

Happy Days Nurseries

Vehicle Drop Off and Delivery Management Plan

Application No. F/23/96256

Under Condition 10 of the Planning Consent dated 9th February 2024, the Vehicle Drop and Delivery Management Plan for Nursery is set out below as required in the Consent as follows:-

Vehicle drop off and delivery management plan Prior to occupation of the development hereby permitted, a 'Drop Off and Delivery Management Plan', outlining restrictions / alternative access arrangements during peak school drop off and pick up times, shall be submitted to and approved in writing by the Local Planning Authority, in consultation with the Highway Authority. Reason: In the interests of highway safety, in accordance with Policy DM13 of the Eastleigh Borough Local Plan (2016-2036).

The proposals to manage the traffic at the Nursery are set out below along with a statement around the normal operation of the Nursery.

Nursery Operation

The consented Nursery will operate with a maximum capacity of 81 children ranging in age between 3 months and 5 years, with staff numbers at the statutory required ratio according to the number of children in attendance.

The staff team will consist of a Super-numerary Manager, Administrator and cook, along with a Deputy Manager and staff working to the following ratios as required by Statute:-

0-2 year old Children – 1 staff member for every 3 children

2-3 year old children – 1 staff member for every 5 children

3-5 year old children – 1 staff member for every 8 children

The Nursery will be attended by a cleaner every day between Monday and Friday, starting after the hours of operation and

outside the prime drop off and pick up times for the School and Nursery.

The Nursery will have 12 car parking spaces, in accordance with the planning consent. These will consist of the following:-

4 dedicated drop spaces for parents.

1 accessible parking space.

1 EV charging point.

6 general parking spaces for staff, parents and visitors to the Nursery.

This car park is for the use of the Nursery staff and parents only.

There will be dedicated cycle parking on site for parents and staff.

Pedestrian footpaths and pedestrian crossings are in place to allow safe access for parents, staff and visitors. These paths link to those in Nairn Road and subsequently to the overall Boorley Park development.

A dedicated bin store is situated within the site and adjacent to the car park, which will be accessible by contracted refuse collection providers. There is full provision for the Refuse Vehicles to turn around safely within the site so that all movements from and to Nairn Road will be forwards.

Delivery vehicles can access the site and turn within it allow safe access and egress to Nairn Road.

All vehicular and pedestrian access to the site will be via Nairn Road to ensure control of entry for both safety and as part of the Safeguarding Strategy, to ensure all entrants to the site can be seen and monitored from the Reception of the Nursery.

The Nursery will have formal operating hours between 7.30am and 6pm in the evening with staff attending before and after these

hours to prepare for opening and close up safely. Cleaners will work for 2-3 hours per night from 6pm onwards.

The Nursery will operate 51 weeks in the year, with the period week between Christmas and New Year being closed. The Nursery will operate Monday to Fridays with only irregular activity at the weekends for staff training and events.

Parents will drop off and pick off children over wider period than a school thus managing the arrivals and departures safely as well having more time for any interactions with parents, as there is not a single fixed start time for all children. Parents will arrive over the course of drop off and pick up times set out below, to suit their own needs according to onward journeys whether that be related to trips to Work or other reasons.

Morning Drop Off – 7.30am to 9.15am

Lunch Time Drop Off/Pick Up – 12pm to 1.30pm

Evening Pick Up – 4.30pm and 6pm

Under normal circumstances parents stay for approximately 5 minutes at the Nursery once their child is settled.

Visitors to the site for meetings, show arounds or other purposes will typically come to the Nursery outside of these drop off and pick up times.

Deliveries and Refuse collection will also typically avoid these hours to avoid the Nursery`s busy periods for safety, vehicle interactions and enable to staff to manage drop off and pick up periods successfully.

Boorley Park Primary School

The school is now operating fully with children facilitated in all age groups.

The School Gates open for access for children at 8.40am and typically close at 8.50am. Consequently the busiest period in the morning is in between 8.30 am and 9am.

The children leave the school in the afternoon at 3.10pm. Consequently, the peak period falls between 2.50pm and 3.20pm for vehicle movements to support this

After school clubs end at 4.15pm which can lead to an increase in traffic, albeit less busy than the peak.

Staff of the school actively manage unauthorised entry to the school car park, which is not open to parents but used by staff.

Children enter the school on foot and in preparation for the opening of the Nursery, the school has changed the pedestrian entry point to adjacent to the car park, utilising the pedestrian crossing.

Service access to the School occurs outside the morning and evening peaks, with the access closest to the Nursery entrance also being used for deliveries, including the kitchen.

Boorley Park – Park and Stride

Botley Parish Council have provided a 70 space Park and Stride facility adjacent to the Community Sports Pavillion, to support the drop and pick up periods of the school and local facilities. During the majority of the day this facility has plenty of available car spaces but at peak times it is very busy.

The Community Centre has an adjacent car park but this is not available for general use.

There is limited on-street car parking in the area.

Proposed Nursery Drop Off and Delivery Plan

Bearing in mind the information set out above the Nursery proposes the following specific actions to manage the vehicular

access across the operational day, with a view to manage traffic movements, particularly at the peak School drop and pick up periods as follows; -

- Morning Peak Drop Off – 8.30am to 9am
- Afternoon Peak Pick Up – 2.50pm to 3.20pm

In assessing the plan consideration of the following trips has been made:-

- Staff
- Parents
- Deliveries
- Refuse Collection
- Visitors
- Unauthorised Parking

Staff

As set out above, Staff generally start before and leave after the children. Shifts vary according to individual staff members arrangements, with some arrivals and departures occurring during the middle part of the day.

