing work. Operatives shall also note that there could be potential for other unknown live services to be present. Wessex shall undertake assessment of all services highlighted and for unknown services found to be present.

7. Site Drawings and Assessments

See Below:



8. Environmental Considerations

Control of Dust

The works will be undertaken, incorporating best practice guidance set out in “The control of dust and emissions from construction and demolition.”

The following measures are to be followed as ‘standard’ to reduce dust levels:

- Water will be sprayed over the work face of the demolition.
- Ensure that all materials transported to and from the site are in enclosed containers or fully sheeted.
- Ensuring stockpiles of hardcore and concrete etc are kept within reasonable heights and kept damp in dry windy conditions.
- During dry periods the works are to be dampened down to control the generation of dust.
- Ensuring materials have a minimum packaging.
- Ensuring polystyrene and similar lightweight materials are weighted down.
- Making sure all dust generating materials are adequately packaged.
- Wheel washing ensuring all vehicles leaving the site have clean wheels and that loads are covered where spoil or demolition materials are being removed. A road sweeper will also be in attendance as a secondary precaution if and when required.
- Site vehicle speed limits will be kept to a minimum.
- Keeping the loading drop heights of spoil into lorries as low as possible
- Implementing an effective procedure to deal with complaints from third parties

In addition to the above provision the following measures will be taken to reduce any further negative effects on the environment:

- Ensuring all contaminations that are kept on site are safely stored with the necessary procedures out in place for leaks and spillages etc
- A Waste Management Plan will be implemented on site

We treat environmental issues seriously and will use best practicable means to minimise the effects of noise and dust on the environment and local community. We will also liaise with occupants of the surrounding buildings regarding any other sensitive environmental issues that need to be addressed.

Reduction of Noise and Vibration

Noise and vibration can be easily reduced, by careful choice of plant and to ensure that all items of plant have been properly maintained and that items of plant are only used by trained operatives.

Operating of plant and carrying out noise producing activities to be within the agreed working hours, refer to Construction Phase Plan.

Wessex Demolition’s excavator attachments such as breakers are the most up to date Vibro Silent attachments.

To reduce vibration, the drop height of materials should be kept to a minimum; this will include the loading of materials onto Lorries and into roll on off bins.

Excavating down the sides of foundations, prior to using large breakers on them, will greatly reduce noise and vibration travel.

Plant and Machinery

Noise and vibration can be easily reduced, by careful choice of plant and to ensure that all items of plant have been properly maintained and that items of plant are only used by trained operatives.

The following measures are to be followed as 'standard'

- Where available, mobile site plant shall be fitted with broadband/white noise reversing alarms or reversing alarms will be turned off where safe working practices can be undertaken.
- All plant and machinery shall be maintained in good and efficient working order.
- Machines and plant in intermittent use shall be shut down in the intervening periods between work or where this is impractical, shall be throttled to a minimum.
- All relevant plant and equipment shall meet the noise emission in the environment by equipment for use outdoors regulation 2001 implementing the EU directives 2001/14/EC. Wessex hydraulic excavators are fitted with ad-blue fuel systems which lowers exhaust emissions.
- Where practicable stationary plant is to be sited away from any noise sensitive areas and plant known to emit noise strongly in one direction shall be orientated so that the noise is directed away from such areas.
- No plant shall be left running outside the hours for noisy works as specified.
- All site operatives shall be instructed on the importance of noise control and of keeping the noise impact of the works to a minimum. Particular instruction shall be provided to site supervisors with particular responsibility for the control of noise.
- All contractors and subcontractors shall comply with the requirements of the Control of Pollution Act 1974 (with particular reference to Part III) and the Environmental Protection Act 1990.
- All contractors and subcontractors will at all times apply the principle of Best Practicable Means as defined in section 72 of the control of Pollution Act 1974. All contractors and subcontractors will carry out all work in such a manner as to reduce any disturbance from noise and vibration to a minimum.
- All contractors and subcontractors shall comply with, and follow the recommendations set out in BS 5228: 2009: Part 1 and 2 with respect to the minimising the noise and vibration arising from the works.
- All contractors and subcontractors will bring to and employ on site the most quietly operating plant and equipment compatible with the safe and efficient execution of the works. All plant brought to the works site shall comply with the relevant EC/UK noise limits applicable to that equipment or shall be no noisier than would be expected from the noise levels quoted in BS 5228:2009 Part 1: Noise and Vibration Control on Construction and Open Sites. Contractors and subcontractors also will maintain that plant properly and operate it according to manufacturer's recommendations. Electrically powered plant will, wherever practicable, be used in preference to mechanically powered alternatives.
- The excavation, removal and recycling of hard materials will, wherever possible, be undertaken without the use of hydraulic breakers, Where the use of hydraulic breakers is necessary then they shall, where

possible, be fitted with suitable silencers or mufflers. The use of hydraulic or pneumatic breakers for the removal of hard materials or for the purpose shall not be undertaken outside of the noisy working hours.

- Site vehicles shall be routed to and from the site so as to minimise disturbance to local residents as much as reasonably practicable.

Estimated Noise Levels

It is Wessex Demolitions intention to undertake the demolition by using a hydraulic demolition excavator C/W hydraulic shear attachment, pulverisor, breaker and hydraulic selector grab attachment.

- Noise and vibration will be monitored before any demolition work commences to establish a baseline level.
- Once the baseline levels are obtained further monitoring will be carried out during the demolition work to record the noise and vibration levels during demolition activities. If levels exceed limits established by the council / environmental health officer then mitigation measures will be discussed in order to reduce noise and vibration down to satisfactory levels.
- Estimated noise levels are based on 25-ton demolition excavators carrying out demolition work at source at between 79 – 81dB on average with pulverisor and hydraulic selector grab attachments fitted.
- Works to the basement area estimated noise levels are based on 25-ton demolition excavator fitted with hydraulic breaker attachment 81 – 85dB – Demolition operations by the use of hydraulic breaker attachment to the basement area are anticipated to be for a period of no longer than 3 hours.
- Wessex demolition intend to use motofog dust suppression units plus IBC water cubes. *Estimated noise levels are based on Motofog 40 & 60 dust suppression units at source at between 79 – 81.5dB on average.*

Noise and Hearing Protection zones

- Hearing protection zones will be established where loud working processes are being carried out, hearing protection must be provided and worn if noise levels reach 80 – 85 Db.
- Careful planning and use of appropriate plant and equipment normally keeps these requirements to few and very short periods.

Diesel Storage

Due to limited space on the site and the sensitive receptors, site plant will be delivered with full tanks and re-filling will be carried out strictly when required. Diesel storage bowsters will not be present on site. All re-fuelling will run in accordance with the Refueling and Spill Procedure

Materials Separation and Disposal

All materials will be loaded directly into roll on off bins and 6 / 8 wheeled tipper lorries where possible, otherwise, stockpiled neatly and away from working areas where it will interrupt the works and/or presents a hazard to anyone. No materials will be stockpiled on or near walkways or routes of access/egress.

All materials produced will be separated on site and loaded into the roll on off bins and 6 / 8 wheeled tipper lorries to ensure the maximum is recycled.

COSHH

No COSHH has allowed for within our quotation of works. All site supervisors are to ensure that under NO circumstances NO COSHH items are to be brought back to the Wessex yard. Please ensure when COSHH items are found on site they are to be stored in a fenced compound or arrange for an IBC to be deployed to site. Ensure details are taken of all COSHH items provided to either the estimating or contracts teams who shall liaise with our clients regarding their disposal. Please ensure that you double check with the estimating team as to whether these items have been allowed for within the quotation and whether they have made arrangements for the disposal from site only.

9. Method of Works

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Soft Strip Operations (to all Structures)

Wessex operatives will commence with basic soft strip operations to all structures. This shall be undertaken by trained operatives back to the core to all internal areas of the associated structures;

This shall be undertaken by trained operatives using small hand tools i.e. nail bars, mattocks, shovels 110v reciprocating saws etc. The soft strip operations will include the removal of all fixtures and fittings, floor coverings i.e. carpets, ceiling linings & stud work partition walls (if applicable), At regular intervals Operatives shall remove all materials/arising away from the direct works vicinity by the use of rubble maids or wheelie bin and transited to the bin storage compound where the arising shall be loaded directly into either 17 or 40yd open top roll on off bins, this is to ensure that the direct works vicinity is free of debris at all times throughout the soft strip operation to prevent any potential trip hazards or build-up of arising or potential acts of arson within the direct works vicinity.

Internal Partitions

If plasterboard walls are found to be present within the structure these shall also be removed prior to demolition works commencing. When required, a mobile tower will be erected to gain access to the walls at high level. The tower will be erected by trained and competent operatives and once completed a scaff tag will be completed and attached to the tower. During these works operatives are to be aware of the possibility of discovering asbestos and adhere to the procedures set out in RA 32 if suspected asbestos material is discovered.

Plasterboard (if applicable)

Plasterboard partition walls will be removed from the studwork in its entirety and reduced into manageable sized sections by trained operatives using small hand tools i.e. nail bars and mattocks etc.

Once the plasterboard section shall then be lowered down to operatives located at floor level ready to be transited for processing. Once the plasterboard has been removed operatives will commence the removal of the studwork.

For areas to be removed at height access shall be gained by trained Pasma operatives using a mobile tower, all associated arising shall then be cleared at regular intervals to ensure the direct works vicinity is clear of any potential trip hazards.

Once the plasterboard has been removed operatives shall commence and working from the top down, the studs will be cut out by the operatives using a reciprocation saws or small hand tools, as manageable sized pieces are removed these shall then be lowered down to operatives located and floor level ready to be transited for processing.

The material will be loaded directly into rubble maids or trolleys in order to maintain a tidy and safe working area. This shall be undertaken at regular intervals to ensure that the direct works vicinity is kept clear and minimise any potential trip hazards.

When either the rubble maid or trolley is full the arising shall then be transited to the material processing area to be stockpiled ready for processing. In order to prevent injury or manual handling issues, the operatives will ensure that the trolley is not overloaded.

The above-mentioned methodology shall be adopted for all plasterboard/stud work partition walls.

Removal of doors

All Doors will be removed by operatives using small hand tools i.e. screwdrivers, demolition bars etc. Operatives shall commence unscrewing the hinges from the doorframe. One operative will unscrew the hinges while a second operative steadies the door. For any doors where the fixing screws cannot be unscrewed operatives shall utilise either a demolition bar or mattock to prise the door away from its hinges and associated framework, again one operative will prise the hinges away from its fixing whilst a second operative steadies the door.

Once the door has been removed these shall either be placed on a trolley or manually transited the arising shall then be transited to the material processing area to be stockpiled ready for processing.

The above-mentioned methodology shall be adopted for all required doors to be removed.

Removal of Fixtures & Fittings, I.E. Shelves & Sinks etc

The remaining items will be removed by operatives using small hand tools i.e. mattocks, demolition bars or reciprocating saws, all associated items once removed shall then be reduced into manageable sizes the arising shall then be transited to the material processing area via trolleys or operatives transiting by hand. to be stockpiled ready for processing.

For areas to be removed at height access shall be gained by trained Pasma operatives using a mobile tower, all associated arising shall then be cleared at regular intervals to ensure the direct works vicinity is clear of any potential trip hazards.

Removal of Ceiling Linings *(if applicable)*

Trained operatives shall remove the ceiling linings by the use of small hand tools i.e. nail bars, snips screwdrivers also by the use of 110v reciprocating saw. Access will be gained by trained Pasma operatives using a mobile tower or podium steps, Initially the ceiling lining will be removed and passed to an operative working at the bottom of the tower. These will be stacked ready for removal either by the use of rubble maids, trolleys or by hand. All associated arising shall then be cleared at regular intervals to ensure the direct works vicinity is clear of any potential trip hazards.

