Development Management
Eastleigh House, Upper Market Street, Eastleigh, SO50 9YN
Tel: 023 8068 8264 www.eastleigh.gov.uk
Office hours: Mon-Thurs 8.30am - 5pm, Friday 8.30am - 4.30pm

EASTLEIGH BOROUGH COUNCIL

Householder Application for Planning Permission for works or extension to a dwelling

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number: 9

Suffix:

Property Name:

Address Line 1: Le Marechal Avenue

Address Line 2:

Address Line 3: Hampshire

Town/city: Bursledon

Postcode: SO31 8LW

Description of site location must be completed if postcode is not known:

Easting (x): 447652

Northing (y): 110476

Description:

Applicant Details

Name/Company

Title

Mr

First name

David

Surname

Staynings

Company Name

Address

Address line 1

9 Le Marechal Avenue

Address line 2

Bursledon

Address line 3

Town/City

Southampton

County

Country

GB

Postcode

SO318LW

Are you an agent acting on behalf of the applicant?

◯ Yes
⊘ No

Applicant Contact Details

Primary number

***** REDACTED ******

Secondary number

Fax number

Email address

***** REDACTED ******

Description of Proposed Works

Please describe the proposed works

To convert the current attached garage into a dining room. We plan to replace the current garage door with a window and new brickwork (both to match existing), install an internal door from the living room into the garage and have French doors into the garden (to match existing doors and windows). No works to be carried out to the rest of the dwelling with no change to the number of bedrooms. We've had a quote from the builders. They will install insulation, plasterboards and flooring. They will also install radiators that will connect to our central heating and all electrics to building regulations.

Has the work already been started without consent?

◯ Yes
⊘ No

Materials

Does the proposed development require any materials to be used externally?

⊘ Yes
◯ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

Type:
Windows

Existing materials and finishes:
At the front, there is a garage door surrounded by red bricks.

Proposed materials and finishes:
The garage door will be removed and replaced with matching red bricks and then have windows installed.

Type:
Doors

Existing materials and finishes:
The is currently a standard white door from the garage that exits into our rear garden

Proposed materials and finishes:
This will be replaced with slightly larger french doors (make TBC)

Are you supplying additional information on submitted plans, drawings or a design and access statement?

⊘ Yes
◯ No

If Yes, please state references for the plans, drawings and/or design and access statement

Please refer to the following drawings:
100 - Site & Block Plans
101 - Existing Plans
102 - Existing Elevations
103 - Proposed Plans
104 - Proposed Elevations

Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

◯ Yes
⊘ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

◯ Yes
⊘ No

Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

◯ Yes
⊘ No

Is a new or altered pedestrian access proposed to or from the public highway?

◯ Yes
⊘ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

◯ Yes
⊘ No

Parking

Will the proposed works affect existing car parking arrangements?

⊘ Yes
◯ No

If Yes, please describe:

There is currently room for 3 cars - one in the existing garage and 2 on the driveway. After the garage has been converted, this will reduce to two spaces due to the garage space having been converted. The house is only a 3 bedroom house - according to Eastleigh BC in the feedback we received during the pre planning application process, this shouldn't impact things. There is also room for road parking outside and we have visitors parking spaces within 20 yards too.

Biodiversity net gain

Paragraph 13 of Schedule 7A of the Town and Country Planning Act 1990 sets out that every planning permission granted for the development of land in England shall be deemed to have been granted subject to the 'biodiversity gain condition' requiring development to achieve a net gain of 10% of biodiversity value.

This is subject to exemptions, an exemption applies in relation to planning permission for a development which is the subject of a householder application, within the meaning of article 2(1) of the Town and Country Planning (Development Management Procedure) (England) Order (2015)*.

Applicants for planning permission are required to make a statement as to whether they believe the biodiversity gain condition will apply if permission is granted, please confirm:

☑ It is my belief that if permission is granted for the development to which this application relates the biodiversity gain condition would not apply

*A 'householder application' means an application for planning permission for development for an existing dwellinghouse, or development within the curtilage of such a dwellinghouse for any purpose incidental to the enjoyment of the dwellinghouse which is not an application for change of use or an application to change the number of dwellings in a building.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

◉ Yes
○ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

○ The agent
◉ The applicant
○ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

◉ Yes
○ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

***** REDACTED ******

First Name

***** REDACTED ******

Surname

***** REDACTED ******

Reference

Q/26/101448

Date (must be pre-application submission)

22/06/2026

Details of the pre-application advice received

The planning officer responded by saying that the main area of concern (reducing the parking spaces which could mean overspill onto the public highway) should not be a problem as there is comfortably room for at least two cars on our driveway. This is sufficient for a 3 bedroom property such as ours. I will show the parking arrangements in the scale drawings upon application.

The only other slight concern is where we would store our bins as the are currently stored in our garage. There is adequate room in our garden to the rear of our garage which is out of sight from anyone from the front of our house. There is also an option behind the gate where there is side access shared with number 7, although we plan to use our garden behind the garage.

These were the only concerns raised - the planning officer said that providing the above two concerns are addressed then they can't see why any application shouldn't be acceptable.

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:
(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

◯ Yes
⊘ No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days? E.g. All the land is owned by a single individual

⊘ Yes
◯ No

Is any of the land to which the application relates part of an Agricultural Holding?

◯ Yes
⊘ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

*** "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.**

**** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

- [x] The Applicant
- [ ] The Agent

Title

Mr

First Name

David

Surname

Staynings

Declaration Date

29/06/2026

- [x] Declaration made

Declaration

I/We hereby apply for Householder planning permission as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

- [x] I / We agree to the outlined declaration

Signed

David Staynings

Date

10/11/2026