

Gareth Jenkins
72 Mascott Meadows
Hedge End
Southampton
SO30 2JU
[Date]

Dear Sir/Madam,

Re: Retrospective Planning Application for Garage Conversion at 72 Mascott Meadows, Hedge End, Southampton, SO30 2JU

I am writing in response to the letter I received regarding development works carried out at my property, which, as stated, require planning permission according to the original planning application. I have reviewed the condition that specifies the garage shall not be converted into living accommodation without prior written permission from the local planning authority. I would like to clarify a few points and provide further information for your consideration.

Firstly, I have completed and submitted the retrospective planning permission documentation as requested. However, I would like to emphasise that the garage in question has not been converted into living accommodation. It has been adapted solely for office use during office hours. There is no intention to use this space for any form of residential purposes, and it is purely an area where I can conduct work during the day.

Secondly, in reference to the condition regarding adequate car parking, I would like to bring to your attention that parking does not appear to be an issue in this area. Out of the 14 garages within this locality, only one is actively used for parking a vehicle. The majority of residents do not utilise their garages for this purpose, and there is sufficient on-site parking available to meet the needs of the neighbourhood. Given this context, the conversion of my garage for office use does not negatively impact the parking provision in any way.

I trust this letter provides additional clarity to support my retrospective planning application. Should you require any further information or wish to discuss this matter in more detail, please do not hesitate to contact me.

Thank you for your attention to this matter. I look forward to receiving your response.

Yours faithfully,
Gareth Jenkins