The ceiling lining shall be removed again by trained operative using the use of a mobile tower, the trained operative shall commence removing the lining by the use of small hand tools (Mattocks, gorilla bars, screwdrivers etc) and by the use of 110v reciprocating saws, operatives shall cut the lining into small manageable sections, once a section of the ceiling lining is cut free the operative shall be lowered to second operative located at ground level. The second operative shall then stack the cut sections on the first floor ready for transit. The ceiling linings shall then be transited to the material processing area to be stockpiled ready for processing.

The above-mentioned methodology shall be adopted for all associated ceilings.

Removal of Floor Coverings

Floor coverings i.e. carpets, vinyl etc shall be removed by trained operatives utilising small hand tools i.e. nail bars, shovels, floor scrappers etc. Trained operatives shall commence removing the floor coverings by prising up the first the edge of the associated carpet or vinyl by the use of a shovels or floor scrappers, once the edge or corner of the carpet/vinyl has been lifted and created a starting point the carpet/vinyl can then either progressively prised up and cut into manageable sized sections. A 2nd operative shall then place the removed floor coverings directly onto a trolley ready to be transited to the material processing area. All arising shall be cleared at regular intervals to ensure that the direct works vicinity to kept clean and tidy and minimise any potential trip hazards. The arising shall then be transited to the material processing area to be stockpiled ready for processing.

The above-mentioned methodology shall be adopted for all of the floor coverings.

Removal of Toilet Fixture and Fittings

Toilet fixture and fittings will be removed by operatives utilising small hand tools i.e. mattocks, nail bars or reciprocating saws, all associated items once removed shall then be reduced into manageable sizes the arising shall then be transited to the material processing area via trolleys or operatives transiting by hand. to be stockpiled ready for processing.

For areas to be removed at height access shall be gained by trained Pasma operatives utilising a mobile tower, all associated arising shall then be cleared at regular intervals to ensure the direct works vicinity is clear of any potential trip hazards.

The above-mentioned methodology shall be adopted for removal of all fixture and fittings.

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Asbestos Methodology

Prior to any demolition works commencing an asbestos pre-demolition & refurbishment survey has been completed **Envirochem Ref; J273458, Date; 19th September 2023**. Non-licensed asbestos containing materials identified from the Pre-demolition asbestos survey report will be removed from the site in strict accordance with HSE guidelines.

Personnel Details

All operatives have been trained to recognise Asbestos Containing Materials and in the methods of their safe removal.

The following protective equipment will be provided as a minimum requirement during asbestos removal in addition to mandatory PPE:

- Half mask (face fitted) with P3 filter
- Category 3, type 5/6 white disposable coveralls
- Non-lace up boots or duct taped laces

Removal of Bonded Asbestos Cement Soffit

Asbestos cement bonded asbestos soffits removed (*as per asbestos survey **Envirochem Ref; J273458***).

All asbestos materials to be removed shall be carried within the confines of an exclusion zone (*if achievable*) due to control limits not being exceeded. This is based upon personal monitoring undertaken on previous projects of a similar nature. The soffits shall be removed by the use of MEWP (boom lift) or mobile tower scaffold. IPAF/PASMA trained MEWP operatives shall be used to operate all mobile elevated working platforms or constructing the mobile tower scaffold.

Asbestos trained operatives wearing P3 half masks and Type 5 hooded overalls shall commence removal of asbestos bonded cement soffits. Prior to removing the soffits, operatives shall dampen down the soffits and all by using handheld sprayers or by the use of hose pipe or handheld spray packs. Operatives shall remove the associated soffits by the use of small hand tools i.e. bolt croppers, pinch bars.

Operatives shall firstly commence to either cut the fixing screws by the use of demolition bars, pinch bars, screwdrivers which shall be carefully prised away, as the fixing screws are removed this will enable the operatives to gently lift directly into the MEWP or onto the mobile tower scaffold, once one is removed the operatives shall lower the MEWP and the transit to the next associated soffits then raise the MEWP so the fixing screws can once again be removed the removed section of soffits shall be placed directly onto the MEWP which shall then be lowered to an operative located at ground floor level. As the soffits are progressively removed operatives shall ensure that all arising are cleared at regular intervals. All removed soffits as per the survey shall be placed directly into asbestos waste sacks and removed from the direct works

vicinity at regular intervals which will then be transited to asbestos waste bin or designated asbestos waste vehicle in readiness for removal off site.

Removal of Bonded Asbestos Roof Sheets (Manual Removal)

Note: Please see demolition methodology for building A mechanical removal of double lined asbestos cement roof sheets.

The building shall have all non-notifiable corrugated bonded asbestos roof sheets, removed (*as per asbestos survey Envirochem Ref; J273458*).

All asbestos materials to be removed shall be carried within the confines of an exclusion zone due to control limits not being exceeded. This is based upon personal monitoring undertaken on previous projects of a similar nature. The corrugated asbestos sheets and asbestos cement wall sheets shall be removed by the use of MEWP as well as mobile tower scaffolds. Fully IPAF/PASMA trained MEWP operatives shall be used to operate all mobile elevated working platforms or by the use of a mobile tower scaffold.

Asbestos trained operatives wearing P3 half masks and Type 5 hooded overalls shall commence removal of asbestos bonded cement roof sheets. This shall be undertaken by PASMA/IPAF trained operatives gaining access to the cement sheets by the use of a MWP (boom) or by the use of a mobile tower scaffold as previously mentioned above.

Prior to removing the roof sheets operatives shall dampen down the roof sheets by using handheld spray packs or by the use of hose pipe. Operatives shall remove the associated roof sheets by the use of small hand tools i.e. bolt croppers, pinch bars. Operatives shall firstly commence to either cut the fixing bolts by the use of bolt croppers, as the fixing bolts are removed this will enable the operatives to lift the sheet then slide directly to floor level (*where achievable*), once one is removed the operatives shall lower the MEWP and then transit to the next associated cement panel then raise the MEWP or re-position the mobile tower scaffold so the fixing bolts can once again be cropped to the next associated sheet. As the roof sheets are progressively removed operatives shall ensure that all arising are cleared at regular intervals. All removed roof sheets shall be removed from the direct works vicinity at regular intervals and will be transited to designated asbestos waste bin in readiness for removal off site to licensed waste facility.

This methodology shall be adopted for the entirety of the manual removal of all bonded asbestos containing materials for all units until completion.

Demolition Methodology

Demolition of Memorial Hall

Demolition of the memorial hall structure shall be undertaken mechanically by the use of a demolition spec 360-degree hydraulic excavator fitted with a hydraulic rotating grab attachment. Once the corrugated asbestos cement sheets have been removed the machine operative shall commence by demolishing the memorial hall a bay at a time.

The machine operative shall clasp hold of the timber truss which shall be cut or controlled broken at one end of the truss by the excavator's attachment, once cut the machine operative shall lower the section to floor

level where it shall be processed into smaller sized sections. As sections of the roof are removed, walls to the underside will become non load bearing the machine operative shall also demolish the associated timber clad walls which shall be folded into the footprint of the structure. As the demolition progresses bay by bay the machine operative shall remove any timbers and materials within the rooms which weren't removed during the soft strip before progressing into the structure. The arising shall be scrapped off the slab levels in order to reduce the buildup of arising.

The machine operative will carefully and progressively demolish all elements of the structure in its entirety ensuring the materials fall into the footprint of the building. The associated arising shall be periodically cleared at regular intervals and loaded into roll on off bins ready to be removed off site.

Demolition of Portacabin Structure

***Note:** If required, Prior to works commencing Wessex shall install ply sheet protection to the adjacent structures plastic roof sheets. Demolition shall be undertaken under a watch and brief due to the close proximity of the adjacent structure (The Anglers Inn Public House).*

The machine operative shall position the 360-degree excavator fitted with demolition selector grab square on (if achievable) with the portacabin structure. Once the excavator and banks-man are in position the demolition operation can commence.

The machine operative shall commence the demolition operation starting from the top of the portacabin, the machine operative shall gently push the front end and allow them to fold/lay into the floor of the portacabin once this has been achieved the excavator shall then lift off the roof section by the use of the selector grab, the freed roof sections shall then be directly placed on the ground ready for processing and loading into either 17yd or 40yd roll on off bins.

The machine operative shall then gently fold/lay the side wall panels onto the floor, once this has been achieved the machine operative shall begin processing the roof and side wall sections and removing the floor by mulching up the materials and removing any irons that are found to be present within the materials, any metal arising's from this operation shall be set aside and stockpiled in an agreed location prior to loading into either 17yd or 40yd roll on off bins. All materials shall then be loaded away by the machine operative until the works have been completed and the area left in a clean and tidy condition.

Demolition of Timber Shed/Storeroom

***Note:** Demolition shall be undertaken under a watch and brief due to the close proximity of the adjacent structure.*

A demolition spec excavator fitted C/W attachments will carefully demolish the timber shed. The machine operative will grab sections of the timber roof structure and load roofing timbers into a roll on off bin, if unachievable then materials shall be stockpiled within an agreed location ready to be loaded and transited off site.

As sections of the roof are removed, timber walls to the underside will become non load bearing, the machine operative will carefully demolish these non-load bearing timber walls folding into the footprint of the structure.

Once the structure has been demolished in its entirety the machine operative shall then commence to clear all arising and load into a roll on off waste bin in readiness for removal off site.

Removal of slabs

Note: Wessex site manager shall undertake CAT and Genny survey scan prior to the works commencing to the associated area in order to ascertain whether services are present within the area. Wessex Demolition shall not be held responsible for any damage to any electrical and gas services.

The excavator will break out the floor slabs as per client's specification, a breaker attachment may be used to break up the slab if deemed necessary. If breaking is required the excavator operative shall pepper holes across the area of slab every 600mm / 800mm in readiness for the slab to be lifted.

The machine operative shall use the excavators bucket attachment to progressively lift the slab and tarmac surfaces which shall be stockpiled in an agreed location in readiness for crushing operations. Upon completion of the works, the site will be cleared of all remaining materials and debris, graded over and left in a clean and tidy condition for the next stage of our client's project.

RECORD OF METHOD STATEMENT BRIEFING



SITE INDUCTION BRIEFINGS MUST BE RECORDED ON A INDUCTION BRIEFING FORM & TOOL BOX TALKS OR TRAINING MUST BE RECORDED. PLEASE RETURN ALL FORMS TO THE OFFICE ASAP. PLEASE TICK BOX IF YOU REQUIRE A COPY FOR YOUR SITE FILE. →→→→→→→

☐

Presenter:	Signature:	Site/Location:	Duration of session:

Details of Method Statement Briefing

Declaration:

I confirm that I have received, and understood, the above Method Statement briefing, including the relevant Risk Assessments, any abnormal COSHH hazards and special PPE requirements. I understand that where non-English speaking workers are involved, it may be necessary to brief the Method Statement through an interpreter and/or by demonstration. I realise for reasons of safety the Company must remove any workers from site if they are not able to demonstrate an understanding of this Method Statement briefing.

Notwithstanding the above, I also confirm that if I am leading a gang of subcontractors I will take full responsibility for the Health & Safety of any of my gang who are non-English speaking and ensure they are fully conversant with this briefing.