Therefore, it is expected that the staff vehicle movements to both the Nursery Car Park and the general area will occur outside of the School Morning and Afternoon Peak periods.

Staff will not use Nairn Road to access the Nursery Car Park during the Morning and Afternoon Peak times. This will be enforced by the Management Team.

In addition this measure and as part of our Sustainable Transport approach we will also encourage:-

- Pedestrian access – staff will be encouraged to access the Nursery by foot and pedestrian routes across the wider area will be provided to staff members to encourage the use for

the local footpath network. This information will be placed in the staff room for information.

- Public Transport – staff will be encouraged to use the local bus services with routes and timetables displayed in the staff room.
- Car Sharing – we will encourage staff members to car share when feasible to assist in reduction of car use.
- Cycling – cycle parking will be provided at the Nursery to allow staff to access the Nursery, via local cycle routes and roads.

Parents

A majority of trips to and from the Nursery will be by parents. Children attending the Nursery will range in age between 6 months and 5 years old, so that there will be a range of mobility from non-mobile, usage of pushchairs and strollers and walking.

The Nursery will provide for both parents who work full time, part time or do not work. The trips that are taken by parents therefore vary according to their individual circumstances, which means that different needs must be accommodated.

As the Nursery does not have a single opening time, like a school, parent`s trips to the Nursery are far more spread out and therefore have a reduced impact on local roads and parking.

Typically, drop off and picks tend to last an average of 5 minutes, so that there is a consistent turnover of cars at the Nursery.

The typical Drop off period for the children are between 7.30am and 9.15am, therefore over a period of 1 hour 45 minutes, only 30 minutes has a clash with the busy peak period at the school.

Due to the flexibility on Drop Off, at Happy Days Nursery, we will **actively encourage parents to drop of their children outside of the school peak drop off.**

There will be a natural desire by parents to avoid these busy periods where this is possible and as part of the induction to the Nursery this will be clearly discussed, in order to ensure that the parents needs are met whilst avoid undue difficulty in attending the Nursery.

Also as part of the induction, parents will be encouraged to use and will be briefed regarding the availability of the 70 space Park and Stride, in order to minimise the vehicle movements on Nairn Road, for non-essential trips.

The Pick up period for the Nursery runs between 4.30pm and 6pm, therefore avoiding the School Afternoon Peak period.

Parents will also be provided information regarding Pedestrian and cycling routes and public transport information, to allow them to make informed decisions around alternative transport options.

Deliveries

The nursery will receive deliveries during the course of the operating hours. These tend to be made by small to medium vans, which not experience unusual issues in accessing the Nursery Car Park.

All suppliers will be instructed to avoid accessing the Nursery during the School Peak hours in the morning and afternoon.

Refuse Collection

The Nursery will be served by a commercial waste operator collecting the statutory Waste Streams as follows

- General Waste
- Recycling
- Food Waste
- Clinical Waste – Nappies
- Feminine Sanitary Collection

The Nursery`s Waste provider will be instructed not to attend the site during the School Morning and Afternoon Peak Periods.

Visitors

The Nursery would expect visitors to the site for:-

- meetings,
- prospective parental show arounds,
- settling sessions,
- maintenance and repair
- commercial meetings

The Nursery will commit to not arranging for scheduled visits to the Nursery that will require vehicle access along Nairn Road during the School Peak Morning and Afternoon Periods.

Unauthorised Parking

The measures that the Nursery can plan and allow for are all set out above. However, we also will need to expect some unauthorised parking within the Nursery car park, particularly when pressure for local car parking spaces are at a premium at Peak times.

It is within the Nursery`s interest for car parking and traffic management purposes to avoid congestion and unmanaged parking in the Car Park. It is also vital from a Safeguarding perspective that the car park is used by staff, parents and visitors directly attached to the Nursery, so that any risk to children is avoided.

Signage will be placed at the entrance to the estate confirming that only users and visitors are allowed to use the car park.

It is intended to review the success of this measure. If required, car stickers will be issued to enable accurate checking of vehicles using the car park.

Summary

The Nursery will be opening in the early 2026, hopefully in January. Access to the car sits adjacent to the school entrance, which gets very busy at the Peak Morning Drop Off and Afternoon Pick Up.

It is in the Nursery`s best interest to ensure that the car park and the access to it via Nairn Road is safe for all parents and children using the Nursery and the School.

Although there is cross over between the Morning Drop off times at the Nursery and the School, the period between 8.30am and 9am is the most significant area of concern.

Staff, deliveries, refuse collection and visitors will not access the Nursery Car Park during this time or the School`s afternoon peak between 2.50pm and 3.20pm.

Parents will be encouraged to access the Nursery for Drop Off during 7.30am to 9.15am but avoid where possible the Schools morning peak time. Due to the opportunity of a wider morning drop off period and it being in parents interest to avoid the busiest time, this should minimise the necessary access to the car park during the Schools Peak morning drop off.

The Nursery commits to working with the School to manage issues where possible and work together to deal with changes in issues arising.