NAME (PRINT)	Signature	COMPANY NAME (Only if NOT Wessex)	Date
			/ /
			/ /
			/ /
			/ /
			/ /

Page 1 of 3		RISK ASSESSMENT REGISTER MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999		 Unit 1, Fort Fareham Industrial Estate, Fareham, PO14 1AH Tel: 01489 788083 Fax: 01489 780162	
RA00					
Activity:		PREPARATION OF RISK ASSESSMENTS			
This Register details the Site Specific Risk Assessments applicable to the contract stated below and forms part of an integrated package with the actual Risk Assessments which follow. Each Risk Assessment details the Control Measures required to eliminate, or reduce to a tolerable level, the hazards and relevant risks identified.					
Contract:		Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.			
Ref:	Assessment Activity	Maximum numbers involved	Frequency of Activity	Duration of Activity	Public Interface Likely
01	Overall Company Management & Control	All	Minimum	Throughout	No
02	General Site Management & Control	All	Minimum	Throughout	No
03	Work Under or Near Overhead Power Lines				
04	Windblown, Falling or Projected Debris	All	Minimum	Throughout	No
05	Traffic Management				
06	Erection & Working from Scaffolding				
07	Self Propelled Plant – Operation	All	Minimum	Throughout	No
08	Self Propelled Plant – Set Up & Maintenance	All	Minimum	Throughout	No
09	Working at Height	All	Minimum	Throughout	No
10	Manual Handling	All	Minimum	Throughout	No
11	Working with Lead & Galvanised Materials				
12	Dismantling Buildings or Structures (Steel Framed or Pre-Fab Concrete Buildings)				
13	Downloading Debris to Chimney Flues, Lift Shafts, Rubbish Chutes and Holes Cut Through Concrete Floors				
14	Internal Strip-Out of Building & Materials Sorting	All	Minimum	Throughout	No
15	Lone working				
16	Occupational Diseases	All	Minimum	Throughout	No
17	Work creating Dust	All	Minimum	Throughout	No
18	Work near Underground Services	All	Minimum	Throughout	No
19	Noisy Machinery & Processes	All	Minimum	Throughout	No
20	Use of Mobile Towers	All	Minimum	Throughout	No
21	Use of Oxy/Propane Equipment				
22	Handling & Storage of Oxygen and Propane Cylinders				
23	Storage of Fuels & other Flammable Liquid				
24	Lifting Operations & Lifting Equipment				
25	Demolition of Structures – Consideration of Premature or Unplanned Collapse	All	Minimum	Throughout	No
Continued on following page.....					

Page 2 of 3	RISK ASSESSMENT REGISTER MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999		 Unit 1, Fort Fareham Industrial Estate, Fareham, PO14 1AH Tel: 01489 788083 Fax: 01489 780162		
RA00					
Activity:	PREPARATION OF RISK ASSESSMENTS				
This Register details the Site Specific Risk Assessments applicable to the contract stated below and forms part of an integrated package with the actual Risk Assessments which follow. Each Risk Assessment details the Control Measures required to eliminate, or reduce to a tolerable level, the hazards and relevant risks identified.					
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.				
Ref:	Assessment Activity	Maximum numbers involved	Frequency of Activity	Duration of Activity	Public Interface Likely
26	Use of Portable Electrical Equipment	All	Minimum	Throughout	No
27	Working Adjacent to Railways				
28	Asbestos Containing Materials (ACM) – Manual Removal	All	Minimum	Throughout	No
29	Asbestos Containing Materials (ACM) – Mechanical Removal				
30	Disposal of Oils & Other Liquids				
31	Hot Works on Tanks, Drums & Pipe Work				
32	Discovery of Suspected Hazardous Substances	All	Minimum	Throughout	No
33	Crushing Concrete or Hardcore	All	Minimum	Throughout	No
34	Accident & Near Miss Reporting Procedure	All	Minimum	Throughout	No
35	Transportation of Gas Bottles by Road				
36	Loading and Unloading of Vehicles	All	Minimum	Throughout	No
37	Disposal of Waste Materials	All	Minimum	Throughout	No
38	Demolition of Post Tensioned Concrete Beams				
39	Glass & Glazed Items - Removal	All	Minimum	Throughout	No
40	Chimney Demolition				
41	Site Boundary Security Fencing				
42	Contaminated Spoil				
43	Hypodermic Needles				
44	Night Working				
45	Airside Activities				
46	Use of Mobile Elevating Work Platforms (MEWPs)	All	Minimum	Throughout	No
47	Provision of First Aid	All	Minimum	Throughout	No
48	Hand Arm Vibration Syndrome (HAVS)	All	Minimum	Throughout	No
49	Working Over / Adjacent to Water				
50	Confined Space Working				
Continued on following page.....					

Page 3 of 3		RISK ASSESSMENT REGISTER MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999		 Unit 1, Fort Fareham Industrial Estate, Fareham, PO14 1AH Tel: 01489 788083 Fax: 01489 780162	
RA00					
Activity:		PREPARATION OF RISK ASSESSMENTS			
This Register details the Site Specific Risk Assessments applicable to the contract stated below and forms part of an integrated package with the actual Risk Assessments which follow. Each Risk Assessment details the Control Measures required to eliminate, or reduce to a tolerable level, the hazards and relevant risks identified.					
Contract:		Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.			
Ref:	Assessment Activity	Maximum numbers involved	Frequency of Activity	Duration of Activity	Public Interface Likely
51	Fire Prevention & Control	All	Minimum	Throughout	No
52	Driving Company Vehicles				
53	Driving and Operation of HIAB Lorry				
54	Purging Dead Gas Mains				
55	Working near Open Voids or Leading Edges				
56	Use of Air Curtain Burner				
57	Loading & Unloading of Plant & Equipment from lorry	All	Minimum	Throughout	No
58	Site Security – Intruders & Trespassers				
59	Changing Attachments on Plant	All	Minimum	Throughout	No
60	Subcontractors working on site				
61	Sawing or drilling into concealed voids				
62	Use of a Disc Cutter				
63	Working from a Ladder				
63H	Working from a Ladder (On the Lorry Loader)				
64	Working from a Step Ladder				
65	Brick Cleaning (hand chipping)				
66	Use of quick hitches	All	Minimum	Throughout	No
67	Working near deep water				
68	Discovery of unexploded ordnance or munitions				
69	Working around live services				
70	Coronavirus (COVID-19)				
Site Specific Risk Assessments prepared by:					
Rowan Taylor		Date	05.12.23	Issue	1
		Date		Issue	2
		Date		Issue	3
Site Specific Risk Assessments circulated to:					
Client; Eastleigh Borough Council		CDM Co-ordinator			
Site Manager/Supervisor; TBC					

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999		 Unit 1, Fort Fareham Industrial Estate, Fareham, PO14 1AH Tel: 01489 788083 Fax: 01489 780162				
RA01							
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.							
Activity:	OVERALL COMPANY MANAGEMENT & CONTROL						
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.						
HAZARDS: > Lack of overall Management & Control		RISKS: > Inadequate Management/Supervision > Inadequate site briefing/training > Non competent employees/subcontractors > Dangerous vehicles, plant or equipment > Relevant information not available on site > Unauthorised changes to method of work > No proactive accident prevention procedures > No provision for human needs > Inadequate PPE > Poor or no communication links					
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	MODERATE Only proceed with Direct supervision	☒ HIGH Intolerable - cannot start			
This Risk Assessment must be read in conjunction with RA02 and as a precursor before applying any other company Risk Assessments							
COMPANY MANAGEMENT CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:				YES	N/A		
A person deemed competent by Contracts Management will supervise the site. This person will be qualified as a CSCS Supervisor or other grade as appropriate to the site.				☒			
The Site Manager/Supervisor will be fully briefed by Contracts Management on the contract, clients H&S Plan (or Method Statement) before work is started and on any subsequent amendments.				☒			
Method Statement(s) will be briefed to employees before work starts. Method Statement briefings will be recorded, which is subsequently returned to the office.				☒			
All work will be carried out in accordance with the Method Statement and any amendments must be properly authorised before they are carried out (apart from emergency works).				☒			
The H&S Adviser will inspect the site on an ad-hoc basis, or as required by Contracts Management, PC or the client, and formally report results to a nominated Director.				☒			
Company Directors will make ad-hoc visits to sites to monitor compliance with the clients H&S Plan, Method Statement and the Company SHEQ Policy.				☒			
Personal Protective Equipment is purchased and issued in compliance with relevant British Standards, EC compliance, HSE Guidance and the current PPE Regulations.				☒			
New starters are given a Company induction by the H&S Adviser. Inductions are recorded, which are kept on record in the employee's Competency File.				☒			
Employees will be trained and competent in allocated tasks/duties and will comply with the Company's General Site Rules, which are normally posted in the Company's welfare facility.				☒			
All Company vehicles and plant will be maintained and serviced in compliance with manufacturers' handbooks and guidance. Repair work will be identified by weekly inspection reports.				☒			
Only competent subcontractors will be selected and employed for work on site and they will be adequately supervised to ensure adherence to their Method Statement and safe working.				☒			
All Accidents & Near Misses will be reported on an Form & investigated in compliance with the Company SHEQ Policy. Appropriate action will be taken to prevent recurrence.				☒			
Accidents and Incidents, etc. will be reported to the HSE as required under the Reporting of Injuries, Diseases & Dangerous Occurrences Regulations 1995.				☒			
The Company SHEQ Policy contains a Training Policy which ensures that training needs are identified and addressed.				☒			
Supervisors (CSCS graded) are issued with the Demolition COP (BS 6187), and the Company Safety Procedures Manual (CITB GE700), which are available on their sites for reference if required.				☒			
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	☒ MODERATE Only proceed with Direct supervision	☐ HIGH Intolerable - cannot start			
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22	Issue:	1
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22		
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23	Issue:	1

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999						
RA02							
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.							
Activity:	GENERAL SITE MANAGEMENT & CONTROL						
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.						
HAZARDS:	RISKS: > Various > Injury to visitors, subcontractors & trespassers > Skylarking > Infestation of vermin > Blocking of access & egress routes > Slips & Trips > Other sources of disease						
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event			LOW Tolerable - can proceed		MODERATE Only proceed with Direct supervision	✓	HIGH Intolerable - cannot start
This Risk Assessment must be read in conjunction with RA01 and as a precursor before applying any other company Risk Assessments							
GENERAL SITE MANAGEMENT CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:						YES	N/A
Company General Site Rules will be displayed when possible. The General Site Rules are well known to employees and will be strictly enforced by the Site Manager/Supervisor.						✓	
Site Manager/Supervisor will keep a specific Site Diary. The Site Diary is issued at the start of project and will stay on site from start to finish of the project.						✓	
All personnel on site will be given a relevant site induction to explain the hazards applicable to their work/visit. This will be recorded and subsequently returned to the office.						✓	
Main access gate and other access points will be kept closed and secure when not in use. The main access gate will also be manned on large/busy sites (as directed in the Brymor H&S Plan).						✓	
Site will be kept secure by Heras fencing, hoarding or other appropriate means. Perimeter will be adequately posted with warning signs. Security of the site will be checked daily.						✓	
A site "Events Board" will be used at large/complicated sites supplemented by a morning start briefing from the Site Manager/Supervisor.						✓	
Mechanical and electrical plant on site will be inspected weekly by a competent person and the result of inspection recorded on Company Plant & Equipment Inspection Record.						✓	
Site Managers/Supervisors will give Tool Box Talks on a fortnightly basis plus additional ones as required. These are recorded on an Form, which is returned to the office for monitoring.						✓	
The Company will employ competent operatives to carry out necessary work on site. Tools & equipment will always be inspected before use and used or operated by competent persons.						✓	
The Company by necessity has to employ new starters from time to time. Any new or inexperienced employees will always be "buddied" with more experienced operatives.						✓	
Adequate signage and barriers will be erected at temporary & more permanent hazards. Demolition area(s) will be controlled by daily briefings to site workforce, relevant site inductions and lookout(s).							
The following minimum PPE will be worn on site: Safety Helmet, Hi-Viz Vest or Coat, Safety Footwear (with 200J toe protection & resistance to penetration), Safety Glasses and Gloves.						✓	
The Company issues all PPE, to its employees, free of charge, with instruction/training on usage, inspection and maintenance. The Site Manager/Supervisor also regularly inspects PPE						✓	
The Company issues corporate PPE Work Wear and wet weather PPE to its employees, free of charge, to protect them against inclement weather conditions. PPE work wear is normally issued after a 3 month probationary period.						✓	
Full welfare facilities as required by the CDM Regulations will be provided when the Company is Principal Contractor. Alternative facilities will be determined for projects planned to last less than 5 days.						✓	
Full welfare facilities as required by the CDM Regulations will be requested from the Principal Contractor when the Company is working as a subcontractor.						✓	
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event			LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision		HIGH Intolerable - cannot start
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22	Issue:	1
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22		
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23	Issue:	1

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999					
RA04						
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.						
Activity:	WINDBLOWN, FALLING OR PROJECTED DEBRIS					
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.					
HAZARDS: > Windblown debris and materials > Falling debris and materials > Projected debris and materials		RISKS: > Litter access/egress routes causing trip hazards > Strike passing traffic, or fall on road, causing an RTA > Strike people causing serious or fatal injury > Strike property or plant causing damage > Strike passing traffic causing damage and serious or fatal injury to occupants				
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision	HIGH Intolerable - cannot start	
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)						
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:					YES	N/A
Employees and other people on site will be made aware of the dangers through Site Induction briefings.					✓	
Any access/egress routes around demolition areas will be barriered off with warning signs displayed.					✓	
Where demolition debris is likely to be windblown, fall or be projected, other protective barriers or screens will be erected.						✓
Machines carrying out demolition will be fitted with a purpose designed crash guard to protect the operative from falling objects (see also RA07).					✓	
Demolition debris will only be allowed to fall outside the structure where suitable and sufficient clearance from other personnel and adjacent premises can be provided.					✓	
Heras fencing will be erected around site to contain, as far as is practicable, debris at low levels.					✓	
Restricted areas will be clearly marked with tape or barriers and suitable warning signs.					✓	
Extra barriers or screens will be erected at danger area if necessary.						✓
Scaffolding rigged with debris netting to contain debris will screen work at higher levels.						✓
Scaffolding rigged with debris netting and/or fans to contain debris will screen work at higher levels.						✓
Footpath and/or a full or half road closure will be taken if necessary.						✓
Only persons directly involved in the demolition activity should be in the works area.					✓	
Roll on off bins will not be overloaded and will be removed from site when full.					✓	
Roll on off bins will be netted or sheeted if necessary.					✓	
Pedestrians and/or other site personnel will be diverted away from hazardous areas.					✓	
Lookouts will be in attendance to control works where necessary.					✓	
Lookouts to be posted to control traffic movement and/or pedestrian movements.					✓	
Impingement on Traffic Management Plan will be considered						✓
Debris and materials will be lowered when practicable					✓	
Exposed underground plant will be protected.						✓
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision	HIGH Intolerable - cannot start	
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22	Issue: 1
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22	
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23	Issue: 1

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999						
RA07							
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.							
Activity:	SELF PROPELLED PLANT - OPERATION						
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.						
HAZARDS:		RISKS:					
> Plant carrying out demolition and ancillary work		> Dropping of loads causing a serious/fatal injury, and/or damage to plant or property > Plant tipping over causing a serious/fatal injury, and/or damage to plant or property > Plant and/or falling debris striking personnel causing serious or fatal injury > Unplanned collapse of floor due to overload with plant and/or debris > Plant and/or falling debris striking property or plant causing damage > Noise levels damaging to the human ear					
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed		MODERATE Only proceed with Direct supervision	✓	HIGH Intolerable - cannot start	
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)							
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:						YES	N/A
Clear instruction and signs displayed in areas where demolition works are being carried out.						✓	
Plant operation will be guided by lookout where necessary.						✓	
Plant carrying out demolition works will not have their lookouts or other persons in close proximity to the material collapse area.							✓
All plant/machines will always be approached from the front so that drivers can see personnel.						✓	
Machines carrying out demolition will be fitted with an operative's protective cage, ie. crash guard, to protect against falling objects.						✓	
Machines carrying out concrete breaking will be operated with front screen down.						✓	
Safety Glasses will be worn if the front screen is broken and the operative is waiting for new screen to be fitted, or if front screen is lifted for other operations						✓	
Front dumpers, "bobcats", etc. will be fitted with ROPS.							✓
360° excavator(s) will be fitted with flashing beacon.						✓	
Dump Truck(s) will be fitted with flashing beacon.							✓
Compliance with Control of Noise at Work Regulations 2005 (see also RA19).						✓	
Plant will not operate in confined spaces where other personnel are working.						✓	
Specialist exhaust cleaners will be used where diesel/petrol engine plant is used in a confined or closed space. Such devices must be designed to remove carbon monoxide from the exhaust.							✓
Assessment will be made of strength of floors and imposed loading where plant will be operating or debris falling. Advice will be taken from a Structural Engineer when necessary.							✓
Plant will only work within design limits of load capacity, reach, etc.						✓	
All plant (<u>including sub-contractors</u>) will be inspected weekly in accordance with Regulation 6 of PUWER 1998 and results recorded.						✓	
Company Operatives will hold the relevant CPCs Plant card for the plant they are operating.						✓	
The operator will isolate his plant if he has to leave it unattended.						✓	
Subcontractors will be Competent to operate the type of plant they are using.						✓	
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision		HIGH Intolerable - cannot start	
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22	Issue:	1
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22		
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23	Issue:	1

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999		 Unit 1, Fort Fareham Industrial Estate, Fareham, PO14 1AH Tel: 01489 788083 Fax: 01489 780162				
RA08							
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.							
Activity:	SELF PROPELLED PLANT - SET UP & MAINTENANCE						
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.						
HAZARDS: > Lifting, lowering and moving heavy and/or awkward loads > Fitting, manipulation and adjustment of machine components > Handling oils, greases and liquids that are harmful to the person or environment > Movement of machine components, attachments and full bunds, etc. > Deploying/removing cab guards > Checking oil levels & fueling up		RISKS: > Failure of fuel bund, lifting attachments, machine hydraulics, dropping of loads inadvertently causing injury to personnel and/or damage to plant > Dropping heavy loads onto feet, shins, etc. > Manual handling of materials and equipment may cause injury to the muscular-skeletal system > Flying particles of debris, broken or chipped machine components entering the eyes > Skin contact with oil, grease, fuel and other liquids that can cause long-term health problems, eg. Dermatitis, eczema, skin cancer, etc. > Spillage of fuel causing environmental damage > Trapping or crushing fingers, hands or other body parts > Fuel splashes entering the eyes > Falling from counterweight or m/c tracks (360 excavators)					
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	☒	MODERATE Only proceed with Direct supervision	☐	HIGH Intolerable - cannot start	☐
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)							
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:						YES	N/A
Plant operator will carry out or supervise machine set up changes, minor maintenance, attachment changes, greasing and fueling.						✓	
Plant operator will hold relevant CPCS Plant card (or equivalent).						✓	
Manual handling tasks will be planned in advance (see also RA59)						✓	
Sufficient labour will be made available for the safe changing of attachments.						✓	
Appropriate gloves will be worn for the task.						✓	
Ear protection will be worn if necessary (see also RA19).						✓	
Machine operator will only lift fuel bund and other machine components, etc. minimum distance off ground as necessary and NEVER above other personnel.						✓	
Fueling will be via a suitable funnel or hose with nozzle attached.						✓	
"Lock-on" nozzles are illegal and must not be used.						✓	
Plant will not be fueled up adjacent to a waterway or over drains and grass areas.						✓	
Fuel and oil leakages will be reported immediately for rectification.						✓	
Company & subcontractors' plant will be inspected weekly in accordance with Regulation 6 of PUWER 1998 and results recorded.						✓	
Hired plant and equipment will only be sourced from approved subcontractors.						✓	
Company plant and equipment will be maintained as per the manufacturer's specifications.						✓	
A suitable spill kit will be available with the machine's fuel bowser, or elsewhere on site.						✓	
On 360 excavators, oil checks & fueling up will be carried out from within the counterweight guard rails.						✓	
On 360 excavators, cab guards will be deployed/removed from the ground or within the counterweight guard rails.						✓	
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	☒	MODERATE Only proceed with Direct supervision	☐	HIGH Intolerable - cannot start	☐
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22	Issue:	1
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22		
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23	Issue:	1

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999					
RA09						
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.						
Activity:	WORKING AT HEIGHT					
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.					
HAZARDS: > Working at Height (In the 2005 Regs, this applies to any height, above or below ground)		RISKS: > Falling from height causing serious or fatal injury > Objects falling and striking people below > Objects falling and striking property below				
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed		MODERATE Only proceed with Direct supervision	✓	HIGH Intolerable - cannot start
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)						
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:					YES	N/A
Where possible, all demolition will be by mechanical means, thus eliminating the requirement to have personnel working at height.					✓	
Only experienced workers will be allowed to work at height.					✓	
Work at height should be carried out from, Mobile Tower, MEWP, Podium or other Mobile Access Equipment as appropriate.					✓	
Work less than 2m may be carried out from a suitable proprietary work platform. "Band stand" staging or planks resting on trestles or other structures is not considered suitable and must not be used. This control						✓
Ladder work will only be carried out with special permission from contracts management. This will usually be limited to one-off surveying or inspecting work. See Working from a Ladder. Tied ladders are acceptable for						✓
Work may be carried out from a step ladder but only if a job specific risk assessment has been carried out (see RA64). This control measure must be enforced on our sub-contractors.						✓
Suitable edge protections should be provided where there are leading edges or possible falls on a site.					✓	
Work Restraint Equipment will be used if edge protection cannot be provided at a "leading edge".					✓	
"No Go Zones" will be established beneath working areas and fenced/barriered off or a lookout will be positioned.					✓	
Good access/egress will be maintained at all times to places of work involving ladders and scaffolds.						✓
Work Restraint Equipment will be inspected before use to ensure that it is in good condition.					✓	
Site Manager/Supervisor will ensure through Induction Training and Tool Box Talks that all responsibilities, and the risks associated with working at height, are understood.					✓	
If Fall Arrest Equipment is specified, the anchorage point must be assessed to determine whether it is designed to take the shock load of an operative falling, and the minimum free fall (without obstruction) is taken					✓	
Important note: Work Restraint Equipment may be simply a proprietary belt or a full body harness with a suitable length harness which will allow the operative to carry out his tasks but will prevent him from going over a "leading edge" or deter him from climbing out of a work platform when at height.						
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision		HIGH Intolerable - cannot start
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22	Issue: 1
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22	
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23	Issue: 1

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999						
RA14							
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.							
Activity:	INTERNAL STRIP OUT OF BUILDING & MATERIALS SORTING						
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.						
HAZARDS: > Dust generating methods/materials > Mercury from fluorescent lighting tubes > Slips, trips and falls > Blocking of access/egress routes > Sharp edges			RISKS: > Overloading of upper floor levels with materials > Uncovering of hazardous materials > Protrusion of nails and sharp objects > Flying debris > Collapse or partial collapse of the structure > Inhalation/ingestion or absorption of foreign matter > Personal injury to various parts of the body > Inhalation and ingestion of dust > Carbon Monoxide poisoning > Puncture, cuts and wounds to the body				
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event			LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision	HIGH Intolerable - cannot start	
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)							
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:						YES	N/A
All operatives will be trained and competent in removal of internal fittings.						✓	
Kevlar sleeves will be issued and worn on Site Manager/Supervisor instruction where sharp edges are likely to graze/cut an operator's arm.						✓	
Kevlar sleeves will be issued and worn when handling glass, mirrors, fluorescent tubes, glazed soil waste pipes, ceramic tiles, sanitary/bathroom & kitchen ware and similar materials.						✓	
Sundstrom half mask respirator fitted with ABE1 gas filter will be worn during hot cutting of painted or galvanized structures in confined spaces or where the burner cannot position himself out of the plume rising from the cut.						✓	
Specialist exhaust cleaners will be used where diesel/petrol engine plant is used in a confined or closed space. Such devices must be designed to remove carbon monoxide from the exhaust.						✓	
Designed Local Exhaust Ventilation (LEV) will be provided in any enclosed area where diesel/petrol engine plant is being used.							✓
Debris to be spread out to eliminate point loading on floors and regular disposal of all waste materials to prevent overloading of floors.							✓
High standard of personal hygiene to be observed, washing hands before meal breaks and smoking.						✓	
Good housekeeping required to maintain safe access/egress at all times and all tripping hazards are removed and floor areas are kept clear where possible.						✓	
All operatives to have knowledge in recognition of asbestos and leave materials and cease works at the uncovering of any suspect substance or material and report to Site Manager/Supervisor.						✓	
Fluorescent tubes to be removed and disposed of without breakage where possible.						✓	
Operative suffering an injury involving damage to skin will be advised to have tetanus immunisation (or booster) through their GP.						✓	
P3 disposable dust masks to be available and worn where required.						✓	
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event			LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision	HIGH Intolerable - cannot start	
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22	Issue:	1
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22		
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23	Issue:	1

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999		 Unit 1, Fort Fareham Industrial Estate, Fareham, PO14 1AH Tel: 01489 788083 Fax: 01489 780162				
RA16							
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.							
Activity:	OCCUPATIONAL DISEASES						
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.						
HAZARDS: Biological health hazards including:- > Harmful Bacteria > Harmful Viruses > Legionnaire's Disease > Fungi > Leptospirosis (Weil's disease) > Septicaemia (Blood poisoning)		RISKS: Contact with any of the aforementioned hazards may result in contraction of the disease and: > Short term suffering and discomfort > Permanent disability > Long term illness and health problems > Transmission to others > Death					
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	☒	MODERATE Only proceed with Direct supervision	☐	HIGH Intolerable - cannot start	☐
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)							
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:						YES	N/A
High standard of personal hygiene to be observed, washing hands before meal breaks and smoking.						✓	
Beware of any growing organisms or spores and report findings to Site Manager/Supervisor.						✓	
Beware of any bird droppings that have been allowed to accumulate and report findings to Site Manager/Supervisor.							✓
Beware of any water that has become stagnant and report findings to Site Manager/Supervisor.						✓	
Beware of areas that have been subject to rat infestation and report findings to Site Manager/Supervisor.						✓	
Beware of any building which may be occupied by tramps, drug addicts, etc. and possible contamination with hypodermic syringes (see also RA43)							✓
Ensure all cuts and grazes are given first aid and covered.						✓	
ALL cuts and grazes must be reported on Accident/Incident Report Form.						✓	
Operatives are encouraged to maintain their tetanus immunisation particularly after receiving cuts and grazes.						✓	
Ensure Personal Protective Equipment issued is worn - Site Manager/Supervisor to monitor the use of Personal Protective Equipment where necessary.							✓
All operational employees will undergo occupational health screening in compliance with the Company SHEQ Policy.						✓	
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	☒	MODERATE Only proceed with Direct supervision	☐	HIGH Intolerable - cannot start	☐
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22	Issue:	1
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22		
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23	Issue:	1

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999		 Unit 1, Fort Fareham Industrial Estate, Fareham, PO14 1AH Tel: 01489 788083 Fax: 01489 780162		
RA17					
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.					
Activity:	WORK CREATING DUST				
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.				
HAZARDS: > Dust		RISKS: > Inhalation and ingestion of dust > Long term health problems, eg. silicosis > Eye injury from dust particles			
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision	HIGH Intolerable - cannot start
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)					
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:				YES	N/A
To reduce/contain dust, water hoses will be available for wetting down during demolition and breaking out operations.				✓	
To reduce/contain dust, Dust Boss will be available for wetting down during demolition and breaking out operations.					✓
Water bowser/tank to be made available as no mains supply is available on site.					✓
Where identified, harmful dusts will be subject to a COSHH assessment and site monitoring.					✓
P3 disposable (paper) dust masks will be worn when necessary and/or if directed by Method Statement or Site Supervisor.					✓
P3 half face masks will be worn when necessary and/or if directed by Method Statement or Site Supervisor.					✓
Site will also be wetted down, if necessary, to suppress dust levels.				✓	
Hoarding will be erected to contain dust at low level if necessary.					✓
Debris netting on scaffolds will be used to minimise dust flow.					✓
All lorries leaving site with loads that may generate dust, will be sheeted down.				✓	
Contract Management will arrange dust monitoring when necessary.					✓
Disposal of MDF board, in order of preference, as shown below:					
	Method	P3 Mask	Eye Protection	LEV	
1	Use hand tools to remove board and place pieces directly into skip or stockpile for incineration.	No	Glasses	No	
2	Lay board on floor and weaken with mattock beforehand breaking into smaller pieces.	No	Glasses	No	
3	Hand saw small quantities (up to 10 cuts) of board INSIDE building, immediately hand sweep up debris and dispose of with board.	Yes	Glasses	No	
4	Hand saw large quantities (over 10 cuts) of board OUTSIDE building, immediately hand sweep up debris and dispose of with board.	Yes	Glasses	No	
5	Recip saw any quantity of board OUTSIDE building, immediately hand sweep up debris and dispose of with board.	Yes	Glasses	No	
6	Recip saw any quantity of board INSIDE building, immediately hand sweep up debris and dispose of with board. Ventilate room to outside.	Yes	Goggles	Yes	
7	Use circular saw to cut board.	This process is not allowed.			
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision	HIGH Intolerable - cannot start
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23
				Issue:	1
				Issue:	1

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999					
RA18						
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.						
Activity:	WORK NEAR UNDERGROUND SERVICES					
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.					
HAZARDS: > Electrical cables > Water pipes > Gas pipes > Sewerage pipes > Telecom cables > CATV cables > Steam pipes > HP oil or fuel pipeline		RISKS: Damage to underground service causing one or more of the following:- > Fire > Explosion > Flooding > Damage to plant and equipment > Unplanned loss of service to a 3 rd party > Physical shock causing secondary accident > Asphyxiation > Electrocution > Drowning > Burning > Other trauma > Environmental incident				
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed		MODERATE Only proceed with Direct supervision	✓	HIGH Intolerable - cannot start
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)						
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:					YES	N/A
Liaison with utility companies, other service providers, Client and Principal Contractor as necessary.					✓	
"As laid" drawings will be requested and referred to whenever possible.					✓	
Full visual survey of excavation area.						✓
Light switches will be operated to check service is dead.						✓
Water valves/taps, etc. will be "cracked" open to check service is dead.						✓
Prior to commencement of any demolition works, certificates should be made available from the client giving clearance that all services have been terminated/isolated.						✓
Any areas to be excavated will be scanned by trained person from Brymor using cable avoidance equipment. Wessex site manager shall be in attendance and will record the findings.					✓	
Prior to any excavation it may be necessary to obtain a "Permit to Dig" from the Client or Principal Contractor.					✓	
Where a survey indicates the presence of unidentified plant, this must be assumed as LIVE. Excavation can only proceed by taking trial holes that MUST be carefully hand dug.						✓
No machine excavation is allowed within 0.5m of identified live plant.					✓	
Where a temporary supply of any service must remain, it will be clearly marked up as "live".					✓	
It is generally not necessary to survey slabs that are to be broken and taken up using an excavator as breaker point will not penetrate deeper than the slab's thickness.					✓	
In the case of electricity, particular attention shall be paid to the requirements of GE700, Modules E2 & E4.					✓	
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision		HIGH Intolerable - cannot start
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22	Issue: 1
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22	
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23	Issue: 1

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999		 Unit 1, Fort Fareham Industrial Estate, Fareham, PO14 1AH Tel: 01489 788083 Fax: 01489 780162		
RA19					
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.					
Activity:	NOISY MACHINERY AND PROCESSES				
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.				
HAZARDS:		RISKS:			
> Excessive noise levels as defined by - Noise at Work Regulations 2005 - Environmental Pollution Act - Local complaint		> Long term hearing damage to people affected > Noise pollution to surrounding areas > Short term stress levels elevated > Distraction to concentration			
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision	
				HIGH Intolerable - cannot start	
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)					
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:				YES	N/A
Reduction in noise with the use of muffling devices or silencers. Such devices/silencers will not be removed or modified.					✓
Alternative methods of work will be considered to eliminate or reduce noise levels.				✓	
Missing or damaged muffling devices or silencers will be reported immediately for rectification.				✓	
Consideration will be given to screening of noise source with physical acoustic barrier.					✓
The requirements of hearing protection zones will be fully complied with.				✓	
Instruction to employees of the areas where ear protection must be worn at all times.					✓
In some areas, the noise level may be acceptable over a period i.e. Walking past a machine etc, which would be different from working in the same area for prolonged periods of time.				✓	
Noise assessments are carried out, and reviewed periodically, by competent persons in areas where noise is a problem.					✓
Excavators and other plant will be operated with front screens fully closed and in position.				✓	
Operators of excavators and dumpers will wear earplugs or earmuffs at all times whilst plant is in operation.					✓
Lookouts for excavators and dumpers will wear earplugs or earmuffs at all times whilst plant is in operation.					✓
Personnel exposed to noise levels at, or above, a daily exposure level of 80dB Lex, 8hr will have ear protection made available to them.				✓	
Personnel exposed to noise levels at, or above, a daily exposure level of 85dBA Lex, 8hr will wear ear protection as directed				✓	
Personnel will not be exposed to a daily exposure level in excess of 87dBA Lex, 8hr including the use of hearing protection.				✓	
Plant and equipment will only be used within manufacturers' specified limits, eg. Machines will not be over revved to				✓	
Hired plant will only be sourced from an approved supplier.				✓	
Company plant and equipment will be fully maintained as per the manufacturer's specifications.				✓	
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision	HIGH Intolerable - cannot start
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23
					Issue: 1 Issue: 1

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999		 Unit 1, Fort Fareham Industrial Estate, Fareham, PO14 1AH Tel: 01489 788083 Fax: 01489 780162		
RA20					
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.					
Activity:	USE OF MOBILE TOWERS				
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.				
HAZARDS:		RISKS:			
> Use of ladders and mobile towers.		> Falling > Objects falling and striking people below > Electrocution from overhead power lines			
		> Collapse/overtown of mobile tower > Objects falling and damaging property below			
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision	HIGH Intolerable - cannot start
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)					
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:				YES	N/A
Mobile towers must be erected to manufacturer's instructions by a competent person (PASMA certificated).				✓	
Instruction on the safe use of towers will be given to all personnel who use them.				✓	
Do not work on or near live cables.				✓	
Area of work will be surveyed by a competent person to ensure it is safe to erect, and work from, a mobile tower.				✓	
No waste material, tools or other items will be dropped or thrown from tower unless specifically stated in Method Statement.				✓	
Mobile towers will be inspected, and the results of the inspection recorded on Company Plant & Equipment Weekly Inspection Record.				✓	
Report any known defects.				✓	
Out riggers and toe boards to be fitted to all mobile towers over 1 lift in height.				✓	
Danger area ("No Go Zone") to be established beneath working area.				✓	
Danger area ("No Go Zone") established beneath working area to be fenced/barriered off.				✓	
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision	HIGH Intolerable - cannot start
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23
					Issue:
					1
					Issue:
					1

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999					
RA25						
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.						
Activity:	DEMOLITION OF STRUCTURES – CONSIDERATION OF PREMATURE OR UNPLANNED COLLAPSE					
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.					
HAZARDS:		RISKS:				
> Structure being demolished		> The premature or unplanned collapse, or partial collapse, of a structure causing: ~ Serious or fatal injury to personnel on, or off, site. ~ Damage to property or equipment on, or off, site.				
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed		MODERATE Only proceed with Direct supervision	✓	HIGH Intolerable - cannot start
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)						
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:					YES	N/A
Pre-weaken structures strictly to Method Statement.					✓	
Structures will not be undermined.					✓	
Debris and materials will be removed from all levels as it arises unless otherwise stated in the Method Statement.					✓	
Possible weak areas and potential failure points will be identified and highlighted to all personnel.					✓	
Full information about structure, including drawings, will be obtained from client when available.					✓	
Services and advice of a Structural Engineer will be sought where necessary.						✓
Inclement weather conditions including high wind and heavy rainfall will be taken into account.					✓	
Supplementary support or propping will be designed by a competent person from Contracts Management team.						✓
Supplementary support or propping will be designed by a Structural Engineer.						✓
Danger areas will be cordoned off and signed as appropriate.					✓	
Lookout(s) will be posted where unauthorised persons may enter a danger area.					✓	
Buildings/structures will not be left in an unstable condition.					✓	
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision		HIGH Intolerable - cannot start
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22	Issue: 1
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22	
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23	Issue: 1

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999						
RA26							
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.							
Activity:	USE OF PORTABLE ELECTRICAL EQUIPMENT						
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.						
HAZARDS: Use of: > Hired Portable Electrical Equipment > Company Portable Electrical Equipment		RISKS: Operation of equipment causing serious or fatal injury from: > Electrocution > Ejected debris > Dust > Burns or scalds > Fire or explosion					
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision		HIGH Intolerable - cannot start	
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)							
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:						YES	N/A
Equipment will only be used in the manner for which it was designed.						✓	
Hired equipment will be sourced from competent and well-known suppliers.						✓	
Site equipment will be checked before use for safe condition in accordance with the PUWER Regulations.						✓	
Equipment will be physically isolated at end of each work shift.						✓	
Portable site equipment will be 110v or less (except in welfare or by special permission from Manager or Director)						✓	
All company equipment will be inspected and tested as recommended by the IEE COP.						✓	
110V portable site equipment, including extension leads, will be PAT tested from new and then every 3 months.						✓	
Eye protection and gloves will be worn when using power tools.						✓	
Where a power tool is generating showers of sparks/dust, the area will be barriered off.						✓	
A "Gas Free" certificate is required for certain hot works; this will be identified in the Method Statement.						✓	
A "Permit to Work" is required for certain hot works; this will be identified in the Method Statement.						✓	
Portable electrical equipment will not be used in wet conditions.						✓	
Cables that have to trail across pedestrian routes will be protected.						✓	
Cables that have to trail across pedestrian routes will be clearly signed.						✓	
Cables will not be allowed to trail across a site where wheeled or tracked plant is operating.						✓	
All plant (including sub-contractors') will be inspected weekly in accordance with Regulation 6 of PUWER 1998 and results recorded.						✓	
When using power tools, consideration will be given to the effects of Vibration White Finger (see also RA48).						✓	
Employees are not permitted to use any portable 110v/240v electric equipment that is their personal property.						✓	
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision		HIGH Intolerable - cannot start	
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22	Issue: 1	
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22		
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23	Issue: 1	

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999						
RA28							
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.							
Activity:	ASBESTOS CONTAINING MATERIALS (ACM) - MANUAL REMOVAL						
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.						
HAZARDS:		RISKS:					
> Working at height (See also RA09) > Brick dust, etc. (See also RA17) > A/C soffit, roof sheets, etc.		> Collapse of roof structure > Asbestos fibres > Inclement weather > Inhalation of asbestos fibres leading to long-term illness > Inhalation of brick dust and other debris dust possibly leading to long-term illness > Contamination of welfare facility					
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed		MODERATE Only proceed with Direct supervision	✓	HIGH Intolerable - cannot start	
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)							
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:						YES	N/A
Each removal operation will be subject to an individual method statement that will have taken into account the current HSE Guidelines for working with asbestos cement.						✓	
The description of the work, duration & resources will be fully explained in the Method Statement & each separate type & location of ACM will have a clearly identified written method of removal.						✓	
Manual removal of A/C sheets will only be carried out, especially at height on roofs, where mechanical (remote) means is not possible or practical.						✓	
ACM will be identified by a licensed company carrying out a Level 3 survey and having independent analysis carried out as necessary.						✓	
Damping down of ACM may be carried out, to reduce fibre release to the lowest possible level. The damping down procedure, if required, will be clearly stated in Method Statement.						✓	
Operatives will wear Type 5/6 disposable overalls and P3 half face masks during all removal & handling operations. This PPE must not be worn or taken into the welfare facility.						✓	
Operatives must not wear Hi Viz or other garments over their Type 5/6 disposable overalls to avoid contamination. Suitable barriers and/or lookout(s) must be provided when working on the outside of a building						✓	
Operatives will wear nitrile rubber gloves during all handling operations which must be rinsed clean at regular intervals and not worn or taken into the welfare facility.						✓	
Operatives will remove their Type 5/6 disposable overalls and gloves before they remove their P3 half face masks and put back on reverse order, ie. Mask then gloves then overalls.						✓	
Containers for ACM will be carefully selected and sited to minimize manual handling. Open containers will be covered with a tarpaulin or other sheet when not in use.						✓	
Debris/fragments will not be left exposed longer than is necessary and will be placed into suitable waste bags for disposal into suitable ACM waste container.						✓	
Access to roofs will be provided by mobile tower or mobile access equipment (see also RA20 & RA46 respectively). Operatives should not work from roof itself unless (see below)							✓
A member of Contracts Management will survey each roof and supporting structures before any operatives are allowed to work on that roof.							✓
Material samples will be taken and tested by an independent analyst as required.						✓	
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision		HIGH Intolerable - cannot start	
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22	Issue: 1	
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22		
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23	Issue: 1	

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999		 Unit 1, Fort Fareham Industrial Estate, Fareham, PO14 1AH Tel: 01489 788083 Fax: 01489 780162			
RA32						
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.						
Activity:	DISCOVERY OF SUSPECTED HAZARDOUS SUBSTANCES					
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.					
HAZARDS: > Asbestos products of any description > Paints/varnishes > Lead > Sprays/aerosols > Herbicides/pesticides > Oils/greases		RISKS: > Inhalation of substance causing disease or poisoning > Ingestion of substance causing disease or poisoning > Skin contact causing dermatitis, eczema or other disease > Pollution or contamination of drains, air, land or waterways > Fire/explosion causing burns, injury or fatality > Tampering by unauthorised personnel				
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision	HIGH Intolerable - cannot start	
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)						
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:				YES	N/A	
SITE EMPLOYEES WILL IMMEDIATELY INFORM THE SITE MANAGER/SUPERVISOR ON DISCOVERY OF ANY NEW OR UNFAMILIAR MATERIAL OR SUBSTANCE ONSITE THAT MAY BE ASBESTOS OR HAZARDOUS AND AWAIT FURTHER INSTRUCTIONS.						
Follow up actions will include one or more of the following:						
Keep people clear of the area and cordon/fence off area as necessary.				✓		
Display warning signs and/or post sentries to prevent access.				✓		
Inform Contract Management of situation and request advice.				✓		
Mop up liquid spillage with dirt/sand, if safe to do so.				✓		
Wash off liquid splashes or "powdering" of skin and seek medical advice if necessary.				✓		
Inform emergency services and/or EHO or EA if necessary.				✓		
Take note of all relevant information on labels, if safe to do so.				✓		
If toxic fumes are suspected, evacuate site personnel to safe distance until emergency services arrive.				✓		
Only competent and licensed sub-contractors will carry out the disposal of hazardous substances.				✓		
All off-site movements of hazardous substances will be in accordance with the appropriate environmental legislation and documented with the necessary waste transfer notes.				✓		
Set aside unknown chemicals (only if safe to move) to fenced compound to await analysis.				✓		
Consider special PPE.				✓		
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision	HIGH Intolerable - cannot start	
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22	
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22	
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23	
					Issue:	1
					Issue:	1

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999		 Unit 1, Fort Fareham Industrial Estate, Fareham, PO14 1AH Tel: 01489 788083 Fax: 01489 780162		
RA33					
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.					
Activity:	CRUSHING CONCRETE OR hardcore				
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.				
HAZARDS: > Moving parts > Noise > Falling materials > Dust > Vibration > Waste metal		RISKS: > Being struck by falling material > Being struck by ejected material > Hearing damage > Inhalation of dust > Long term effects of vibration > Musculo-skeletal injuries			
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	☒	MODERATE Only proceed with Direct supervision	HIGH Intolerable - cannot start
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)					
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:				YES	N/A
Wessex Demolition Crusher will be used for all crushing/screening work.				✓	
Crusher will be operated in accordance with Guidelines issued by HSE.				✓	
Crusher company will have documented Safe Systems of Work for operation.				✓	
Crusher company will have documented Safe Systems of Work for maintenance.				✓	
Crusher must be stopped and locked off before anyone is allowed in to any part of machine for any reason.				✓	
Clear communication will be established between crusher operator and machine operator engaged in loading.				✓	
Excavator fitted with impact breaker will clear blockages if possible.				✓	
Clear procedures must be in place for hand clearing of blockages.				✓	
Clear communication will be established between crusher operator and machine operator engaged in clearing a blockage.				✓	
Crushing plant will be guarded in full compliance with PUWER Regs.				✓	
Plant will be inspected weekly by a competent person in accordance with Regulation 6 of PUWER Regs and results recorded.				✓	
Suitable clothing (NOT loose fitting) must be worn.				✓	
Materials will be wetted to suppress dust as necessary.				✓	
A half face mask (NOT a disposable paper mask) must be worn if there is dust being emitted from the crusher				✓	
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	☒	MODERATE Only proceed with Direct supervision	HIGH Intolerable - cannot start
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23
					Issue:
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					Issue:
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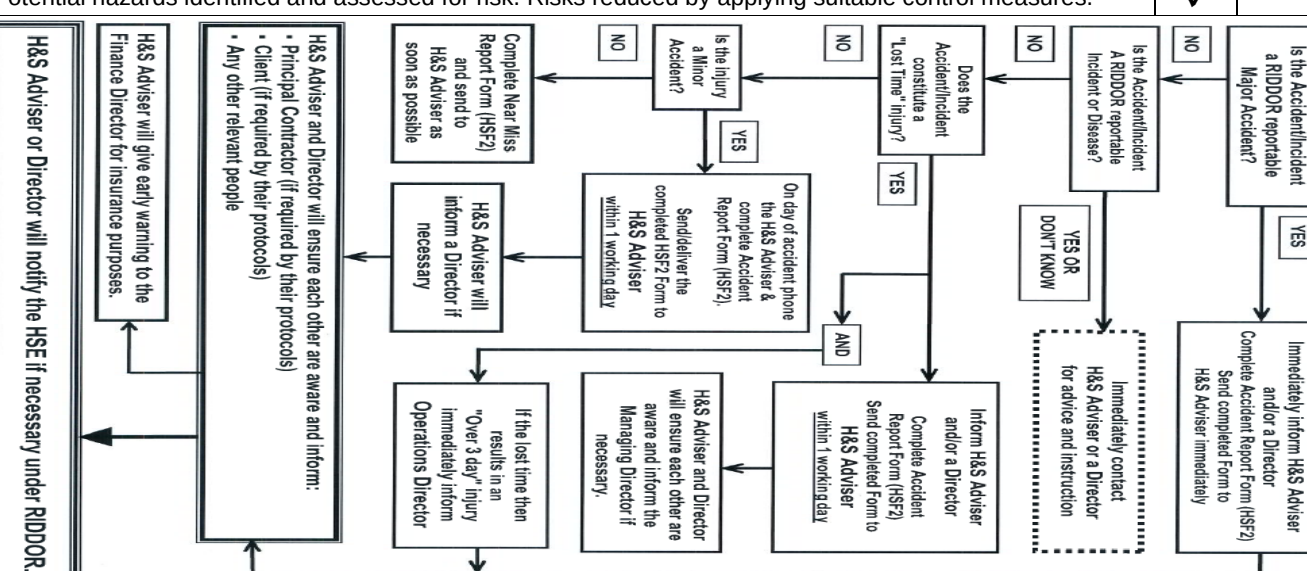
Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999		 Unit 1, Fort Fareham Industrial Estate, Fareham, PO14 1AH Tel: 01489 788083 Fax: 01489 780162		
RA34					
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.					
Activity:	ACCIDENT & NEAR MISS REPORTING PROCEDURE				
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.				
HAZARDS: > Various according to activity		RISKS: > No injury but Near Miss > Minor injury – no lost time > Minor injury – lost time (up to 3 days) > Over 3 day injury (RIDDOR)			
		> Major injury (RIDDOR) > Fatal injury > Danger to site staff and public > Damage to property, plant or equipment			
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision	HIGH Intolerable - cannot start
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)					
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:				YES	N/A
All Accidents and Near Misses will be reported immediately to Site Supervisor.				✓	
Site Supervisor will follow Company procedure for the reporting and investigation of Accidents and Near Misses				✓	
Investigate cause of Accident or Near Miss to determine cause and complete appropriate form.				✓	
Stop process and inform Contract Management if necessary.				✓	
Major Injury or Fatality - Only recommence works after agreement with Head Office.				✓	
Management will follow Company procedure for the investigation of Accidents and Near Misses.				✓	
Reviews of Accidents and Near Misses will take place at the Company's Health & Safety Group meetings.				✓	
Following an Accident or Near Miss the Company will review the RAMS to prevent a recurrence.				✓	
Records will be maintained of all Accidents and Near Misses.				✓	
Accidents and Near Misses will be reported in compliance with the Data Protection Act.				✓	
Accidents and Incidents will be reported in compliance with RIDDOR when appropriate.				✓	
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision	HIGH Intolerable - cannot start
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23
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					1
					Issue:
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Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999		 Unit 1, Fort Fareham Industrial Estate, Fareham, PO14 1AH Tel: 01489 788083 Fax: 01489 780162		
RA36					
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.					
Activity:	LOADING & UNLOADING OF VEHICLES				
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.				
HAZARDS: > Other vehicles on site > Site plant movements > Heavy and/or unstable loads > Loads that have shifted > Public/pedestrians > Road traffic > Unstable ground conditions > Sloping ground > Damaged or poorly maintained doors & latches		RISKS: Serious or fatal injury resulting from: > Contact and/or collision with other vehicle > Contact and/or collision with other plant/equipment > Crushing or falling objects > Access doors and/or latching mechanisms bursting open > Overturn of vehicle or lorry			
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision	HIGH Intolerable - cannot start
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)					
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:				YES	N/A
All site operatives, machine operators, lorry drivers and sub-contractor lorry drivers to be made aware of required control measure through site induction.				✓	
Driver will stand a safe distance from his lorry when ANY scrap metal is being loaded. This will be determined by the Machine Operator. The lorry driver (or anybody else) will only approach on instruction from the Machine Operator or attending Supervisor.				✓	
Loading operations will be carried out separate from other works.				✓	
Loading operations will be supervised wherever possible.				✓	
Loading operations will be carried out with a lookout stationed to prevent unauthorised access.				✓	
All scrap lorries will be serviced and maintained as per manufacturer's specification. Scrap lorries will not be loaded if there is doubt about the integrity of the container and its doors and latching mechanisms. The Site Manager/Supervisor will make the final decision.				✓	
Vehicles and plant will not be used in an improper manner.				✓	
Machine operator will NOT use the dipper boom or an attachment to retain, close, or otherwise grasp the rear doors of a scrap lorry.				✓	
Loading must stop immediately if the rear doors, or their closing/latching mechanisms, of a scrap lorry are seen to be damaged or bulging. If this occurs, the Site Manager/Supervisor will attend to assess the situation and supervise any further loading/unloading.				✓	
Vehicles will NOT reverse without a lookout.				✓	
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision	HIGH Intolerable - cannot start
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23
				Issue:	1
				Issue:	1

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999		 Unit 1, Fort Fareham Industrial Estate, Fareham, PO14 1AH Tel: 01489 788083 Fax: 01489 780162				
RA37							
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.							
Activity:	DISPOSAL OF WASTE MATERIALS						
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.						
HAZARDS:		RISKS:					
> Waste materials arising from demolition > Waste materials found during demolition > Manual Handling > Vermin		> Contact with waste materials that may be harmful causing: > Short term illness > Pollution to the environment > Disease and other health risks					
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision		HIGH Intolerable - cannot start	
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)							
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:						YES	N/A
All rubbish will be placed in roll on off bins.						✓	
Waste transfer notes will be retained for all materials removed from site.						✓	
A waste management plan shall be implemented and regularly updated as works progress. A copy of the WMP shall then be issued to the client once the works have been completed.						✓	
Appropriate PPE to be worn when necessary.						✓	
Waste will be separated into various categories on site.						✓	
Extreme care will be taken on discovery of and any subsequent movement of abandoned waste liquids, powders, gasses or solids (see RA32).						✓	
Such substances (above) should be securely stored to prevent unauthorised handling by site staff and/or trespassers.						✓	
Hazardous wastes will be identified within Health & Safety Plan and Method Statement.						✓	
Hazardous Waste Notices will be issued for special wastes as defined by legislation.						✓	
Site Supervisor to monitor amounts of waste material and minimise any stockpiling.						✓	
All transfer notes will be passed to Head Office for filing and copy issued to haulier/client.						✓	
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision		HIGH Intolerable - cannot start	
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22	Issue: 1	
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22		
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23	Issue: 1	

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999		 Unit 1, Fort Fareham Industrial Estate, Fareham, PO14 1AH Tel: 01489 788083 Fax: 01489 780162				
RA39							
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.							
Activity:	GLASS & GLAZED ITEMS REMOVAL						
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.						
HAZARDS:		RISKS:					
> Glass windows and doors. > Glass structures, eg. greenhouses, > Atriums. > Mirrors > Sanitary ware > Glazed waste pipes		Splinters or shards of glass causing: > Cuts and lacerations > Eye injury > Skin puncture > Infection > Manual handling injuries > Shock causing loss of consciousness > Shock causing secondary accident > Serious injury > Possible amputation > Severe or fatal loss of blood					
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed		MODERATE Only proceed with Direct supervision	✓	HIGH Intolerable - cannot start	
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)							
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:						YES	N/A
Remote means of removal will be used, eg. use of 360° excavator, where possible.							✓
Before any glass is removed, the area will be cleared of personnel not involved in the task.						✓	
Safety zones will be set up and monitored by lookouts.						✓	
Ground/surface contamination will be prevented by suitable sheeting and/or boarding.						✓	
Consideration will be given to weather conditions before handling glass sheets.						✓	
Where removal by hand is required, all glass will be removed in whole panes where possible.						✓	
Suitable suction cups will be used to handle glass.						✓	
Weight of individual panes will be assessed to determine number of operatives required for handling.						✓	
Glass will be stacked and stored into containers/bins.						✓	
Cut resistant gloves will be worn when handling glass.						✓	
Kevlar sleeves will be worn when handling glass.						✓	
Broken glass will be swept up immediately.						✓	
Manual Handling (see RA10).						✓	
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision		HIGH Intolerable - cannot start	
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22	Issue: 1	
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22		
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23	Issue: 1	

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999		 Unit 1, Fort Fareham Industrial Estate, Fareham, PO14 1AH Tel: 01489 788083 Fax: 01489 780162			
RA46						
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.						
Activity:	USE OF MOBILE ELEVATING WORK PLATFORMS (MEWPs)					
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.					
HAZARDS:		RISKS:				
> MEWP > Site traffic & personnel > Ground conditions		> Weather conditions > Overhead cables > Overhead obstructions > Materials or tools striking persons below > Damage to plant and equipment > Electrocution from overhead cables > Falling from height > Collapse of equipment > Overturn of equipment > Collision with pedestrians > Collision by passing traffic				
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision		
				HIGH Intolerable - cannot start		
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)						
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:				YES	N/A	
Check that MEWP supplied is adequate for the task in hand.				✓		
Check that MEWP has been thoroughly examined within last 6 months as required by LOLER and PUWER regulations.				✓		
Ensure that any "A" category faults from last LOLER examination have been rectified.				✓		
Pre-run plant before use and check that all controls and safety features are in working order.				✓		
Survey area of use, and route to and from the job, for voids, manhole covers, obstacles, overhead cables, overhead obstructions, soft ground, etc. before use.				✓		
MEWPs will be examined before use by a competent person.				✓		
MEWPs will be formally inspected weekly by a competent person and results of this inspection reported.				✓		
Operative MUST NEVER climb out of the work platform when at height. If the operative cannot reach what he needs to, the MEWP must be changed for alternative access equipment.				✓		
Danger area ("No Go" Zone) to be established beneath working area. Waste materials, equipment or tools will never be thrown or dropped from MEWP unless special arrangements are put in place.				✓		
Work Restraint Equipment may be specified by Company Project Management or the Site Manager/Supervisor to deter operatives from leaving the work platform when working at height. In general this usually means: ~ MEWP Boom Work Restraint Equipment is always worn ~ MEWP Scissor Work Restraint Equipment is not always worn However, client/PC rules must always be adhered to.						
Fall Arrest Equipment is not necessary in MEWPs unless there are exceptional circumstances present. Such exceptional circumstances will be identified by Company Project Management or the Site Manager/Supervisor. If Fall Arrest Equipment is specified, the MEWP must be assessed to determine whether it is designed to take the shock load of an operative falling out of the work platform, and the minimum free fall (without obstruction) taken into account against the EXTENDED lanyard length of the equipment. An emergency Plan must also be prepared to cover the eventuality of a fall from the work platform.						
Important note: Company Work Restraint Equipment will consist of a full body harness with a short adjustable length lanyard which will allow the operative to carry out his tasks but will prevent him from climbing out of the MEWP when working at height.						
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision	HIGH Intolerable - cannot start	
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22	
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22	
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23	
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					Issue:	1

Reference RA47	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999	 Unit 1, Fort Fareham Industrial Estate, Fareham, PO14 1AH Tel: 01489 788083 Fax: 01489 780162
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.		
Activity:	PROVISION OF FIRST AID	
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.	
HAZARDS:	RISKS: > Treatment delay > Blood/body fluid spillages > Infections > Resuscitation > Casualty handling > No First Aid kit > No First Aider > Infection through broken skin > Blood poisoning/hepatitis > Ingestion of infected saliva > Infection through inhalation > Musculo-skeletal problems > Injuries not treated quickly, worsening the problem	
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event	LOW Tolerable - can proceed	☒
	MODERATE Only proceed with Direct supervision	☐
	HIGH Intolerable - cannot start	☐
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)		
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:	YES	N/A
Trained and qualified First Aider will be on site.	✓	
Site Manager/Supervisor will be issued with mobile phone.	✓	
Wearing of rubber gloves prior to administering First Aid.	✓	
Company Accident & Incident Procedure will be followed.	✓	
Call emergency services if in any doubt of treatment necessary.	✓	
Remove injured person to place of safety, if there is any danger from area such as falling debris, unstable structure, fire, etc.	✓	
Request assistance when necessary to move casualties (see RA10).	✓	
A fully equipped and maintained First Aid Box, as per HSE recommendation, retained on site.	✓	
Potential hazards identified and assessed for risk. Risks reduced by applying suitable control measures.	✓	
		
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event	LOW Tolerable - can proceed	☒
	MODERATE Only proceed with Direct supervision	☐
	HIGH Intolerable - cannot start	☐
Generic RA prepared by:	Rowan Taylor	Position: Health & Safety Manager
Generic RA checked by:	Richard Grant	Position: Managing Director
Specific RA prepared by:	Rowan Taylor	Position: Health & Safety Manager
		Date: 07.11.23
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Reference	SITE SPECIFIC RISK ASSESSMENT								
RA48	MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999				Unit 1, Fort Fareham Industrial Estate, Fareham, PO14 1AH Tel: 01489 788083 Fax: 01489 780162				
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.									
Activity:	HAND ARM VIBRATION SYNDROME (HAVS)								
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.								
HAZARDS: Hand held power tools including:				RISKS: Temporary or permanent occupational handicap due to damage to the:					
> Breaker gun > Hammer drill > Chipping hammer				> Disc cutter > Grinder > Floor tile scraper					
				> Blood circulatory system > Bones > Joints					
				> Muscles > Nervous system > Carpal tunnel syndrome					
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event				LOW Tolerable - can proceed		MODERATE Only proceed with Direct supervision	✓	HIGH Intolerable - cannot start	
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)									
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:								YES	N/A
Eliminate use of vibratory portable power tools whenever possible.								✓	
Portable power tools will be inspected and tested before use. Particular attention will be paid to: ◆ Suitability for task in hand ◆ Missing or damaged handgrips ◆ Missing or damaged dampeners (eg. rubber bushes) ◆ Service interval								All	
Operatives using portable power tools will: ◆ Take regular breaks & rotate work periods "on the trigger" (see below). ◆ Flex and exercise fingers at regular intervals. ◆ Be trained and competent in the tool's use. ◆ Immediately report any defects or faults. ◆ Comply with "trigger times" as per manufacturer's guidelines and tool vibration levels. ◆ Complete Form if requested by PC to monitor "trigger times". Guidance on maximum "trigger times" is shown in the table below.								All	
As a guideline, in the absence of a stated tool vibration level: ◆ Maximum 20 minutes using the tool. Minimum 20 minutes not using the tool (but can be carrying out other work).									
Operatives should immediately report any tingling or burning sensation to the fingers or hands.								✓	
Vibration Level - m/s²		2.8	3	3.96	5	5.6	6	7	
Time allowed on trigger		8h	7h	4h	2h 30m	2h	1h 44m	1h 17m	
Vibration Level - m/s²		7.92	9	10	12	14	16	20	
Time allowed on trigger		1h	46m	38m	26m	19m	15m	9m	
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event				LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision		HIGH Intolerable - cannot start	
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager			Date:	Nov 22	Issue: 1	
Generic RA checked by:	Richard Grant	Position:	Managing Director			Date:	Nov 22		
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager			Date:	07.11.23	Issue: 1	

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999						
RA51							
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.							
Activity:	FIRE PREVENTION & CONTROL						
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.						
HAZARDS:		RISKS:					
> Storage and use of fuel (DERV or petrol) > Storage and use of LPG (Hot works) > Accumulation of rubbish and combustible debris > Portable electric plant and equipment > Abandoned fire extinguishers		Serious or fatal injury to personnel, and/or damage or destruction of plant and property due to: > Any fire > Explosion of LPG bottles > Contamination of ground, drains, watercourses with water run-off from fire fighting > Toxic fumes and smoke inhalation > Failure of fire extinguisher to work > Ignition of stored fuel					
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision		HIGH Intolerable - cannot start	
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)							
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:						YES	N/A
Use and maintenance of LPG & Oxygen equipment (see RA21).							✓
Handling and storage of LPG and oxygen (see RA22).							✓
Storage of fuels and other flammable liquids (see RA23).						✓	
Use of portable electric plant and equipment (see RA26).							✓
Special consideration will be given to hot works on tanks, drums & pipes.							✓
Regular removal of waste from site.						✓	
Smoking is prohibited in demolition areas.						✓	
Hot Works will be controlled by a Permit to Work if necessary and/or on client instruction.							✓
Unwanted rubbish/materials will only be burnt with specific contracts management permission.							✓
Lookouts/firewatchers will be deployed.						✓	
Smoking and naked flames are prohibited in welfare facilities.						✓	
All areas will be inspected at end of work each day and the site left secure.						✓	
Only Company fire extinguishers or those provided by the Principal Contractor (ie. serviced and in date) will be positioned on site.						✓	
Employees will be trained in fire control.						✓	
A site emergency plan will be displayed in the clients welfare facility.						✓	
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision		HIGH Intolerable - cannot start	
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22	Issue:	1
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22		
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23	Issue:	1

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999					
RA57						
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.						
Activity:	LOADING & UNLOADING PLANT & EQUIPMENT FROM LORRY					
Contract:	ALL SITES (MULTI DROP)					
HAZARDS:		RISKS:				
> Other vehicles > Other plant > Public > Plant (un)loading		> Employees > Other contractors > Visitors > Collision/impact causing serious injury > Collision/impact causing fatal injury > Vehicle/plant/property damage > Falling from lorry bed > Falling from machine on lorry bed > RTA				
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision	HIGH Intolerable - cannot start	
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)						
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:					YES	N/A
Position of loading/unloading to be approved by Site Manager/Supervisor.					✓	
Checking there is an inspection, maintenance and report procedure for all equipment such as ropes, straps, curtains, sheets, nets, etc. to ensure they are safe to use.					✓	
Steps fitted for access to the bed of all vehicles and they are used rather than drivers and/or machine operators climbing up or jumping down from the lorry bed.					✓	
When loading/unloading plant from a lorry, access must be gained by carefully climbing up to the machine, or down from it, maintaining 3 points of contact. Nothing must be carried at the time.					✓	
Sites are well lit, well maintained with an even surface and free of slipping and tripping hazards.					✓	
Number of lookouts to be approved by Site Manager/Supervisor as per following guidelines: 1 lookout minimum for on-site loading/unloading - refer to GE700 appendix D6.15.1. 2 lookouts minimum for off-site (on the highway or public footpath) loading/unloading - refer to GE700 appendix D6.15.1. Extra lookouts as directed by Site Manager/Supervisor.						
Protect highway and other surfaces from track damage as necessary.					✓	
Special consideration must be given by the Site Supervisor/Manager to:- - Provision of a Safety Zone. - Pedestrian traffic. - Bystanders/lookers on. - Pedestrians having to cross road - Other road users. - Blocking access points. - Speed/proximity of road traffic. - Traffic congestion - Severe weather conditions, eg. high winds, driving rain, snow/sleet.						
Excavators to have rear view mirrors or camera for "all round vision".					✓	
Wheeled and tracked plant to have audible reversing warning, if necessary.					✓	
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision	HIGH Intolerable - cannot start	
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22	Issue: 1
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22	
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23	Issue: 1

Reference	SITE SPECIFIC			
RA59	RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999		Unit 1, Fort Fareham Industrial Estate, Fareham, PO14 1AH Tel: 01489 788083 Fax: 01489 780162	
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.				
Activity:	CHANGING ATTACHMENTS ON PLANT			
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.			
HAZARDS:		RISKS:		
> Hydraulic powered rams > Hydraulic oil > Flying fragments of steel > Large attachment pins		> Heavy attachments > Materials, equipment, tools or plant (and its attachments) that require manual handling > Severe laceration or amputation > Sprayed with hot hydraulic oil > Musculo-skeletal injuries > Crushing > Steel splinter in the eye > Occupational dermatitis		
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision
				HIGH Intolerable - cannot start
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)				
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:				YES
Attachment changes will be carried out on firm, level ground with no trip hazards.				✓
Attachment changes to be controlled by competent plant operator who will remain in attendance until operation has been completed.				✓
Person(s) assisting plant operator must wear suitable PPE including rubber gloves (to protect skin from hydraulic oil and lubricating grease).				✓
Machine Operator ditto above if in contact with oils or greases.				✓
Person(s) assisting Machine Operator must wear suitable PPE including safety glasses (to protect eyes from flying fragments of steel when beating pin into position).				✓
Machine Operator ditto above if out of cab.				✓
Machine Operator will clearly communicate instructions to person(s) assisting when operating the machine.				✓
Machine Operator must ensure that persons assisting can clearly communicate with him their instructions to manoeuvre rams and plant.				✓
Person(s) assisting Machine Operator will not put their fingers/hand/arm into pin holes at any time during alignment of attachment with link or boom holes.				✓
Operative knocking out a pin will, where possible, position himself out of danger of any 'snatch' caused by sudden movement of the attachment.				✓
Machine Operator will maximise use and maneuverability of machine to reduce manual handling requirements.				✓
See also Manual Handling (see RA10).				✓
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event		LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision
				HIGH Intolerable - cannot start
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date: Nov 22
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date: Nov 22
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date: 07.11.23
				Issue: 1
				Issue: 1

Reference	SITE SPECIFIC RISK ASSESSMENT MANAGEMENT OF HEALTH & SAFETY AT WORK REGULATIONS 1999						
RA66							
This Risk Assessment must be FULLY completed and form part of an integrated package with a Risk Assessment Register. This signifies that the assessor is satisfied that all identified risks have been eliminated or reduced to a tolerable level.							
Activity:	USE OF QUICK HITCHES						
Contract:	Bishopstoke Memorial Hall, 17 Riverside, Bishopstoke, Hampshire, SO50 6LQ.						
HAZARDS: > Attachment falling off the dipper boom			RISKS: > Death or serious injury to other nearby worker(s) > Damage to property				
Initial Assessment taking into account the likelihood of an accident happening and the severity of such an event			LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision	HIGH Intolerable - cannot start	
This Risk Assessment must be read and applied in conjunction with RA01 and RA02 Further detailed information can be obtained from Company H&S Procedures Manual (GE700)							
SPECIFIC SITE CONTROL MEASURES TO ELIMINATE OR REDUCE RISK:						YES	N/A
A 360° machine operator will only operate an excavator with a Quick Hitch holder and attachment if he fully complies with the latest issue of Safe Operating Procedure D6.12. This is shown below for convenience.						✓	
The following procedure has been formulated from best practice and advice taken from the following sources: - HSE Guidance - ConstructionSkills (CITB) GE700 Section 6. Appendix 2 - Taylor Wimpey QH Procedure - BAA QH Procedure Quick Hitches are a relatively dangerous piece of kit if not used correctly and have been known to be the cause, either directly or indirectly, several very serious injuries as well as fatalities. To avoid accidents, the Company QH Procedure must be strictly adhered to as follows: Magnetic signs will be fitted to EACH side of 360° excavator main boom as follows: ★ Automatic QHs – Automatic QH No Safety Pin Required ★ Semi Automatic QHs – Semi Automatic QH Safety Pin Required ★ Manual QHs – Manual QH Safety Pin Required Fix QH warning label inside cabs of machine fitted with a Semi Automatic or Manual QH. This sign will read: This Machine Requires a Quick Hitch Safety Pin QH's with safety pins will have the end of the safety pin and surrounding area painted dayglow or fluorescent red or orange. Each machine fitted with a QH must have its handbook or other relevant information available for reference in the cab. Each 360° Machine Operator will receive a Tool Box Talk from the Plant Manager who will also ensure the first 4 criteria have been fulfilled. Each 360° Machine Operator will attend a follow up QH course, eg. as run by the NTDG 360° excavators with direct fitted attachments will not have magnetic signs fitted. Please note however, that ALL pins MUST be retained with high tensile nuts and bolts and NOT any other means, eg. rebar. Do NOT operate a 360° machine fitted with a Quick Hitch device unless you and/or the machine comply with the QH Procedure steps 1. - 5. above at a minimum.							
Residual Risk taking into account the likelihood of an accident happening and the severity of such an event			LOW Tolerable - can proceed	✓	MODERATE Only proceed with Direct supervision	HIGH Intolerable - cannot start	
Generic RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	Nov 22	Issue: 1	
Generic RA checked by:	Richard Grant	Position:	Managing Director	Date:	Nov 22		
Specific RA prepared by:	Rowan Taylor	Position:	Health & Safety Manager	Date:	07.11.23	Issue: 1	